

ALBERTA BEACH
REGULAR COUNCIL MEETING
BEING HELD IN THE ALBERTA BEACH COUNCIL CHAMBERS
AND BEING HELD ELECTRONICALLY VIA ZOOM
MAY 20, 2025 AT 7:00 P.M.

AGENDA

1. CALL TO ORDER
2. LAND ACKNOWLEDGEMENT
3. AGENDA ADDITIONS
4. ADOPTION OF AGENDA
5. CONFIDENTIAL – CLOSED MEETING SESSION
6. ADOPTION OF PREVIOUS MINUTES
 - a. Regular Council Meeting of April 15, 2025
7. DELEGATIONS
 - a. Michelle Jones, Community Futures Yellowhead East – CFYE Annual Report Presentation
8. PUBLIC HEARINGS
9. MUNICIPAL PLANNING COMMISSION
10. OLD BUSINESS & CAO REPORT ACTION LIST
11. FINANCIAL REPORTS
 - a. 2025 Budget
 - b. 2025 Cost of Living Allowance
12. BYLAWS & POLICIES
 - a. Bylaw #299-25 A Bylaw to Establish the Procedures to be followed for Public Hearings
 - b. Bylaw #300-25 A Bylaw to Authorize the Rates of Taxation for 2025
 - c. General Village Policy #G.2.9 Council Remuneration Policy
13. COUNCIL, COMMITTEES & STAFF REPORTS
14. CORRESPONDENCE – INFORMATION ITEMS
 - a. Alberta Beach & District Lion's Club – Invoice for Fire Rescue International Response February 16, 2025
 - b. Alberta Beach & District Museum – History of Communities Surrounding Lac Ste. Anne
 - c. Alberta Emergency Management Agency – Release of Revised Alberta ESS Framework
 - d. Alberta Municipal Affairs Letter to Dave Ives regarding the Provincial Fire Liaison Committee
 - e. Alberta Municipalities – ABmunis' Analysis of Bill 50, Municipal Affairs Statutes Amendment Act, 2025
 - f. Alberta Municipalities – ABmunis Rep - Regulatory Processes for Aggregate Extraction Task Force
 - g. Alberta Municipalities – Summer 2025 Municipal Leaders' Caucus
 - h. Alberta Municipalities – Alberta Day 2025
 - i. Alberta Police Funding Model Review – Review of Alberta Police Funding Model
 - j. Alberta Police Review Commission – Police Review Commission Status Update
 - k. Association of Summer Villages of Alberta – ASVA's 67th Annual Conference & AGM
 - l. Community Futures Yellowhead East – CFYE Grant Press Release
 - m. Community Futures Yellowhead East – CFYE 3 Year Investment Attraction Marketing Strategy
 - n. Connect Mobility – Fiber Internet Door to Door Marketing Campaign
 - o. Fire Rescue International – 2024 Stats Presentation
 - p. Jasper Community Team Society – Thank You for Support
 - q. Lac Ste. Anne County – County CAO Leadership Transition
 - r. Lac Ste. Anne County – Interim CAO Appointment
 - s. Stronger Together Library Conference – Registration Now Open
 - t. Alberta Association of Police Governance – the 2012 Morden Report
 - u. Alberta Municipal Affairs – 2025 Local Government Fiscal Framework (LGFF) Allocations
15. CORRESPONDENCE – ACTION ITEMS
 - a. Alberta Beach & District Ag Society – Invitation to Mayor for Aglipex Re-Opening Event
 - b. Alberta College of Family Physicians – Celebrate World Family Doctor Day Proclamation
 - c. Alberta Seniors – Seniors Week 2025 Proclamation
 - d. National Public Works Week Proclamation
16. NEW BUSINESS
17. QUESTION PERIOD
18. ADJOURNMENT

6.a

**MINUTES OF THE REGULAR MEETING OF COUNCIL
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HELD IN THE ALBERTA BEACH COUNCIL CHAMBERS
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APRIL 15, 2025 AT 7:00 P.M.**

PRESENT:

Mayor.....Kelly Muir
Deputy Mayor.....Bill Love
Councillor.....Debbie Durocher (via Zoom)
Councillor.....Tara Elwood (via Zoom)
Councillor.....Daryl Weber
CAO.....Kathy Skwarchuk
Asst. CAO.....Cathy McCartney (Zoom Administrator)

CALL TO ORDER:

Mayor Muir called the meeting to order at 7:01 P.M.

LAND ACKNOWLEDGEMENT:

Mayor Muir read a Land Acknowledgement Statement as follows:

Alberta Beach respectfully acknowledges that it is located on the First People's traditional lands. We recognize this traditional Treaty Six Territory to show respect and understanding to the First Nations, Metis and Inuit peoples who walked this land for centuries. We express gratitude and respect for the land we use and reaffirm our relationship with one another.

NATIONAL DAY OF AWARENESS:

Mayor Muir also recognized that May 5, 2025 is "National Day of Awareness" also known as "Red Dress Day" to recognize the missing and murdered Indigenous women, girls, and Two-Spirit People.

AGENDA ADDITIONS:

14.q Alberta Emergency Management Agency – Emergency Management Act Amendments and Bill 49
16.a Municipal Assessment Services Group – Assessment Services Agreement Renewal

ADOPTION OF AGENDA:

MOTION #059-25

MOVED BY Deputy Mayor Love that the agenda be adopted as amended.

CARRIED UNANIMOUSLY

CONFIDENTIAL – CLOSED MEETING SESSION: None.

ADOPTION OF PREVIOUS MINUTES:

REGULAR COUNCIL MEETING OF MARCH 18, 2025:

MOTION #060-25

MOVED BY Councillor Weber that the minutes of the Regular Council meeting held on March 18, 2025 be adopted with the amendment to Motion #055-25 as follows: that Council approve to purchase a 2025 membership in the Alberta Association of Police Governance in the amount of \$200.00.

CARRIED UNANIMOUSLY

DELEGATIONS:

SGT MITCH SHERRARD, PARKLAND RCMP – PRESENTATION OF THE ALBERTA BEACH - PARKLAND COUNTY RCMP DETACHMENT CRIME STATISTICS:

Sgt Mitch Sherrard of the Parkland RCMP attended the meeting via zoom to introduce himself as he has recently taken over the communities of Alberta Beach, Sunset Point and Val Quentin. Sgt Sherrard presented the Parkland County Detachment Crime Statistics for the Alberta Beach & Area from January to December 2021-2024.

Mayor Muir thanked Sgt Sherrard for attending the meeting.

MOTION TO ACCEPT PARKLAND RCMP CRIME STATISTICS PRESENTATION:

MOTION #061-25

MOVED BY Councillor Durocher that the Parkland RCMP Detachment Presentation of the Crime Statistics for the Alberta Beach & Area be accepted for information.

CARRIED UNANIMOUSLY

STEVEN KIM, DOYLE & COMPANY – PRESENTATION OF THE 2024 DRAFT AUDITED FINANCIAL STATEMENTS (AGENDA ITEM 11.a):

The Auditor, Steven Kim of Doyle & Company attended the meeting via zoom to present the 2024 Draft Audited Financial Statements. Mr. Kim gave a Power Point Presentation which included a summary of the 2024 operating and capital income and expenditures as well as the unrestricted and restricted surplus and reserve accounts.

Mayor Muir thanked Steven Kim for attending the meeting and for the presentation of the financial statements.

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MOTION TO ACCEPT DRAFT AUDITED FINANCIAL STATEMENTS FOR DECEMBER 31, 2024:
MOTION #062-25

MOVED BY Councillor Elwood that the Draft Audited Financial Statements of December 31, 2024 be accepted as presented and further that Council approve the transfer of \$155,500.00 from Unrestricted Surplus to the following reserve accounts: \$7,500.00 to Patrol Equipment Reserves; \$20,000.00 to Garbage Truck Reserves; and \$128,000.00 to General Capital Reserves.

CARRIED UNANIMOUSLY

COMMUNITY & RECREATION FACILITY RESERVES:
MOTION #063-25

MOVED BY Mayor Muir that the Capital Agliplex Reserves account be renamed to Community & Recreation Facility Reserves.

CARRIED UNANIMOUSLY

PUBLIC HEARINGS: None.

MUNICIPAL PLANNING COMMISSION MEETING: None.

OLD BUSINESS & CAO REPORT ACTION LIST:

2025 TAX RECOVERY PUBLIC AUCTION:

The CAO reported that the Tax Recovery Public Auction was held on March 28, 2025 at 11:00 A.M. That the two parcels which were offered for sale were as follows:
Tax Roll #380, Lot 3A, Block 11, Plan 7720268 (5012 – 56 Street) with a reserve bid of \$159,670.00; and
Tax Roll #617, Lot 3A, Block 15, Plan 6476MC (4828 – 53 Street) with a reserve bid of \$61,390.00.
The CAO further reported that no bids were received on the parcels. The minutes of the tax recovery public auction as well as the municipal responsibilities following the auction was distributed to Council for information. The CAO advised that in discussions with the Lawyer it is recommended to hold off on a motion to register tax forfeiture titles until the next Council meeting.

SUMMER VILLAGE OF VAL QUENTIN REQUEST TO COST SHARE PURCHASE OF INVASIVE PLANTS OF ALBERTA GUIDES:

MOTION #064-25

MOVED BY Councillor Durocher that Council approves to cost share with the Summer Village of Val Quentin for the purchase of Invasive Plants of Alberta Guides.

CARRIED UNANIMOUSLY

ACCEPTANCE OF CAO REPORT ACTION LIST:

MOTION #065-25

MOVED BY Councillor Weber that the CAO Report Action List be accepted for information.

CARRIED UNANIMOUSLY

FINANCIAL REPORTS:

ACCEPTANCE OF THE DRAFT AUDITED FINANCIAL STATEMENTS OF DECEMBER 31, 2024:
The Draft Audited Financial Statements for December 31, 2024 was approved under delegations above.

ACCEPTANCE OF FINANCIAL REPORT OF MARCH 31, 2025:

MOTION #066-25

MOVED BY Deputy Mayor Love that the Financial Report of March 31, 2025 be accepted for information.

CARRIED UNANIMOUSLY

BYLAWS & POLICIES:

BYLAW #299-25 PUBLIC HEARING PROCEDURE BYLAW:

MOTION TO APPROVE FIRST READING OF BYLAW #299-25:

MOTION #067-25

MOVED BY Councillor Elwood that Bylaw #299-25, being a bylaw to establish the procedures to be followed for public hearings held during Regular and Special Council meetings be read a first time.

CARRIED UNANIMOUSLY

COUNCIL, COMMITTEES & STAFF REPORTS:

DEPUTY MAYOR LOVE:

No meetings to report.

COUNCILLOR DUROCHER:

No meetings reports available at time of meeting.

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COUNCILLOR WEBER:

Councillor Weber reviewed and submitted reports on the following meetings:
Community Futures Yellowhead East meeting held on March 20, 2025.
Trivillage Regional Sewer Services Commission meeting held on March 26, 2025.

COUNCILLOR ELWOOD:

Councillor Elwood reviewed and submitted reports on the following meetings:
Brownlee LLP Synergy Lunch held on March 19, 2025.
Lac Ste Anne East End Bus Annual General meeting held on March 24, 2025.
Alberta Beach Library Board meeting held on March 31, 2025.
Joint Trivillage meeting held on April 3, 2025.
Parkland County Council Mutual Aid meeting held on April 15, 2025.

MAYOR MUIR:

Mayor Muir reviewed and submitted reports on the following meetings:
Trivillage Regional Sewer Services Commission meeting held on March 26, 2025.
Joint Trivillage meeting held on April 3, 2025.
Lac Ste. Anne County Reeve & Mayors meeting held on April 11, 2025.
Parkland County Council Mutual Aid meeting held on April 15, 2025.

DEVELOPMENT PERMIT REPORT:

Administration submitted a report on the 2025 Development Permits issued to date.

ACCEPTANCE OF COUNCIL, COMMITTEE AND STAFF REPORTS:

MOTION #068-25

MOVED BY Councillor Weber that the Council, committee and staff reports be accepted for information.
CARRIED UNANIMOUSLY

CORRESPONDENCE – INFORMATION ITEMS:

ALBERTA MUNICIPAL AFFAIRS, HONOURABLE RIC MCIVER, MINISTER – LAEA VOTER ASSIST TERMINALS:

A letter was received from Honourable Ric McIver, Minister of Alberta Municipal Affairs regarding the changes to the *Local Authority Elections Act* and the use of voter assist terminals. Councillor Elwood requested administration prepare a bylaw for the use of voter assist terminals.

ALBERTA MUNICIPAL AFFAIRS, HONOURABLE RIC MCIVER, MINISTER – MUNICIPAL AFFAIRS STATUTES AMENDMENT ACT 2025 & INVITATION TO MINISTER'S TOWN HALL:

A letter was received from Honourable Ric McIver, Minister of Alberta Municipal Affairs regarding Bill 50, the *Municipal Affairs Amendment Act, 2025* which proposes to make amendments to the *Municipal Government Act*, the *Local Authorities Election Act*, the *New Home Buyer Protection Act* and the *Safety Codes Act* advising that Bill 50 was tabled and that a town hall meeting will be held for stakeholders on April 16, 2025 at 6:00 P.M.

ALBERTA MUNICIPAL AFFAIRS – PROVINCIAL PRIORITIES ACT AND MUNICIPAL SECTOR UPDATE:

Correspondence was received from Alberta Municipal Affairs regarding the *Provincial Priorities Act* to provide an update and to clarify the municipal requirements to provide information to Municipal Affairs on all new agreements with the federal government including agreement amendments and renewals.

ALBERTA MUNICIPAL AFFAIRS – MUNICIPAL AFFAIRS NEWSLETTER #4:

Alberta Municipal Affairs forwarded the first issue of their newsletter for 2025.

ALBERTA PUBLIC SAFETY & EMERGENCY SERVICES – 2024 PROVINCIAL POLICE FUNDING MODEL CHARGEBACK:

Correspondence was received from Alberta Public Safety & Emergency Services regarding the 2024 Police Funding Model, the chargeback and municipal contribution towards the policing cost share for 2024.

ALBERTA MUNICIPALITIES – RESPONDING TO BILL 50, REGISTER FOR ABMUNIS WEBINAR:

Correspondence was received from Alberta Municipalities regarding Bill 50, the *Municipal Affairs Statutes Amendment Act, 2025* and further advising that ABmunis is holding a Webinar on Bill 50 being held on April 24 at 12:00 P.M.

COMMUNITY FUTURES YELLOWHEAD EAST – INVITATION TO YELLOWHEAD EAST REGIONAL ROUND TABLE:

An invitation was received from Community Futures Yellowhead East to participate in the Yellowhead East Regional Roundtable which is focused on small business continuity & disaster recovery in the region.

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COMMUNITY FUTURES YELLOWHEAD EAST – FULLTIME REGIONAL MARKETING STRATEGIST POSITION AVAILABLE:

Correspondence was received from Community Futures Yellowhead East advising on their opportunity for a fulltime position as a Regional Marketing Strategist.

LAND & PROPERTY RIGHTS TRIBUNAL – NEW FEE STRUCTURE FOR CERTIFICATION TRAINING COURSES:

A letter was received from the Land & Property Rights Tribunal to advise on the new fees beginning in 2025 for certification training for members and clerks belonging to municipal assessment review boards as well as subdivision and development appeal boards.

NORTH SASKATCHEWAN WATERSHED ALLIANCE – RECOGNITION OF THE NORTH SASKATCHEWAN RIVER:

Correspondence was received from the North Saskatchewan Watershed Alliance regarding the recognition of the North Saskatchewan River within Alberta as a Canadian Heritage River and further to invite municipalities along the river to consider establishing commemorative heritage plaques, historical markers or signage within their municipality.

RURAL MUNICIPALITIES OF ALBERTA – 2025 CANOE CHARITY GOLF TOURNAMENT:

An invitation was received from the Rural Municipalities of Alberta for the 2025 annual Canoe Charity Golf Tournament being held in Drumheller on June 12, 2025.

SUMMER VILLAGE OF SOUTH VIEW – CHANGE IN CAO:

Correspondence was received from the Summer Village of South View to advise on the change in their CAO from Wendy Wildman to Angela Duncan and further advising that Ms. Wildman will still be working with and assisting the summer village in a reduced capacity.

SUMMER VILLAGE OF VAL QUENTIN – LETTER OF APPRECIATION:

A letter of appreciation was received from the Summer Village of Val Quentin to thank Alberta Beach Council and staff for the support and assistance throughout the year, particularly the opportunity to host their monthly meetings in the Alberta Beach office as well to thank the public works team for their excellent maintenance services provided.

WILDWILLOW ENTERPRISES – UPCOMING CANDIDATE INFORMATION SESSION:

Correspondence was received from Wildwillow Enterprises on the upcoming Candidate Information Sessions being held on May 3 & 24, 2025.

YELLOWHEAD COUNTY – RESPONSE TO REQUEST FOR MUTUAL AID AGREEMENT:

A letter was received from Yellowhead County in response to the request for a Mutual Aid Agreement for fire and emergency services to advise that Council denied the request as Alberta Beach does not border Yellowhead County and could be better served by adjacent municipalities.

ALBERTA PUBLIC SAFETY & EMERGENCY SERVICES – PROVINCIAL WILDLAND URBAN INTERFACE (WUI) PROGRAM:

A letter was received from Alberta Public Safety & Emergency Services advising that the application submitted for the Provincial Wildland Urban Interface (WUI) Program was not successful in the current process. Councillor Elwood requested that administration thank Fire Rescue International for their application in the WUI program and further contact AEMA to inquire on why our application was not successful.

ALBERTA EMERGENCY MANAGEMENT AGENCY – EMERGENCY MANAGEMENT ACT AMENDMENTS AND BILL 49:

Correspondence was received from Alberta Emergency Management Agency regarding the amendments to the *Emergency Management Act* and Bill 49, attached was a fact sheet to provide an overview of key changes to the act and highlights potential changes to the regulations.

ACCEPTANCE OF CORRESPONDENCE INFORMATION ITEMS:

MOTION #069-25

MOVED BY Mayor Muir that the correspondence information items be accepted for information.

CARRIED UNANIMOUSLY

CORRESPONDENCE – ACTION ITEMS:

COURAGEOUS COMPANIONS – COURAGEOUS K9 ADVERTISING SPONSORSHIP:

MOTION #070-25

MOVED BY Councillor Elwood that Council approves the advertising sponsorship renewal request for 2025 from Courageous Companions for a business card advertisement in the amount of \$319.00 for their annual Courageous K9 publication in support of courageous companions.

CARRIED UNANIMOUSLY

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NEW BUSINESS:

MUNICIPAL ASSESSMENT SERVICES GROUP – ASSESSMENT SERVICES AGREEMENT
RENEWAL:

MOTION #071-25

MOVED BY Deputy Mayor Love that Council approves the three year renewal on the assessment services agreement with Municipal Assessment Services Group for the period July 1, 2025 to June 30, 2028 as presented.

CARRIED UNANIMOUSLY

QUESTION PERIOD:

A brief discussion was held on the following topics: the Parkland County RCMP crime statistics for the Alberta Beach & area.

ADJOURNMENT:

The meeting adjourned at 8:49 P.M.

Mayor – Kelly Muir

C.A.O. – Kathy Skwarchuk

Alberta Beach Village Office

From: Michelle Jones <mjones@albertacf.com>
Sent: February 27, 2025 2:41 PM
Cc: Lilian Wissner
Subject: Community Futures Yellowhead East - Annual Council Presentations

Good afternoon community stakeholders, I am reaching to arrange a suitable time and date, within your council schedule, that would allow us to present the CFYE Annual Report. The presentation takes approximately 10 -15 minutes, with additional time requirement for any questions council may have, resulting from the report.

If you could please provide me with available dates and times between April 21- May 30th, that would fit with your regular council meeting schedule, and we will do our best to try and accommodate these days and times.

Thank you for considering this request and we look forward to hearing from you, at your earliest convenience.

Sincerely,

Michelle Jones,

Executive Director, Community Futures Yellowhead East
Box 2185, Whitecourt, AB T7S 1P8
Main Line: 780-791-0966, Ext: 101 Cell : 780-778-0977
mjones@albertacf.com

Confirmed for
May 20, 2025
Council Meeting

Register Today to increase your Online Business Presence for FREE!!
<https://digitalmainstreet.ca/business-account/registration/>

Alberta Beach Village Office

From: Michelle Jones <mjones@albertacf.com>
Sent: April 15, 2025 3:28 PM
Subject: CFYE Annual Council Presentation
Attachments: CFYE_Annual_Review_Presentation_2024-25.pptx

Flag Status: Flagged

Please find attached a copy of the CFYE Power Point Presentation that will be utilized during our scheduled delegate presentation with your council. We will bring a copy on flash drive additionally as well. Please advise if there is anything further you require prior to our previously scheduled visit. Thanks

Michelle Jones

Executive Director, Community Futures Yellowhead East
Box 2185, Whitecourt, AB T7S 1P8
Main Line: 780-791-0966, Ext: 101 Cell : 780-778-0977
mjones@albertacf.com

Register Today to increase your Online Business Presence for FREE!!
<https://digitalmainstreet.ca/business-account/registration/>



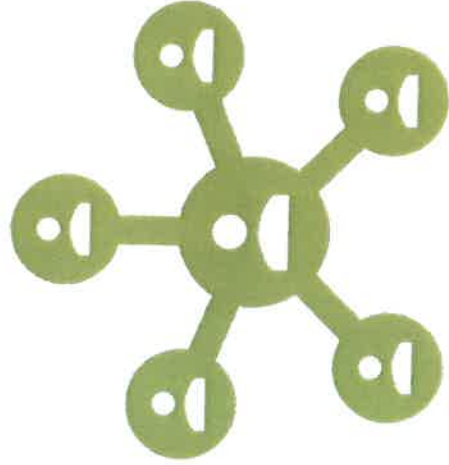
- 2024-2025
- Annual Review

Community Futures

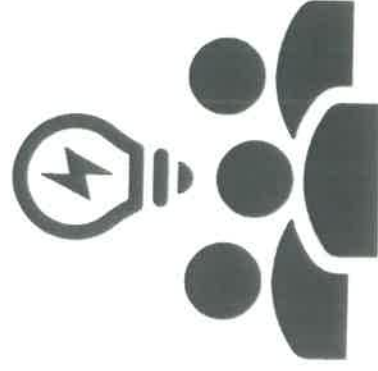
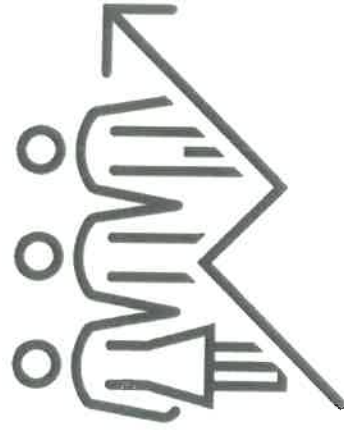
Yellowhead East

Community Futures Is:

Canada's Largest
Community
Economic Development
Network!



DELIVERING RESULTS – DRIVING ECONOMIC DEVELOPMENT



- Business Support

Economic Growth

Regional Strategy



CFYE Board of Directors:

- A diverse team of experienced and trusted elected officials, accountable to its stakeholders for governance of the organization, sound lending best practices and accountability of public funds, while providing the over arching strategic direction of operations.



Birch Cove
 Fox Creek
 Kaybob
 Ross Haven
 Barrhead
 Tiger Lily
 Mayerthorpe
 Camp Creek
 Lone Pine
 Lac Ste Anne
 Silver Creek
 Vega
 Benbow
 Yellowstone
 Whitecourt
 Cherry Hill
 Rockford
 Woodlands
 Sunrises Beach
 Rich Valley
 Neerlandia
 Swan Hills
 Alberici Beach
 Lombell
 Manola
 Falls
 Green Court
 South View
 Lisburn
 Blue Ridge
 Sandy Beach
 Knighton Junction
 Assiniboine
 Fort Assiniboine
 Birch Cove
 West Hundy
 Danwell
 Lakelse

CFYE Milestones & Achievements



Regional Business Growth

- Business Development
- Job Creation
- Business Training
- Business Advisory Services

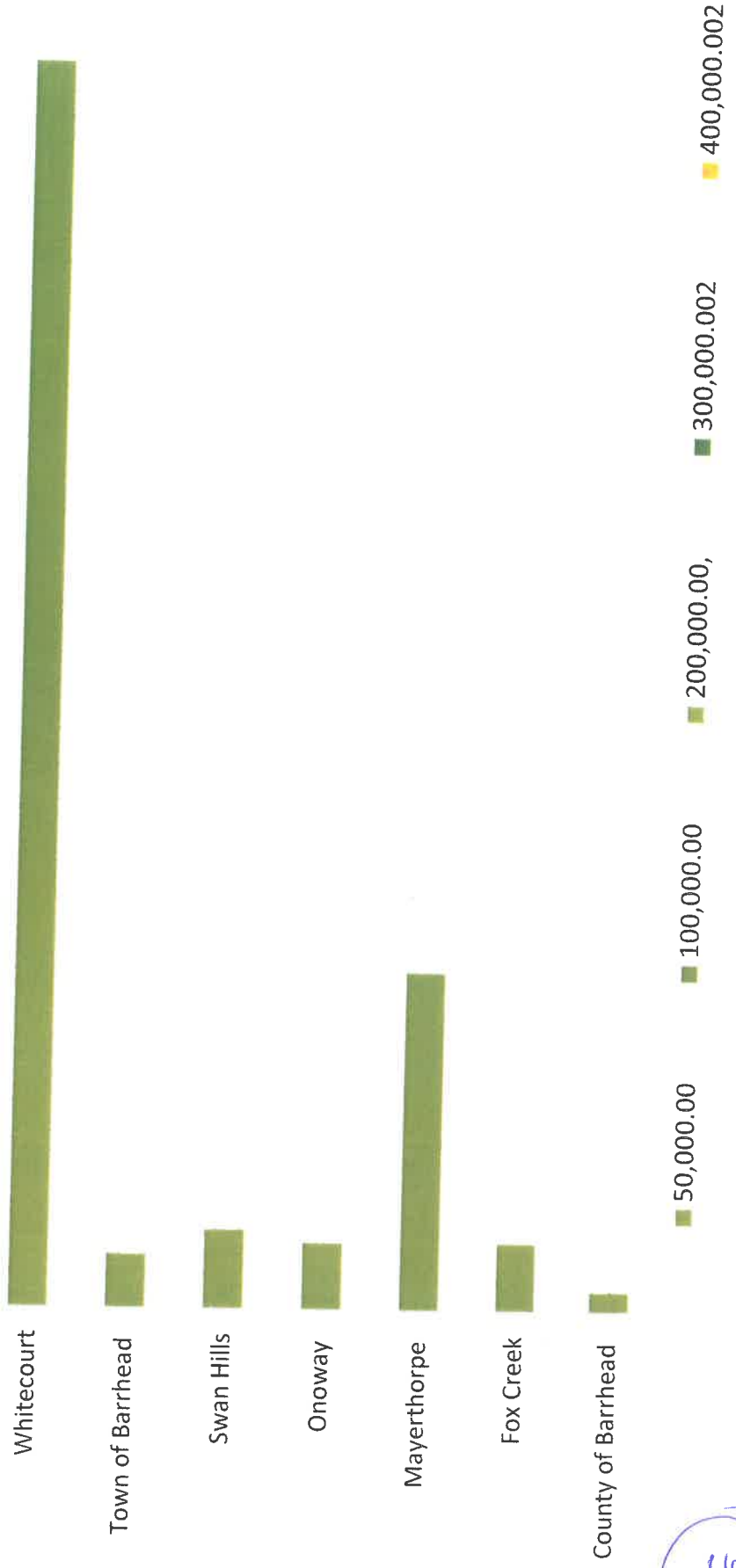
Economic Diversification

- Demographic Diversity
- Economic Diversity
- Economic Investment
- Risk Tolerance

Community Commitment

- Regional Partnerships
- Stakeholder Investment
- Economic Impact

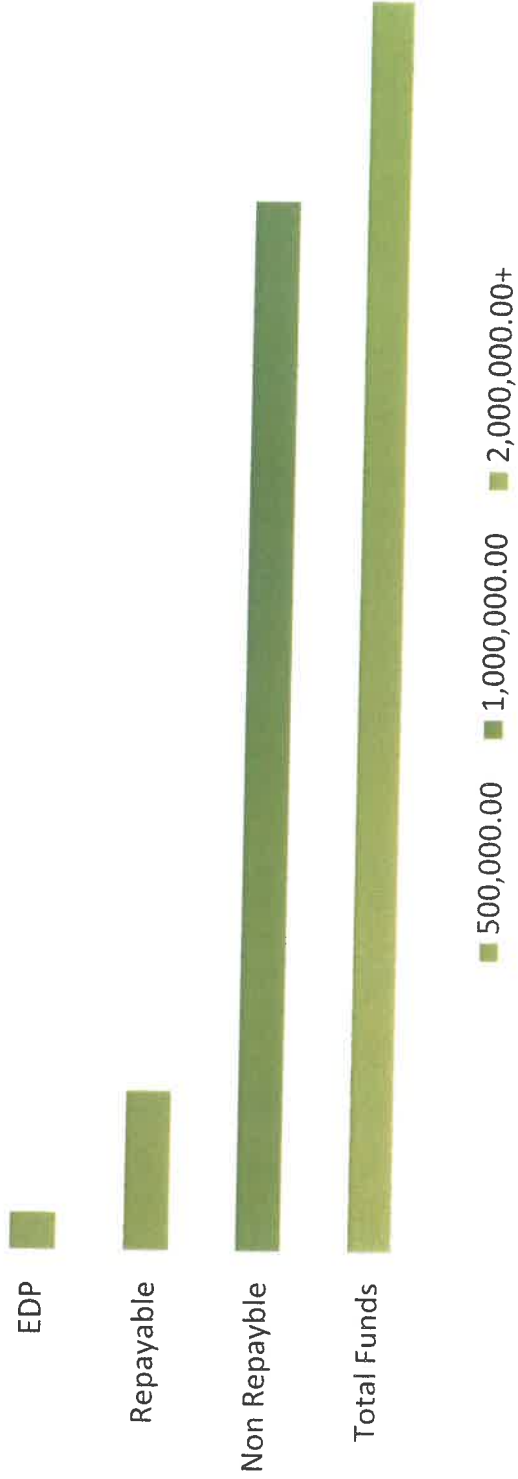
CFYE Regional Investment

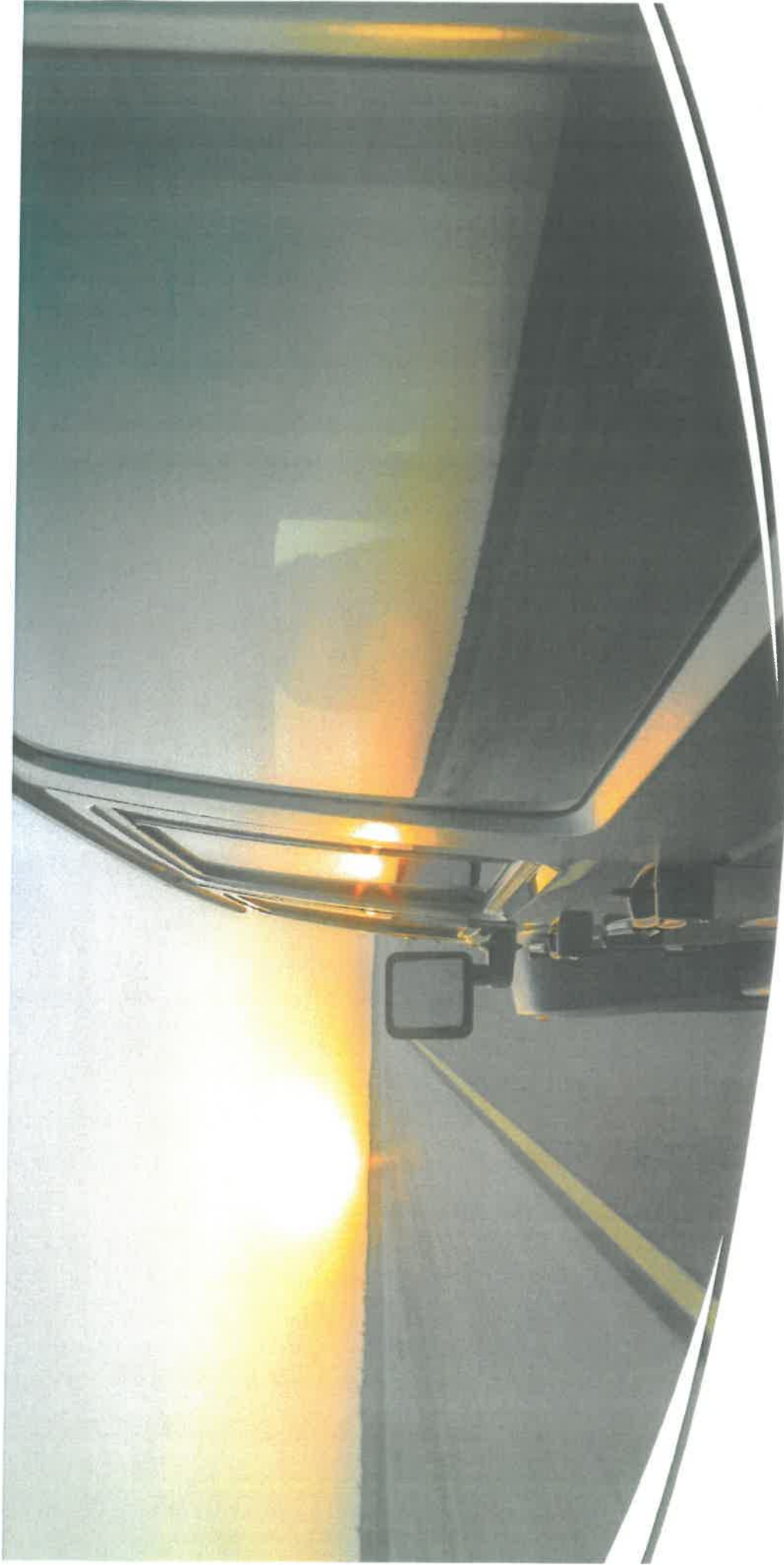


15

OPPORTUNITY FOR INVESTMENT

CFYE Investment Pool





The Economic Landscape

- Key regional stats and trends driving our planning.

Resilience

- Strengthening local economies and building adaptive capacity.



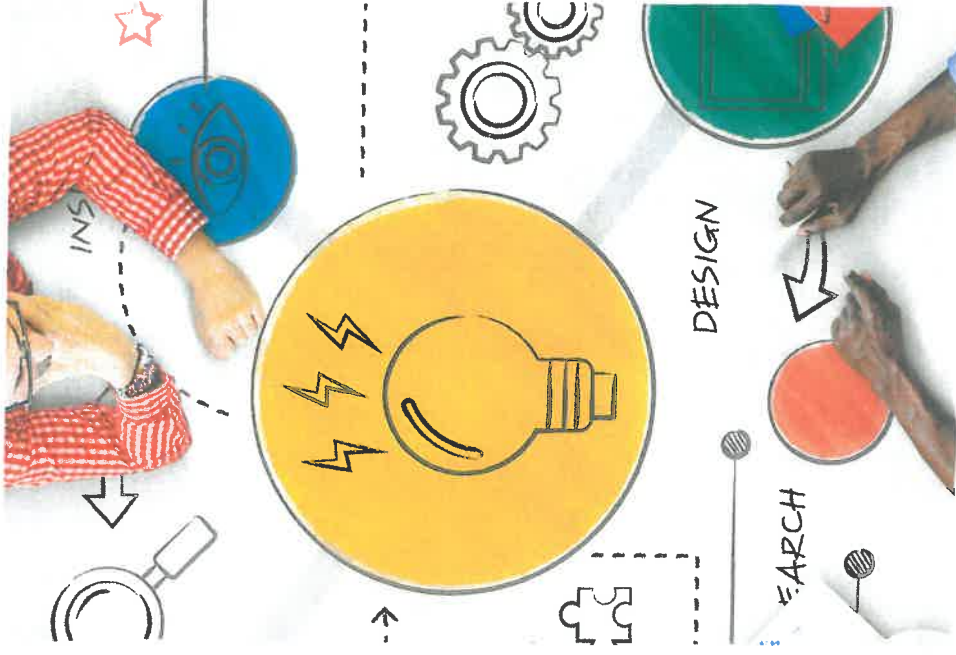


Sustainability

- Supporting smart, inclusive growth and long-term viability.



Economic
Growth
Investment .
Attraction .



- Encouraging innovation, small business, and investment.

A hand in a white shirt cuff points to a map of a region. The text 'Community Futures Yellowhead East' is overlaid on the image. 'Community' is in large green letters, 'Futures' is in large black letters, and 'Yellowhead East' is in smaller green letters.

Community Futures Yellowhead East

Future Direction

- New initiatives | Regional strategy | Workforce development



Call to Action / Engagement

- Be a champion. Be an advocate. Help build our future.

CAO REPORT – ACTION LIST

APRIL 2025

COUNCIL:

COUNCIL COMMITTEE REPORTS – TO BE SUBMITTED IN WRITING FOR ATTACHMENT TO THE MINUTES.

COUNCILLOR ELWOOD – REQUEST PERMISSION TO ATTEND ACCPA 2025 CONFERENCE:

Mar.18/25 MOVED BY Mayor Muir that Council approves that Councillor Elwood attend the ACCPA 2025 Conference being held on May 5-7, 2025 in Edmonton.

RMA INSURANCE – GENESIS RECIPROCAL INSURANCE EXCHANGE 2025 AGM MEETING:

Mar.18/25 MOVED BY Councillor Weber that Council approve to appoint Councillor Durocher to act as proxy on behalf of Alberta Beach at the Annual General Meeting of Genesis being held on April 22, 2025 at the River Cree in Edmonton.

ADMINISTRATION:

CIRCULAR MATERIALS – COMMUNITY RESIDENTIAL CURBSIDE COLLECTION:

Oct.15/24 MOVED BY Councillor Elwood that the compensation offer from Circular Materials for the Community Residential Curbside Collection Program be approved as well as the master services agreement.

Nov.19/24 Admin is waiting for the final agreement.

Dec.17/24 Agreement has been signed and returned. Admin is working on their insurance requirements.

ELECTIONS ALBERTA – DATA SHARING AGREEMENT:

Nov.19/24 MOVED BY Councillor Durocher that Council approves the Data Sharing Agreement from Elections Alberta for the preparation of a permanent electors register as required by the Local Authority Election Act amendments.

Dec.17/24 Admin is working on the agreement and the data required.

Feb.18/25 AMDSP is working with admin on data submission to Elections Alberta.

2025 TAX RECOVERY PUBLIC AUCTION:

Jan.21/25 The following tax recovery properties will be offered for sale at public auction:

Roll #	Lot	Block	Plan	Municipal Address	C. of Title	2024 Assessment
#380	3A,	11,	7720268	5012 – 56 Street	892237665	\$159,670.00
#617	3A,	15,	6476MC	4828 – 53 Street	972134540	\$61,390.00

MOVED BY Mayor Muir that Lot 3A, Block 11, Plan 7720268 and Lot 3A, Block 15, Plan 6476MC be offered for tax sale by public auction on March 28, 2025 at 11:00 A.M. in the Alberta Beach Municipal Office at 4935 – 50 Avenue (Ste. Anne Trail), Alberta Beach and further that the parcels be offered for sale subject to the following conditions;

The parcels will be offered for sale subject to a reserve bid, and to the reservations and conditions contained in the existing certificate of title; The Lands are being offered for sale on an "as is, where is" basis, and Alberta Beach makes no representation and gives no warranties whatsoever as to the adequacy of services, soil conditions, land use districting, building and development conditions, absence or presence of environmental contamination, or the development ability of the subject land for any intended use by the purchaser; No bids will be accepted where the bidder attempts to attach conditions precedent to the sale of the parcels; No terms and conditions will be considered other than those specified by Alberta Beach; Alberta Beach may, after the public auction, become the owner of any parcel of land not sold at the public auction; Terms: Cash, Certified Cheque or Bank Draft. 10% non-refundable deposit on the day of the sale and balance due within 14 days of the Public Auction, GST will apply if applicable; and Reserve bids will be set at the 2024 assessed values.

Feb.18/25 Advertisements have been submitted to the Alberta Gazette, Community Voice & LSA Bulletin.

Apr.15/25 The CAO reported that the Tax Recovery Public Auction was held on March 28, 2025 at 11:00 A.M. and further reported that no bids were received on the parcels. The minutes of the tax recovery public auction as well as the municipal responsibilities following the auction was distributed to Council for information. The CAO advised that in discussions with the Lawyer it is recommended to hold off on a motion to register tax forfeiture titles until the next Council meeting.

MUTUAL AID AGREEMENTS:

Jan.21/25 MOVED BY Councillor Elwood that Council approves to request mutual aid agreements with Lac Ste. Anne County; Parkland County; Sturgeon County; Barrhead County; Westlock County; Yellowhead County; Alexander First Nation; and Alexis Nakota Sioux Nation.

Feb.18/25 Request letters have been sent & responses have been received as follows: Alexander First Nation mutual aid agreement has been completed, Lac Ste. Anne County Council accepted the request for information, & once their fire agreements are in place with the other municipalities that joined them, they will reach out (March is the timeframe for setting up) & Parkland County denied mutual aid agreement.

Mar.18/25 Draft agreements have been sent to Westlock County, Lac Ste. Anne County and Alexis.

Sturgeon County has advised they have mutual aid agreement with LSAC and requested that any requests for assistance be requested through LSAC.

Mar.18/25 Mayor Muir & Councillor Elwood are scheduled to attend Parkland County Council meeting on Apr.15/25.

Apr.15/25 Lac Ste. Anne County is redrafting a mutual aid agreement.

Letter was received from Yellowhead County in response to the request for a Mutual Aid Agreement for fire and emergency services to advise that Council denied the request as Alberta Beach does not border Yellowhead County and could be better served by adjacent municipalities.

CONNECT MOBILITY – LEASE:

Feb.18/25 MOVED BY Councillor Durocher that Council approves a lease with Connect Mobility for space in the administration building for their fiber internet equipment in exchange for free internet for administration and public works subject to Connect Mobility being responsible for the power consumption on their equipment.

Mar.18/25 Notice was sent to Connect Mobility.

MOTION TO ACCEPT DRAFT AUDITED FINANCIAL STATEMENTS FOR DECEMBER 31, 2024:

Apr.15/25 MOVED BY Councillor Elwood that the Draft Audited Financial Statements of December 31, 2024 be accepted as presented and further that Council approve the transfer of \$155,500.00 from Unrestricted Surplus to the following reserve accounts: \$7,500.00 to Patrol Equipment Reserves; \$20,000.00 to Garbage Truck Reserves; and \$128,000.00 to General Capital Reserves.

COMMUNITY & RECREATION FACILITY RESERVES:

Apr.15/25 MOVED BY Mayor Muir that the Capital Agliplex Reserves account be renamed to Community & Recreation Facility Reserves.

SV OF VAL QUENTIN REQUEST TO COST SHARE PURCHASE OF INVASIVE PLANTS OF ALBERTA GUIDES:

Apr.15/25 MOVED BY Councillor Durocher that Council approves to cost share with the Summer Village of Val Quentin for the purchase of Invasive Plants of Alberta Guides.

BYLAW #299-25 PUBLIC HEARING PROCEDURE BYLAW:

Apr.15/25 MOVED BY Councillor Elwood that Bylaw #299-25, being a bylaw to establish the procedures to be followed for public hearings held during Regular and Special Council meetings be read a first time.

ALBERTA MUNICIPAL AFFAIRS – LAEA VOTER ASSIST TERMINALS:

Apr.15/25 A letter was received from Honourable Ric McIver, Minister of Alberta Municipal Affairs regarding the changes to the *Local Authority Elections Act* and the use of voter assist terminals. Councillor Elwood requested administration prepare a bylaw for the use of voter assist terminals.

AB PUBLIC SAFETY & EMERGENCY SERVICES – PROVINCIAL WILDLAND URBAN INTERFACE (WUI) PROGRAM:

Apr.15/25 A letter was received from Alberta Public Safety & Emergency Services advising that the application submitted for the Provincial Wildland Urban Interface (WUI) Program was not successful in the current process. Councillor Elwood requested that administration thank Fire Rescue International for their application in the WUI program and further contact AEMA to inquire on why our application was not successful.

COURAGEOUS COMPANIONS – COURAGEOUS K9 ADVERTISING SPONSORSHIP:

Apr.15/25 MOVED BY Councillor Elwood that Council approves the advertising sponsorship renewal request for 2025 from Courageous Companions for a business card advertisement in the amount of \$319.00 for their annual Courageous K9 publication in support of courageous companions.

MUNICIPAL ASSESSMENT SERVICES GROUP – ASSESSMENT SERVICES AGREEMENT RENEWAL:

Apr.15/25 MOVED BY Deputy Mayor Love that Council approves the three year renewal on the assessment services agreement with Municipal Assessment Services Group for the period July 1, 2025 to June 30, 2028 as presented.

PUBLIC WORKS:

MICHAEL WELLER – 47A AVENUE DRAINAGE:

Oct.15/24 MOVED BY Councillor Weber that the correspondence from Michael Weller regarding the 47A Avenue drainage be accepted for information and further he be advised the matter will be referred to the engineer and our public works department to review and provide an update on the drainage project.

Nov.19/24 Public Works Manager has contacted the engineer, Bolson Eng will review the project with the contractor, they will be resurveying the culverts. Admin has updated Mr. Weller.

2025 BUDGET

Analysis: INCOME STATEMENT

INCOME STATEMENT		(1)
Period 1: -	--- Begin	01Jan2025
	--- End	31Dec2025
(less)	--- Type	B
	--- Begin	000000000
Period 2: -	--- End	000000000
	--- Type	
Ratios:	% of Account	
Graphs:	# of Columns,Scale	0 0
Description	2025 BUDGET	
REVENUE		
RESIDENTIAL TAXES (MUNICIPAL)	872,344.50	
RESIDENTIAL TAXES (SCHOOL)	493,801.28	
COMMERCIAL TAXES (MUNICIPAL)	103,608.60	
COMMERCIAL TAXES (SCHOOL)	42,513.82	
FARM TAXES (MUNICIPAL)	71.41	
FARM TAXES (SCHOOL)	40.42	
POWER & PIPELINE (MUNICIPAL)	19,663.77	
POWER & PIPELINE (SCHOOL)	8,068.65	
DIP \ MACH & EQUIP (MUNICIPAL)	1,798.52	
DIP \ MACH & EQUIP (SCHOOL)	82.06	
DESIGNATED INDUSTRIAL (DI)	157.09	
MUNICIPAL SERVICES TAX	868,380.00	
LIBRARY LEVY	0.00	
MISC. OTHER LEVY	0.00	
TOTAL TAXES	2,410,530.12	
PENALTIES & COSTS ON TAXES	75,000.00	
FRANCHISE - ATCO GAS	30,000.00	
FRANCHISE - FORTIS	60,000.00	
INVESTMENT INCOME	70,000.00	
PROVINCIAL GRANTS		
RESTRUCTURING GRANT	0.00	
CONDITIONAL FGTF\CCBF	0.00	
CONDITIONAL MUNICIPAL GRANTS	0.00	
CONDITIONAL MSI\LGFF GRANT	42,420.00	
FROM RESERVE\DEF.REV.	0.00	
OTHER	191.77	
ADMIN		
ADMINISTRATIVE SERVICE	5,400.00	
SALES OF GOODS & SERVICES	2,000.00	
TAX CERTIFICATES	4,000.00	
PHOTOCOPIES\FAXES\POSTAGE	2,000.00	
PENALTIES\COSTS - N.S.F. FEES	100.00	
HAWKER PEDDLER LICENSES	1,000.00	
RENTAL AND LEASE	12,000.00	
PROV\FED CONDITIONAL GRANT	0.00	
TRANSFER FROM RESERVE\DEF.REV.	0.00	
PATROL		
SALES TO OTHER LOCAL GOV'T	49,870.00	
SALES OF GOODS & SERVICES	0.00	
Description	2025 BUDGET	

Analysis: INCOME STATEMENT

Description	2025 BUDGET
FINES	10,000.00
SALE OF FIXED ASSETS	0.00
PROV CONDITIONAL GRANT	0.00
GRANTS FROM LOCAL AGENCIES	0.00
TRANSFER FROM RESERVES	0.00
FIRE DEPARTMENT - DONATIONS	0.00
FEES DUE TO COUNTY FROM UNPAID	0.00
RENTAL & LEASE	24,000.00
UTILITIES REIMBURSEMENT	11,000.00
PROVINCIAL CONDITIONAL GRANT	0.00
GRANTS FROM LOCAL AGENCIES	0.00
TRANSFER FROM RESERVES	0.00
DISASTER SERVICES	0.00
AMBULANCE GRANT	0.00
AMBULANCE STATION RENTAL	10,200.00
ANIMAL LICENSES	800.00
BY-LAW FINES	1,000.00
COMMON SERVICES	
PUBLIC WORKS SERVICES	5,800.00
SALES OF GOODS & SERVICES	2,000.00
RENTAL AND LEASE	77,000.00
CONDITIONAL GRANT	0.00
SALE OF FIXED ASSETS	40,000.00
TRANSFER FROM RESERVE	0.00
ROADS	
CONDITIONAL GRANT	0.00
SALE OF TCA	0.00
TRANSFER FROM RESERVE	0.00
STORM SEWER & DRAINAGE	
CONDITIONAL GRANT	0.00
GRANTS FROM LOCAL AGENCIES	0.00
SEWER	
LOCAL IMPROVEMENT CHGS	0.00
SEWER REVITALIZATION	243,600.00
PROV CONDITIONAL GRANT	0.00
TRANSFER FROM RESERVE\DEF.REV.	0.00
SOLID WASTE	
CONTRACT WITH OTHER MUNICIPAL	0.00
SALE OF GOODS & SERVICES	0.00
PROV CONDITIONAL GRANT	0.00
TRANSFER FROM RESERVE\DEF.REV.	0.00
ECONOMIC DEVELOPMENT	0.00
Description	2025 BUDGET

Analysis: INCOME STATEMENT

Description	2025 BUDGET
MUNICIPAL PLANNING	0.00
DEVELOPMENT PERMITS	3,000.00
COMPLIANCE CERTIFICATES	300.00
SUBDIVISION APPLICATIONS	0.00
ENCROACHMENT AGREEMENTS	0.00
PROV CONDITIONAL GRANT	0.00
TRANSFER FROM RESERVES\DEF.REV	0.00
SALE OF PUBLIC LAND	0.00
BOAT LAUNCH	10,000.00
TRANSFER RESERVE\DEF.REV.	25,000.00
PARKS	
FEDERAL\PROVINCIAL GRANT(ICAP)	0.00
CONDITIONAL GRANT	0.00
UNCONDITIONAL GRANT	0.00
GRANT FROM LOCAL AGENCIES	10,000.00
PARKING LOT REVENUE	0.00
TRANSFER FROM RESERVE	0.00
RECREATION FACILITIES	
SALE OF SERVICE - FEES\CHARGES	0.00
REGIONAL RECREATION	25,140.61
GRANT FROM LOCAL AGENCIES	27,000.00
CONDITIONAL PROVINCIAL GRANT	5,000.00
TRANSFER FROM RESERVE\DEF.REV.	26,366.78
CAMPGROUND	
USER FEES (SEASONAL)	277,200.00
WEEKEND SITES	25,000.00
CAMPGRD CABIN RENTAL	0.00
SALES OF GOODS & SERVICES	2,800.00
WINTER STORAGE	25,200.00
DEBIT MACHINE ADJUSTMENTS	0.00
RENTAL & LEASE	9,600.00
M.R.T.A. GRANT	0.00
TRANSFER FROM RESERVE	0.00
CULTURE	
LIBRARIAN WAGE REIMBURSEMENT	0.00
GAIN ON SALE OF FIXED ASSET	0.00
TOTAL OPERATING REVENUE	3,661,519.28
CAPITAL:	
CAPITAL PURCHASES-ADMIN	0.00
CAPITAL PURCHASES-PATROL	0.00
CAPITAL PURCHASES-PUBLIC WORKS	100,000.00
Description	2025 BUDGET

Analysis: INCOME STATEMENT

Description	2025 BUDGET
CAPITAL PURCHASES-RECREATION	0.00
CAPITAL PURCHASES-PARKS	0.00
CAPITAL PURCHASES-CAMPGROUND	0.00
TOTAL	100,000.00
CAPITAL PROJECTS:	
CAPITAL PROJECT-ROADS	300,000.00
CAPITAL PROJECT-SHOP	0.00
CAPITAL PROJECT-DRAINAGE	50,000.00
CAPITAL PROJECT-WALK PATHS	0.00
CAPITAL PROJECT-STORM OUTFALL	0.00
CAPITAL PROJECT-ADMIN BLDG	0.00
CAPITAL PROJECT-CAMPGRD W\R	0.00
TOTAL	350,000.00
TOTAL CAPITAL REVENUE	450,000.00
REQUISITIONS:	
SCHOOL FOUNDATION	0.00
ASFF	544,506.31
OVER\UNDER LEVY UTILIZED	0.00
DESIGNATED INDUSTRIAL	157.09
TOTAL REQUISITIONS	544,663.40
BUSINESS INCOME PROFIT	0.00
TOTAL	3,566,855.88
Description	2025 BUDGET

Analysis: EXPENSE STATEMENT

EXPENSE STATEMENT		(1)
Period 1: --- Begin		01Jan2025
Period 1: --- End		31Dec2025
(less) --- Type		B
Period 2: --- Begin		000000000
Period 2: --- End		000000000
Period 2: --- Type		
Ratios: % of Account		
Graphs: # of Columns,Scale	0	0
Description	2025 BUDGET	
COUNCIL		
COUNCIL HONORARIUMS - MAYOR	12,070.00	
COUNCIL HONORARIUMS	42,795.00	
MEETING FEES	20,000.00	
HONOURARIUM DEDUCTIONS	2,000.00	
COUNCIL TRAVEL	3,000.00	
CONFERENCE\PROFESSIONAL DEV	12,500.00	
INTERNET & PHONE EXPENSE	6,300.00	
COUNCIL PROMOTIONAL	15,000.00	
MISC. SUPPLIES	8,500.00	
TOTAL	122,165.00	
ADMINISTRATION		
ADMINISTRATOR	131,200.00	
SALARIES	199,260.00	
PAYROLL TO\FROM BUS INC	0.00	
SHARED SERVICES SALARIES	0.00	
PAYROLL DEDUCTIONS	73,400.00	
SCP PAYROLL	0.00	
FROM\TO RESERVE	0.00	
TRAINING	1,000.00	
TRAVEL	800.00	
FREIGHT, POSTAGE, DELIVERY	3,600.00	
TELEPHONE\INTERNET\SATELLIT	4,100.00	
ADVERTISING	2,000.00	
SUBSCRIPTIONS\MEMBERSHIPS	4,400.00	
PRINTING	1,200.00	
LEGAL	5,000.00	
AUDITOR	14,000.00	
SERVICE CONTR-PHOTO,FAX,POS	6,000.00	
SERVICE CONTR - ALARM	400.00	
PURCHASED EQUIPMENT REPAIR	7,500.00	
CONTRACT - JANITOR	7,600.00	
INSURANCE	63,000.00	
W.C.B.	30,000.00	
STATIONERY & SUPPLIES	5,000.00	
JANITORIAL SUPPLIES	800.00	
MISCELLANEOUS SUPPLIES	4,000.00	
VILLAGE PROMOTION	4,000.00	
100 YEAR ANNIVERSARY	0.00	
UTILITIES	7,000.00	
DEBT REPAYMENT	0.00	
SHORT TERM BORROWING FEES	0.00	
Description	2025 BUDGET	

Analysis: EXPENSE STATEMENT

Description	2025 BUDGET
BANK CHARGES	1,200.00
TAX REBATES & CANCELLATIONS	0.00
OTHER & BLDG REPAIRS	10,000.00
BAD DEBT EXPENSE	0.00
CAPITAL PURCHASES	0.00
CAPITAL PROJECTS	0.00
CAPITAL PROJECTS	0.00
TO RESERVE\DEF.REV.	0.00
TOTAL	586,460.00
ELECTION \ CENSUS	
SALARIES & WAGES	2,900.00
ADVERTISING	700.00
GOODS & SUPPLIES	1,000.00
TOTAL	4,600.00
ASSESSMENT SERVICES	
ASSESSMENT SERVICES	25,400.00
TOTAL	25,400.00
PATROL	
ADMINISTRATION	0.00
SALARIES & WAGES	100,450.00
PROVINCIAL POLICE FUNDING	45,215.00
RCMP ENHANCED POLICING	0.00
PAYROLL DEDUCTIONS	23,100.00
TRAINING & DEVELOPMENT	2,000.00
MILEAGE & SUBSISTENCE	300.00
FREIGHT, POSTAGE, DELIVERY	0.00
TELEPHONE	7,000.00
ADVERTISING & PROMOTION	500.00
AUX PROG\CRIME PREVENTION	0.00
EQUIPMENT REPAIR	3,000.00
VEHICLE REPAIR	5,000.00
JANITOR EXPENSES	0.00
LICENSES & PERMITS	0.00
STATIONERY & OFFICE SUPPLIES	500.00
MISC. SUPPLIES	4,000.00
UNIFORMS & ACCOTREMENTS	2,000.00
FUEL & OIL	8,000.00
UTILITIES	4,800.00
CAPITAL PURCHASES	0.00
PROJECTS	0.00
TO RESERVE\DEF.REV.	7,500.00
TOTAL	213,365.00
BY-LAW ENFORCEMENT	
BYLAW\ANIMAL CONTROL	0.00
PARKING ENFORCEMENT	0.00
POUND FEES	2,000.00
GENERAL GOODS AND SERVICES	5,000.00
SIGNS	0.00
TOTAL	7,000.00
Description	2025 BUDGET

Analysis: EXPENSE STATEMENT

Description	2025 BUDGET
FIREFIGHTING	
FIRE DEPARTMENT HONORAIUMS	0.00
TELEPHONE	0.00
FIRE CONTRACT	111,626.00
JANITOR EXPENSES	0.00
GOODS AND SUPPLIES	0.00
MISCELLANEOUS	2,000.00
BUILDING REPAIR	6,000.00
UTILITIES	12,500.00
CAPITAL	0.00
TO RESERVE\DEF.REV.	0.00
TOTAL	132,126.00
DISASTER SERVICES	
GENERAL GOODS AND SERVICES	10,000.00
TO RESERVE\DEF.REV.	0.00
AMBULANCE SERVICES	
AMBULANCE CONTRACT	0.00
BUILDING REPAIRS	3,000.00
UTILITIES	6,500.00
CAPITAL PROJECTS	0.00
TO RESERVE\DEF.REV.	0.00
TOTAL	9,500.00
COMMON SERVICES	
PUBLIC WORKS MANAGER	0.00
PUBLIC WORKS WAGES	252,765.00
EXTRA PERSON	25,000.00
SUMMER PAYROLL	11,000.00
PAYROLL DEDUCTIONS - MGR	0.00
PAYROLL DEDUCTIONS	59,700.00
PAYROLL DEDUCTIONS - SUMMER	3,500.00
FROM\TO RESERVE	0.00
SHARED SERVICES SALARIES	0.00
PAYROLL TO BUSINESS INCOME	0.00
TRAINING & DEVELOPMENT	2,000.00
MILEAGE & SUBSISTENCE	300.00
POSTAGE, FREIGHT & DELIVERY	0.00
TELEPHONE	2,100.00
PURCHASE SERVICES	12,000.00
EQUIPMENT REPAIR	25,000.00
VEHICLE REPAIR	20,000.00
EQUIPMENT RENTAL	1,500.00
GENERAL GOODS	10,000.00
SIGNS	5,000.00
BUILDING REPAIRS	5,000.00
SAFETY SUPPLIES	2,500.00
FUEL & OIL	25,000.00
UTILITES - SHOP	18,000.00
BOAT LAUNCH MTCE	0.00
CAPITAL PURCHASES	0.00
Description	2025 BUDGET

Analysis: EXPENSE STATEMENT

Description	2025 BUDGET
CAPITAL PROJECTS	0.00
CAPITAL PROJECTS	0.00
TO RESERVE\DEF.REV.	0.00
TO RESERVE\DEF.REV.	0.00
TOTAL	480,365.00
ROADS AND STREETS	
GRAVEL\SAND\ETC.	25,000.00
CRACK FILLING\LINE PAINTING	30,000.00
UTILITIES - STREET LIGHTS	118,000.00
ROAD PROJECTS	0.00
ROAD PROJECTS	0.00
STREET LIGHT PROJECTS	0.00
TO RESERVE\DEF.REV.	0.00
TOTAL	173,000.00
STORM SEWER AND DRAINAGE	
GENERAL SUPPLY-CULVERTS	5,000.00
DRAINAGE PROJECTS	0.00
DRAINAGE STUDY	0.00
TOTAL	5,000.00
WATER SYSTEM	
WATER COMM. OPERATING	8,721.80
WATER COMM. DEBENTURES	71,034.00
TO RESERVE\DEF.REV.	0.00
TOTAL	79,755.80
SANITARY SEWER	
TVRSSC MAINTENANCE AGREE	301,600.00
TVRSSC SEWER REVITALIZATION	243,600.00
TVRSSC DEB. - LAGOON	85,826.00
TVRSSC UPGRADE	0.00
TO RESERVE\DEF.REV.	0.00
TOTAL	631,026.00
GARBAGE COLLECTION	
GARBAGE WAGES	6,500.00
GARBAGE CONTRACT	74,500.00
REGIONAL LAND FILL	18,000.00
RECYCLING	6,000.00
ANNUAL WASTE ROUND-UP	0.00
FUEL & OIL	3,000.00
TRUCK REPAIRS & MAINTENANCE	0.00
CAPITAL PURCHASES	0.00
TO RESERVE\DEF.REV.	20,000.00
TOTAL	128,000.00
COMPOST FACILITY	
PURCHASED SERVICE - CLEANUP	3,000.00
GENERAL SUPPLIES	0.00
TOTAL	3,000.00
Description	2025 BUDGET

Analysis: EXPENSE STATEMENT

Description	2025 BUDGET
MUNICIPAL PLANNING	
CONTRACT - DEVELOPMENT OFF	24,000.00
MUNICIPAL PLANNING	2,000.00
GENERAL GOODS & SUPPLIES	500.00
TO RESERVE\DEF.REV.	0.00
TOTAL	26,500.00
ECONOMIC DEVELOPMENT	
ADVERTISING AND PROMOTION	2,200.00
TELEPHONE AND UTILITIES	0.00
REVENUE & COST SHARE STUDY	0.00
GENERAL GOODS & SUPPLIES	0.00
TO RESERVE\DEF.REV.	0.00
TOTAL	2,200.00
LAC STE. ANNE FOUNDATION	46,863.80
PIER\BOAT LAUNCH	25,000.00
PIER TO RESERVE\DEF.REV.	0.00
RECREATION & FACILITIES	
REGIONAL RECREATION	31,425.75
GENERAL GOODS & SUPPLIES	20,000.00
EAST END BUS	11,548.72
LSA PHYSICIAN RECRUITMENT	0.00
BEACHWAVE PARK COORDINATOR	48,000.00
UTILITIES	6,000.00
CAPITAL PURCHASES	0.00
PROJECTS	0.00
PROJECTS	0.00
PROJECTS	0.00
TO RESERVE\DEF.REV.	0.00
TOTAL	116,974.47
PARKS	
CONTRACT SERVICES	20,000.00
GENERAL GOODS & SUPPLIES	10,000.00
UTILITIES	6,000.00
PARKING LOT EXPENSES	3,098.33
PARK PROJECTS	0.00
PARK PROJECTS	0.00
CONTRIBUTED ASSETS	0.00
TO RESERVE\DEF.REV.	0.00
TOTAL	39,098.33
CAMPGROUND:	
ADVERTISING & SIGNS	1,500.00
POSTAGE, FREIGHT, DELIVERY	0.00
PHONE\INTERNET\SATELITTE	2,000.00
PRINTING	300.00
CAMPGROUND MANAGER CONTRACT	62,000.00
CAMPGROUND SUMMER HELP	0.00
PAYROLL DEDUCTIONS	0.00
Description	2025 BUDGET

Analysis: EXPENSE STATEMENT

Description	2025 BUDGET
EQUIPMENT REPAIR	1,500.00
GENERAL GOODS & SUPPLIES	3,000.00
JANITORIAL SUPPLIES	700.00
WASTE DISPOSAL	3,800.00
FUEL & OIL	1,500.00
REPAIR MATERIALS	10,000.00
CONSTRUCTION MATERIALS	2,000.00
UTILITIES	38,000.00
IMPROVEMENTS	5,000.00
DEBIT\VISA BANK FEES	600.00
CAMPGROUND PROJECTS	0.00
CAMPGROUND PROJECTS	0.00
TO RESERVE\DEF.REV.	0.00
TOTAL	131,900.00
CULTURE	
SALARIES & WAGES	0.00
PAYROLL DEDUCTIONS	0.00
REIMBURSE LIBR WAGE	0.00
UTILITIES	0.00
GRANT TO LIBRARY	13,452.48
YELLOWHEAD REGIONAL LIBRARY	4,104.00
TOTAL	17,556.48
LOSS ON SALE OF FIXED ASSET	0.00
AMORTIZATION OF TCA	65,000.00
ACCRETION EXPENSE	0.00
CAPITAL:	
CAPITAL PURCHASES-ADMIN	0.00
CAPITAL PURCHASES-PATROL	10,000.00
CAPITAL PURCHASES-PUBLIC WORKS	125,000.00
CAPITAL PURCHASES-RECREATION	0.00
CAPITAL PURCHASES-PARKS	0.00
CAPITAL PURCHASES-CAMPGROUND	0.00
TOTAL	135,000.00
CAPITAL PROJECTS:	
CAPITAL PROJECTS-ROADS	300,000.00
CAPITAL PROJECTS-SHOP	0.00
CAPITAL PROJECTS-DRAINAGE	50,000.00
CAPITAL PROJECTS-WALKING PATHS	0.00
CAPITAL PROJECTS-STORM OUTFALL	0.00
CAPITAL PROJECTS-ADMIN BLDG	0.00
CAPITAL PROJECTS-CAMPGRD W\R	0.00
TOTAL	350,000.00
TOTAL CAPITAL EXPENSES	485,000.00
BUSINESS INCOME EXPENSES	0.00
TOTAL	3,566,855.88
Description	2025 BUDGET

Alberta Beach

RFD - Request for Decision

Date: May 20, 2025
To: Alberta Beach Council
From: CAO Kathy Skwarchuk

Topic: 2025 Cost of Living Allowance

Regarding: Budget 2025

Background:

During the recent Budget & Round Table meeting, Council discussed the Consumer Price Index for 2024 and the Cost of Living Allowance increase for 2025. The Consumer Price Index average for 2024 is 2.92% (attached). At the May 13th, 2025 Round Table meeting Council anticipated a 2.5% increase for the Cost of Living Allowance would be considered and requested that the CAO include this item on the next Council meeting agenda.

Request:

That the Council approve a 2.5% increase for the Cost of Living Allowance effective January 1, 2025.

Costs/Source of Funding:

A Cost of Living Allowance was anticipated and a 2.5% increase was allocated in the 2025 Budget.

Attachments:

Consumer Price Index 2024

Recommendation:

Request a motion that Council approve a 2.5% increase for the Cost of Living Allowance effective January 1, 2025.

**Consumer Price Index – 2023-2024
(for 2025 year)**

Month	%
January	3.4
February	4.2
March	3.5
April	3.0
May	3.0
June	3.0
July	2.7
August	2.0
September	1.9
October	3.0
November	2.8
December	2.5
	<hr/> 35.00

35.00 divided by 12 = 2.92

12.a

BYLAW 299-25
PUBLIC HEARING PROCEDURAL BYLAW

**BEING A BYLAW OF THE VILLAGE OF ALBERTA BEACH IN THE PROVINCE OF ALBERTA FOR REGULATING THE
PROCEDURES FOR PUBLIC HEARINGS HELD DURING REGULAR AND SPECIAL COUNCIL MEETINGS.**

WHEREAS Pursuant to the provisions of the *Municipal Government Act*, Chapter M-26, of the Revised Statutes of Alberta 2000, and amendments thereto;

AND WHEREAS, Section 145(1) of the *Municipal Government Act* allows a Council to pass bylaws for the establishment of the procedures to be followed by Council;

AND WHEREAS, Section 145(2) of the *Municipal Government Act* allows a Council to pass bylaws for the establishment of Council Committees and other bodies;

AND WHEREAS, Section 145(3) of the *Municipal Government Act* allows a Council to pass bylaws for the establishment of the functions of the Committee or body and the procedures to be followed by it;

NOW THEREFORE, THE MUNICIPAL COUNCIL OF THE VILLAGE OF ALBERTA BEACH, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

SECTION 1 - TITLE

- 1.1 This Bylaw shall be referred to as the "Public Hearing Procedural Bylaw".

SECTION 2 INTERPRETATION

- 2.1 In this Bylaw and any schedules to this Bylaw the following terms shall have the following meanings:
- a. "Agenda" means the statement of the order of business to be brought before Council.
 - b. "CAO" means the person appointed by Council to the role of Chief Administrative Officer pursuant to the *Municipal Government Act*.
 - c. "Committee" means a Standing Committee, Special Committee, or Ad Hoc Committee established in accordance with the appropriate section of the *Municipal Government Act*.
 - d. "Council" means the elected Council for the Village of Alberta Beach in the Province of Alberta.
 - e. "Delegation" means a person or group of persons wishing to appear before the Council to address a specific matter.
 - f. "Deputy Mayor" means the councillor appointed by Council to act as Mayor when the Mayor is unable to perform the duties of Mayor or when the office of Mayor is vacant.
 - g. "Electronic Means" means an electronic or telephonic communication method that enables all persons attending a meeting to hear and communicate with each other during the course of the meeting.
 - h. "Mayor" means the Village of Alberta Beach's Chief Elected Official.
 - i. "*Municipal Government Act*" (MGA) means the *Municipal Government Act*, R.S.A. 2000, c. M-26, and associated regulations, as amended.
 - j. "Presiding Officer" means Mayor, Deputy Mayor, or Chairperson.
 - k. "Public Hearing" means a formal meeting of Council to:
 - i. to hear planning matters, [MGA, section 692(1)];
 - ii. to hear any matters that the MGA or other enactment requires a Public Hearing to be held for, [MGA, section 216.4]; or
 - iii. to hear other matters which Council directs be considered through a Public Hearing process.
 - l. "Recording Secretary" means an officer responsible for documenting and maintaining the official records, including minutes, of meetings and other organizational proceedings.
 - m. "Village" is the municipality of the Village of Alberta Beach in the Province of Alberta.

SECTION 3 - APPLICATION

- 3.1 This Bylaw shall govern Public Hearings held during regular and Special Council Meetings.
- 3.2 The Public Hearing Procedure, attached as Schedule "A", shall be used to govern all Public Hearings.
- 3.3 When a matter arises related to the proceedings in a meeting which is not covered by a provision of this Bylaw or the *Municipal Government Act*, the matter shall be decided by reference to the Village of Alberta Beach's Council Procedural Bylaw, and if the Council Procedural Bylaw does not address the manner in which the matter is to be dealt with then reference will be made to Robert's Rules of Order.
- 3.4 In the event of a conflict between the provisions of this Bylaw and Robert's Rules of Order, the provisions of this Bylaw shall apply.

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PUBLIC HEARING PROCEDURAL BYLAW

SECTION 4 - SCHEDULING OF PUBLIC HEARINGS

- 4.1 Public Hearings must be held after first reading and before second reading of the proposed bylaw.
- 4.2 Public Hearings shall be held for the following bylaws:
- a. Long Term Borrowing — Section 251 (1) of the MGA.
 - b. Road Closures — Section 22(2) of the MGA.
 - c. Municipally Controlled Corporations — Section 75.1 (3)(b) of the MGA.
 - d. Tax Exemptions to Encourage Development — Section 364.1 (2) of the MGA.
 - e. Clean Energy Tax Improvement – Section 390.3(5) of the MGA.
 - f. Municipal Planning Documents including:
 - i. Intermunicipal Development Plan (IDP);
 - ii. Municipal Development Plan (MDP);
 - iii. Area Structure Plan (ASP);
 - iv. Area Redevelopment Plan (ARP);
 - v. Land Use Bylaw (LUB);
 - vi. Amendments to any of the above listed planning documents – Section 692(1) of the MGA; and
 - vii. Any other bylaw as required by the MGA.
- 4.3 No more than four (4) hearings shall be scheduled for any regular or Special Council meeting.
- 4.4 Hearings will be heard sequentially, in the order in which they appear on the Agenda.

SECTION 5- ELECTRONIC MEANS

- 5.1 In accordance with section 199(1) of the *Municipal Government Act* (MGA), Council must provide for Public Hearings under Part 17 of the MGA to be conducted by Electronic Means.
- 5.2 Meetings shall be conducted through a video conferencing platform such as Zoom meetings.
- 5.3 Information in regards to the meeting shall be available on the Village of Alberta Beach website.
- 5.4 Meetings will be advertised on the Village of Alberta Beach website with a link to the meeting.

SECTION 6 - PUBLIC HEARING PROCEDURE

- 6.1 All hearings will follow the procedure as outlined in Schedule "A" of this Bylaw.

SECTION 7 - PUBLIC HEARING PARTICIPATION: WRITTEN SUBMISSIONS

- 7.1 All members of the public wishing to make a submission in writing shall do so as follows:
- a. Submitting the document four (4) business days prior to the Public Hearing;
 - b. Written submission must include:
 - i. Name, legal or municipal address, and signature;
 - ii. Date;
 - iii. Indicate the proposed bylaw to be spoken to; and
 - iv. Clearly state position (In Favour or Opposed);
- 7.2 Written submissions received in response to the Notice of Public Hearing shall become a public record and shall be made available to the public and will be included in the Public Hearing Agenda package.
- 7.3 Written submissions submitted after the advertised deadline will not be accepted.
- 7.4 Written submissions that contain personal attacks or have a derogatory tone shall not be included in the Public Hearing Agenda package.
- 7.5 Individuals who have submitted a letter may only address Council at the Public Hearing on new information not contained in the letter.

SECTION 8 - PUBLIC HEARING PARTICIPATION: IN-PERSON

- 8.1 All members of the public wishing to speak at the Public Hearing will be afforded the opportunity to do so at the allotted time in the hearing procedure (Schedule "A").
- 8.2 All members of the public who wish to speak at the Public Hearing must register to speak prior to the meeting.
- a. Registration must include:

BYLAW 299-25
PUBLIC HEARING PROCEDURAL BYLAW

- i. Name and legal or municipal address;
 - ii. Position (In Favour or Opposed); and
 - iii. Indicate the proposed Bylaw to be spoken to.
 - b. Registration can be done:
 - i. Through email to the CAO at aboffice@albertabeach.com by 4:00 pm the business day prior to the meeting;
 - ii. In person at the Village Office immediately prior to the meeting; or
 - iii. Through the zoom meeting video-conferencing chat which will open fifteen (15) minutes prior to the meeting start time.
 - c. If a registered speaker wishes to include an audio/visual presentation, please see section 8.13 for guidelines.
- 8.3 An individual may speak only once at the Public Hearing.
- 8.4 Presentations by the applicant and the public may be made verbally, in writing or visually.
- 8.5 Any person who would like to present using an electronic presentation will forward their presentation via email to aboffice@albertabeach.com, where a staff member will open the file on the presenter computer.
- 8.6 The use of maps, videos, Power Point presentations and written presentations shall be collected by the Recording Secretary to be included in the Corporate Records for the meeting and may be made available to the public upon request.
- 8.7 If a person is unable to attend a Public Hearing, that person may authorize an individual to speak on his/her behalf. The authorization must:
- a. provide authorization in legible writing;
 - b. name the individual authorized to speak;
 - c. indicate the proposed bylaw to be spoken to; and
 - d. be signed by the person giving the authorization.
- 8.8 Once the Public Hearing has been called to order, no additional speakers will be allowed to register unless invited to by the Presiding Officer.
- 8.9 Persons addressing Council regarding the proposed bylaw or motion shall state:
- a. Their name and legal or municipal address, a person who does not identify him/ herself will not be given the opportunity to speak;
 - b. An indication as to whether they are speaking on their own behalf or for another person or for a group;
 - c. An indication as to whether they are speaking in support of or in opposition to the proposed bylaw or motion;
 - d. How they are affected by the proposed bylaw or motion; and
 - e. Address the Chair when responding to questions or providing information.
- 8.10 Each member of the public representing an individual, including applicants, shall be limited to a five (5) minute presentation period.
- 8.11 Each member of the public representing a group, including applicants, shall be limited to a ten (10) minute presentation period.
- 8.12 At the Public Hearing, the CAO shall indicate to the Presiding Officer when the five (5) minutes for individuals or ten (10) minutes for groups have elapsed in the allocated presentation time. The Presiding Officer, upon being notified of the allocated time having expired, may request that the speaker wrap up their presentation or, alternatively, the Presiding Officer may approve additional time for the presentation.
- 8.13 In preparing audio/visual materials to be presented at the meeting, presenters are required to limit the number of PowerPoint slides, or such similar visual aids, or pictures and at all times such presentation is limited to the five (5) minute time restriction for individuals and ten (10) minutes time restriction for groups. Any such electronic presentation is to be provided by the Delegation via email to aboffice@albertabeach.com, prior to the date of the Public Hearing or at the time of the presentation, where a staff member will open the file on the presenter computer.
- 8.14 All participants of the Public Hearing must address the Presiding Officer during their presentation.
- 8.15 Participants' conduct is subject to the rules of conduct provided within this Bylaw, the Council Procedural Bylaw and any other bylaw enacted by Council.
- 8.16 Following the presentation, Council may ask questions of the presenter, as indicated in the Public Hearing Procedure (Schedule "A").

SECTION 9 - RECORD OF PUBLIC HEARING

- 9.1 The minutes of the Regular or Special Council meeting, as the case may be, in which the Public Hearing is held will include a summary of all information, evidence, and presentations made before Council.

BYLAW 299-25
PUBLIC HEARING PROCEDURAL BYLAW

SECTION 10 - GENERAL

- 10.1 Once the Presiding Officer has adjourned the hearing, the hearing cannot be re-opened.
- 10.2 This bylaw shall come into full force and effect on the day that it is given its third and final reading, passed by Council and signed in accordance with the Municipal Government Act.

READ A FIRST TIME THIS 15TH DAY OF APRIL, 2025.

READ A SECOND TIME THIS ____ DAY OF MAY, 2025.

READ A THIRD TIME AND PASSED THIS ____ DAY OF MAY, 2025.

SIGNED BY THE MAYOR AND C.A.O. THIS ____ DAY OF MAY, 2025.

MAYOR, KELLY MUIR

C.A.O., KATHY SKWARCHUK

BYLAW 299-25
PUBLIC HEARING PROCEDURAL BYLAW

SCHEDULE "A" – PUBLIC HEARING PROCEDURE

PROCEDURE FOR PUBLIC HEARING

1. Call to Order – Presiding Officer declares the Public Hearing open and states that the Hearing is held pursuant to Sections 216.4, 606 and 692 of the Municipal Government Act, RSA 2000, as amended.
2. Opening Remarks – Presiding Officer states:
 - a. That the purpose of Bylaw #XXXX-XX is to _____
 - b. That notice of the hearing was given in writing to:
 - i. the applicant;
 - ii. the assessed landowner or landowners;
 - iii. adjoining landowners; and
 - iv. Administration or the Planning & Development Officer.
 - c. That the notice of the hearing was advertised in the _____ newspaper and/or other source] on _____ and _____
 - d. That presentations are to be brief and to the point and limited to five (5) minutes for individuals and ten (10) minutes for groups.
 - e. That all persons giving presentations are to state their name and legal or municipal address.
 - f. The order for hearing presentations will be:
 - i. Administration or Planning and Development Officer;
 - ii. Those in favour of the bylaw;
 - iii. Those opposed to the bylaw;
 - iv. Any person deemed to be affected who wishes to be heard; and
 - v. Administration or Planning and Development Officer / closing statement.
 - g. The Presiding Officer may allow questions from members of Council after each presentation.
 - h. The Presiding Officer may allow rebuttal from persons having given presentations.
3. Adopt Agenda – The Presiding Officer will ask Council to adopt the agenda.
4. Introductions – The Presiding Officer will ask Council to introduce themselves.
5. Council will review and discuss the written presentations received prior to the hearing.
6. The Administration and/or the Planning and Development Officer will be called upon to speak/ make presentation.
7. The Delegation(s) will be called upon to speak/make presentations according to the order on the agenda.
8. The Public will be called upon to speak/make presentations according to the order in which they sign in on the register.
9. The Presiding Officer will ask for closing statements.
10. The Presiding Officer will ask if everyone feels that they have been heard.
11. After all presentations are made the Presiding Officer declares the Public Hearing closed and no further submissions will be heard.

12.6

ALBERTA BEACH
BYLAW NO. 300-25
PAGE 1 of 2

**A BYLAW TO AUTHORIZE THE RATES OF TAXATION TO BE LEVIED AGAINST
ASSESSABLE PROPERTY WITHIN ALBERTA BEACH FOR THE 2025 TAXATION YEAR.**

Whereas, Alberta Beach has prepared and adopted detailed estimates of the municipal revenue and expenditures as required, at the Regular Council Meeting held on May 20, 2025; and

Whereas, the estimated municipal expenditures and transfers set out in the budget for Alberta Beach for 2025 total \$3,566,855.88; and

Whereas, the estimated municipal revenues and transfers from all sources other than taxation is estimated at \$1,700,989.16 and the balance of \$1,865,866.72 is to be raised by general municipal taxation; and

Whereas, the requisitions are:

Alberta School Foundation Fund (ASFF)	
Residential/Farmland	\$493,841.78
Non-residential	50,664.53
Designated Industrial Property Tax Requisition	157.09
Senior Foundation	46,863.81; and

Whereas, the Council of Alberta Beach is required each year to levy on the assessed value of all property, tax rates sufficient to meet the estimated expenditures and the requisitions; and

Whereas, the Council is authorized to classify assessed property, and to establish different rates of taxation in respect to each class of property, subject to the *Municipal Government Act*, Chapter M26, Revised Statutes of Alberta, 2000; and

Whereas, the assessed value of all property in Alberta Beach as shown on the assessment roll is:

<u>Assessment Class</u>	<u>Assessment</u>
Residential (Class 1)	\$190,579,750.00
Non-residential (Commercial) (Class 2)	10,818,120.00
Farmland (Class 3)	15,600.00
Exempt	16,677,250.00
Designated Industrial (DI) – Non Residential (Class 4)	20,880.00
Designated Industrial (DI) – Machinery & Equipment (Class 4)	166,910.00
Power & Pipeline (Linear)	2,053,160.00
	<u>\$220,331,670.00</u>

NOW THEREFORE under the authority of the *Municipal Government Act*, the Council of Alberta Beach, in the Province of Alberta, enacts as follows:

1. That the Chief Administrative Officer is hereby authorized to levy the following rates of taxation on the assessed value of all property as shown on the assessment roll of Alberta Beach:

	<u>Tax Levy</u>	<u>Assessment</u>	<u>Mill Rate</u>
General Municipal			
Residential	872,344.50	190,579,750.00	4.57732
Non-Residential	103,608.60	10,818,120.00	9.57732
Farmland	71.41	15,600.00	4.57732
DI – Non Residential	199.97	20,880.00	9.57732
DI – Machinery & Equipment	1,598.55	166,910.00	9.57732
Power & Pipeline	19,663.77	2,053,160.00	9.57732

ALBERTA BEACH

BYLAW NO. 300-25

PAGE 2 of 2

	<u>Tax Levy</u>	<u>Assessment</u>	<u>Mill Rate</u>
ASFF			
Residential	493,801.28	190,579,750.00	2.591048
Non-Residential	42,513.82	10,818,120.00	3.929871
Farmland	40.42	15,600.00	2.591048
DI – Non Residential	82.06	20,880.00	3.929871
Power & Pipeline	8,068.65	2,053,160.00	3.929871

	<u>Tax Levy</u>	<u>Assessment</u>	<u>Mill Rate</u>
Designated Industrial Property Tax Requisition			
DI – Non-Residential	1.46	20,880.00	0.0701
DI – Machinery & Equipment	11.70	166,910.00	0.0701
Power & Pipeline	143.93	2,053,160.00	0.0701

2. That the Chief Administrative Officer is hereby authorized to levy a minimum amount payable as a municipal services tax for general municipal purposes in the amount of \$1,050.00 per parcel for a total parcel count of 827 and a total estimated revenue of \$868,350.00.
3. That the Chief Administrative Officer is hereby authorized to levy a minimum amount payable as a sewer revitalization levy in the amount of \$300.00 per serviceable lot for a total parcel count of 812 and a total estimated revenue of \$243,600.00.

Read a first time this ____ day of May, 2025.

Read a second time this ____ day of May, 2025.

Unanimous consent given to proceed to third reading this ____ day of May, 2025.

Read a third time and passed this ____ day of May, 2025.

Signed by the Mayor and C.A.O. this ____ day of May, 2025.

Mayor, Kelly Muir

C.A.O., Kathy Skwarchuk

**ALBERTA BEACH
VILLAGE POLICIES**

POLICY: G.2.9 COUNCIL REMUNERATION POLICY

1. PURPOSE

The *Municipal Government Act* (Section 275.1) allows for compensation to be made to members of Council for duties performed. It is the intention of Alberta Beach to provide fair and equitable compensation to members of Council as they carry out their responsibilities. This policy provides guidelines for the provision of remuneration to elected officials.

2. HONOURARIUMS

Councillors shall receive monthly honourariums as per Schedule "A" attached. Honourarium rates will be reviewed annually and increased as per the annual cost of living allowance based on the Alberta average of the CPI (Consumer Price Index), upon approval of the annual budget.

3. MEETING REMUNERATION FEES

Councillors shall receive a meeting remuneration fee as per Schedule "A" attached for attending an approved Committee meeting, training course or meeting on behalf of Council where a meeting fee is not already being paid. Meeting remuneration fees will include meeting preparation, travel and attendance time. Further that, regular Council meetings, special Council meetings, monthly round table meetings and conventions are excluded.

4. CHAIRPERSON REMUNERATION FEE

Councillors shall receive a chairperson remuneration fee as per Schedule "A" attached for chairing an approved committee meeting, where a meeting fee is not already being paid through another committee or organization. Further that, regular Council meetings, special Council meetings, monthly round table meetings and conventions are excluded.

5. REIMBURSEMENT FOR MILEAGE EXPENSES

Councillors shall receive reimbursement for mileage expenses for use of personal vehicles as per Schedule "A" attached for travel on village business to approved meetings, training courses and conventions.

6. REIMBURSEMENT FOR INTERNET EXPENSES

Councillors shall receive reimbursement for Council internet expenses as per Schedule "A" attached provided that the internet service is used for Council business. (Councillors not receiving and communicating electronically through email do not qualify for reimbursement).

7. REIMBURSEMENT FOR CELL PHONE EXPENSES

Councillors shall receive reimbursement for personal cell phone expenses as per Schedule "A" attached provided that the cell phone is used for Council business. (Councillors not owning or communicating through cell phones do not qualify for reimbursement).

8. REIMBURSEMENT FOR MEAL ALLOWANCES

Councillors while attending full day conferences, conventions, meetings or professional development training at a location at least 20 kilometres outside of Alberta Beach shall receive reimbursement for the applicable meal allowance if a meal is not already supplied as per Schedule "A" attached, upon submission of an expense claim to the C.A.O.

9. REIMBURSEMENT FOR HOTEL EXPENSES

Councillors shall receive reimbursement for Hotel expenses for attendance at approved conferences, conventions or professional development training as per Schedule "A" attached upon submission of an expense claim to the C.A.O. or Councillors who choose to stay at a private residence shall be reimbursed the residence rate per day in lieu of hotel expenses.

10. METHOD TO CLAIM REIMBURSEMENT

Reimbursement claims to be submitted on the expense claim forms. (No expense claim form will be required for monthly honourariums).

11. DEDUCTIONS FROM COUNCIL HONOURARIUMS AND MEETING REMUNERATION FEES

Council honourariums and meeting remuneration fees will be subject to deductions as per Canada Revenue Agency.

APPROVED: DECEMBER 18, 2018	RESOLUTION NO: #264-18
AMENDMENT DATE: JUNE 3, 2019	RESOLUTION NO: #113-19 & #114-19
AMENDMENT DATE: MAY 18, 2021	RESOLUTION NO: #081-21
AMENDMENT DATE: MAY 17, 2022	RESOLUTION NO: #073-22
AMENDMENT DATE: MAY 16, 2023	RESOLUTION NO: #080-23
AMENDMENT DATE: JUNE 18, 2024	RESOLUTION NO: #106-24
AMENDMENT DATE: MAY 20, 2025	RESOLUTION NO: #___-25

**ALBERTA BEACH
VILLAGE POLICIES**

POLICY: G.2.9 COUNCIL REMUNERATION POLICY
--

SCHEDULE "A"

COUNCIL MONTHLY HONOURARIUMS:

Mayor	\$928.49
Deputy Mayor	\$844.08
Councillors	\$815.95

COUNCIL MEETING REMUNERATION FEES:

Half day meetings (up to 4 hours)	\$ 75.00
Full day meetings (over 4 hours)	\$125.00

CHAIRPERSON REMUNERATION FEES:

Committee Chairperson Fee	\$ 25.00
---------------------------	----------

COUNCIL MILEAGE EXPENSES:

\$.58 per km

COUNCIL INTERNET EXPENSES:

\$50.00 per month

COUNCIL CELL PHONE EXPENSES:

\$50.00 per month

COUNCIL MEAL ALLOWANCE EXPENSES:

Breakfast	\$20.00
Lunch	\$25.00
Supper	\$35.00

COUNCIL HOTEL EXPENSES:

Hotel expenses up to \$180.00 per day plus parking and taxes
Private Residence stay \$45.00 per day in lieu of hotel expenses

Alberta Beach Village Office

From: lions AB <lionsab74@gmail.com>
Sent: April 24, 2025 9:15 AM
To: aboffice@albertabeach.com
Subject: Invoice # 6130
Attachments: lions sno mo.pdf

Hello Kathy please see attached letter.
Thanks Alberta Beach & District Lions Club

Alberta Beach Village
4935 50 Ave Alberta Beach
aboffice@albertabeach.com

Cc: Fire Rescue International
Box 1550
Onoway T0E1V0
accounting@firerescueinternational.net

Invoice forwarded to Alberta Beach Lions Club Invoice 6130

The billing invoice to the Lions Club is for services provided by Fire Rescue International for the date February 16, 2025 when an accident occurred on ice and the fire department answered a 911 call.

The Lions Club will not be paying this invoice.

The police have told the club that the club was not directly associated with the collision and was not listed on the collision report.

Our insurance does not cover liability for this accident. The victim was not a registered participant in our events nor did he pay an entrance fee to be on the ice. Our insurance company has indicated that the invoice needs to be submitted to the insurance holders of the vehicles involved.

Deborah Brown (treasurer)
Alberta Beach & District Lions Club
Box 126
Alberta Beach
Alberta
T0E0A0
lionsab74@gmail.com



14.6

Alberta Beach & District Museum & Archives Society operating as the
Alberta Beach Heritage Village and Museum

5000 – 47 Avenue, Box 68,

Alberta Beach, AB T0E 0A0

Phone: 780-346-8030

albertabeachmuseum@gmail.com

www.albertabeachmuseum.ca

History of Communities Surrounding Lac Ste. Anne

Presented May 9, 2025

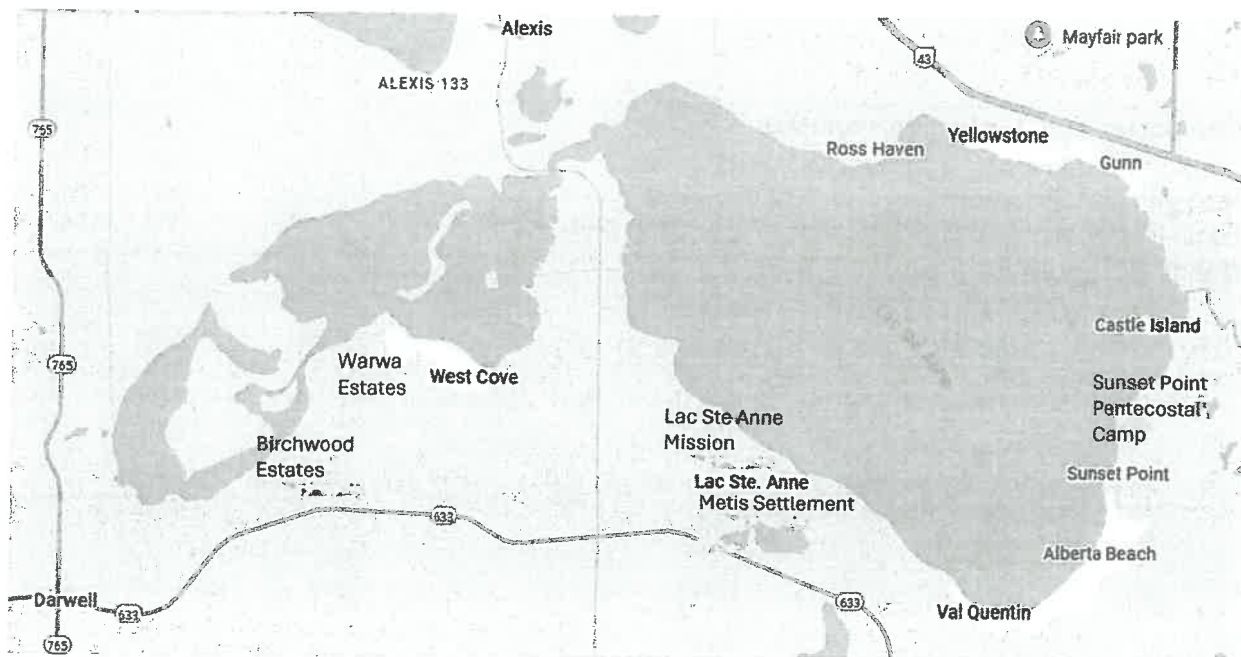
In 2002, post-Covid and resulting changes in Board members, the Alberta Beach & District Museum & Archives Society undertook the development of a 5-year Strategic Plan with a goal to create a vision and identify our core values. With so much appreciation for what we steward, we needed to define our path to move forward the legacy our community had built.

Four Strategic Goals were set:

- Goal #1: Strengthen our organization and board effectiveness.
- Goal #2: Engage community.
- Goal #3: Elevate awareness.
- Goal #4: Strengthen Programming.

Last year, we reviewed our Strategic Plan and developed an Action Plan to take us to 2028 which was approved at our recent AGM. One of the strategies under Goal #2 is to “Collaborate with other communities and businesses”. Which leads us to our project ... **History of Communities Surrounding Lac Ste. Anne.**

Our vision for this project is to tell the stories of every community on the shores of Lac Ste. Anne.



With support from your communities, we can collect your stories and create storyboards. There are numerous options we can look at:

- Stand-alone storyboards for each community or attached to the chain-link fence.
- Storyboards on a revolving stand.
- Storyboards with a QR code linking to a website.

The first step is to form a committee with one, maybe two members from each ~~committee~~ *community* to brainstorm ideas.

If you/your community would like to be part of this unique project, please provide us with your contact information.

Municipality: _____

Name: _____

Phone: _____ email: _____

Contact us: albertabeachmuseum@gmail.com:

Jocelyne April, Executive Director: 780-499-2365

Lucie Heins, Collections/Exhibits Team Lead: 780-964-1844

Donna Warwaruk, President: 780-722-0639



Alberta Beach & District Museum & Archives Society
Operating as the Alberta Beach Heritage Village and Museum
5000 – 47 Avenue, Box 68,
Alberta Beach, AB T0E 0A0
Phone: 780-346-8030
Email: albertabeachmuseum@gmail.com
www.albertabeachmuseum.ca

Our Mandate

The purpose of the Alberta Beach and District Museum and Archives Society is to collect, preserve, research, exhibit and educate. We also aspire to be a constructive community partner that promotes engagement and inclusiveness.

- Collect:** We acquire objects and stories about Lac Ste Anne County, in particular the Village of Alberta Beach and the Indigenous communities. We strive for best practices in collections development and management.
- Preserve:** We value our heritage and care for the museum's collections to make sure they are well preserved for the future.
- Research:** We learn as much as we can about the collections and the stories they tell about our community.
- Exhibit:** We put the collections on display to help tell our local history and stories.
- Educate:** We promote curiosity and learning by creating a variety of interactive discovery experiences about the history of the Village of Alberta Beach, the Indigenous communities and the surrounding area. We also provide curriculum-based programming for school groups.
- Engage:** We collaborate and promote positive working relationships with the Village of Alberta Beach, the Indigenous communities and communities in the surrounding area. We provide educational programs, special events and volunteer opportunities that encourage community-building.
- Include:** We promote inclusiveness by providing a safe and supportive environment to engage diverse perspectives.

Our Vision

The Alberta Beach and District Museum and Archives Society celebrates our history, engages our communities, instills pride and a sense of place, and promotes collaboration and partnerships towards community-building.

Our Mission

The Alberta Beach and District Museum and Archives Society endeavours to be the beacon for the Village of Alberta Beach, a welcoming place for the residents and visitors to experience its deep rooted history. We maintain our community-building efforts and further strengthen our relationship with the Indigenous communities to ensure that their presence and stories are exemplified.

Our Core Values

The Alberta Beach and District Museum and Archives Society strives to demonstrate the following values:

Respect is to be kind and compassionate towards all people. Regardless of gender, ethnicity, faith, culture, age, ability or socio-economic status, the Museum strives to foster a positive and respectful work environment.

Trust is the firm belief in the truth, ability, reliability, or strength of an individual. Positive relationships with co-workers, visitors or community members are built on trust.

Collaboration is the action of working together to produce a desirable outcome. Reaching out and creating new partnerships with community members or groups will contribute to our efforts towards positive community-building.

Service is the act of assisting others. Understanding the needs of our visitors and our community will inform our educational programs, exhibits and public events thereby addressing those needs.

Creativity is the use of the imagination or original ideas. It is through creativity that we can better serve and inspire our visitors and community members.

Passion is a deep emotion. It is with this passion that dedicated community members established the Alberta Beach and District Museum and Archives Society and it is with this same passion that we continue the stewardship of the Museum and Archives.

14.c

cc: Jamie

Alberta Beach Village Office

From: PSES AEMA MDO <PSES.AEMA-MDO@gov.ab.ca>
Sent: May 9, 2025 2:09 PM
Subject: Release of the Revised Alberta ESS Framework
Attachments: Letter_ESS Framework.pdf; Attachment - ESS Framework FAQs.pdf

Sent on behalf of Stephen Lacroix, Managing Director/ Sr. ADM, AEMA

Good afternoon,
Please see attached. No hard copy to follow.

Thank you,
Managing Directors Office
Alberta Emergency Management Agency



Classification: Protected A

capability and capacity in a manner that supports and increases interoperability and integration across the province.

Were stakeholders and partners consulted?

Beginning in late 2022, the development of the framework has been an iterative process involving targeted stakeholder engagement through the Emergency Social Services Network of Alberta (ESSNA) regional leads, AEMA staff and leadership, and departments across the Government of Alberta with ESS-related responsibilities.

What supports are available for communities to enable them to adopt the framework?

AEMA ESS officers have been actively involved in the development of the framework and will be available as subject matter experts to support their regional communities and stakeholders. ESS officers can advise communities on how to integrate best practices and develop their ESS programs and plans. Additional resources are in development and will be accessible through ESS officers and on the ESS community resources SharePoint site.

Will the framework require changes to local ESS plans and/or emergency plans?

The adoption of the framework could result in changes for emergency plans and ESS plans to reflect the integration of ESS in the organization and structures, as well as the processes, procedures and terminology contained within the system. The framework is descriptive, not prescriptive so framework alignment is at the discretion of each local authority, First Nation, and Metis Settlement.

What if communities have difficulties with meeting some of the ESS services outlined?

The framework does not require a community to change their ESS systems; rather, it encourages movement towards a more effective, efficient and integrated ESS system for more equitable services to all Albertans in times of emergencies and/or disasters. Communities can request support through their AEMA ESS officer to find solutions, such as connection with ESS partners, for services they are unable to provide locally. This is ideally done during planning and preparedness activities but can also be done as an official support request during response.

How can anyone be expected to keep up with the constant changes in emergency management?

Alberta has experienced some of Canada's most significant and costly disasters since 2010. Lessons learned from each of these disasters and many smaller, yet impactful, incidents across the province have informed the ongoing development in emergency management. Continuous improvement is a characteristic of the maturing nature of emergency management in Alberta.

Alberta is recognized as a national leader in emergency management, in part as a result of the drive to ensure our province and its many communities are resilient and well-prepared to meet the difficult challenges that arise from emergencies and disasters. The revision of the Alberta ESS Framework sets one of the conditions for improved response and recovery outcomes for Alberta communities.

Does the framework impact First Nations and Metis Settlements?

The framework is intended to be utilized by all stakeholders in the Alberta emergency management system, specifically those providing ESS or involved with its delivery. The framework describes best practices, but it is not mandatory for any community, including First Nations. First Nations in Alberta will continue to have access to provincial emergency management supports through the AEMA First Nations field officers, as well as through funding from Indigenous Services Canada.

Metis Settlement Chairpersons and Councils are considered local authorities under the *Emergency Management Act* and as such are subject to the LEMR. The framework is a descriptive document and is not mandatory for local authorities, including Metis Settlements.

Will there be another revision of the framework?

The framework is subject to a comprehensive scheduled review every five years with other periodic updates as required. Additional triggers for review and amendment may include lessons from simulated exercises, large-scale incidents or the activation of the Provincial Emergency Coordination Centre (PECC).

If we have more questions, who can we contact?

For more information on the framework, emergency management stakeholders can contact their AEMA ESS officer and/or AEMA field officers directly.

AEMA regional ESS officers are as follows:

Northwest – Darryl Martin

Northeast – Leah David

North Central – Stacey Gislason

East Central – Shauna Hetherington

Central – Sandi Misselbrook

South Central – Erin Harhara

South – Brad Hove

You can also reach both the AEMA ESS officers and/or AEMA field officers via the PECC:

PECC Non-Urgent Inquiries: 780-644-5425

PECC Email: pses.pecc@gov.ab.ca

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Alberta Beach Village Office

14.d

From: David Ives <david.ives@firerescueinternational.net>
Sent: May 12, 2025 5:35 PM
To: Alberta Beach Village Office
Subject: Fwd: FW: Provincial Fire Liaison Committee (PFLC)
Attachments: AR118481 - David Ives.pdf

----- Forwarded message -----

From: **MA Minister** <Minister.MunicipalAffairs@gov.ab.ca>
Date: Mon, May 12, 2025, 15:01
Subject: FW: Provincial Fire Liaison Committee (PFLC)
To: David.ives@firerescueinternational.net <David.ives@firerescueinternational.net>

Good afternoon,

On behalf of Honourable Ric McIver, Minister of Municipal Affairs, please find attached his letter regarding the Provincial Fire Liaison Committee (PFLC).

Thank you.

Office of the Minister

Municipal Affairs

Room 320 Legislature Building

10800 – 97 Avenue NW, Edmonton, AB T5K 2B6

The logo for the Government of Alberta, featuring the word "Alberta" in a stylized script font with a small red square to the right.

Classification: Protected A



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Hays*

AR118481

May 12, 2025

Mr. David Ives
Chief Fire Officer, Fire Rescue International
david.ives@firerescueinternational.net

Dear Mr. Ives:

Thank you for your interest in becoming a member of the Provincial Fire Liaison Committee (PFLC) and for taking the time to submit your applications. The Office of the Fire Commissioner has reviewed all applications, and unfortunately your application was not successful.

I understand this news may be disappointing, but I assure you this decision was made after thoughtful consideration. While we are unable to offer you membership on the PFLC at this time, I would be pleased to receive another application from you when the PFLC solicits members in the future.

If you would like to discuss your application further, or have additional questions regarding the PFLC, you may contact PFLC's chair and vice-chair directly at ma.provfirelc.m@gov.ab.ca.

Thank you again for your dedication to Alberta's fire service and for all the work you do to keep Albertans and Alberta's communities, safe.

Sincerely,

Ric McIver
Minister

Alberta Beach Village Office

14.e
CC: Council

From: Tyler Gandam <president@abmunis.ca>
Sent: April 17, 2025 5:10 PM
To: Kathy Skwarchuk
Subject: ABmunis' Analysis of Bill 50, Municipal Affairs Statements Amendment Act, 2025
Attachments: ABmunis Analysis of Bill 50 - MA Statutes Amendment Act, 2025 (20250417).pdf

Dear Mayors, Councillors, and CAOs:

ABmunis has been actively engaging with Municipal Affairs on the policy matters contained within Bill 50, the Municipal Affairs Statutes Amendment Act, 2025, which was released on April 8, 2025. This includes direct and ongoing engagement with the Minister, executive officials, restating ABmunis policy positions, and encouraging the Ministry to lift its public engagement to explain and solicit feedback on any substantive policy changes.

Since its release, we validated our policy work through engagement with our Municipal Governance Committee, targeted members, CAOs, and various municipal administrative associations so that our Board could be fully informed on the issues within Bill 50. We provide the **attached analysis** to help inform your conversations with government representatives and your local media and residents. Our analysis report also highlights issues where questions still need answered to understand the full impact on municipalities.

Our report highlights that we support some of the changes proposed by Bill 50, but in many ways, it falls short of what ABmunis had recommended to Municipal Affairs. We are also concerned that many of the proposed changes:

- are items that municipalities, nor ABmunis, were not consulted on,
- further erode the autonomy of municipal governments, and
- implement sweeping changes to all municipalities in reaction to concerning activities in just a few communities while other solutions are available.

As such, we will continue to actively convey our collective concerns and request amendments to Municipal Affairs in accordance with the analysis enclosed. We continue to welcome your feedback.

Register for our webinar

A reminder to register for our upcoming webinar where we will present our analysis on Bill 50 and seek your input. If you aren't available then, we will share a recording afterwards.

- Date: Thursday, April 24, 2025
- Time: 12:00 – 1:00 p.m.
- Link: [Register now!](#)

If you have questions or recommendations, please speak with your ABmunis board representative or email our Policy and Advocacy team at advocacy@abmunis.ca. In the meantime, we will continue to converse with Municipal Affairs staff and the Minister's office to seek clarity and express our concerns.

Thank you,

Tyler Gandam | President

E: president@abmunis.ca
300-8616 51 Ave Edmonton, AB T6E 6E6
Toll Free: 310-MUNI | 877-421-6644 | www.abmunis.ca

 **Alberta
Municipalities
Strength
In Members**

Preliminary Analysis of Bill 50: Municipal Affairs Statutes Amendment Act, 2025



 **Alberta
Municipalities**
Strength
In Members

April 17, 2025

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Background

On April 8, 2025, the Government of Alberta released Bill 50: the Municipal Affairs Statutes Amendment Act, 2025, which proposes amendments to the *Local Authorities Election Act* (LAEA), *Municipal Government Act* (MGA), the *New Home Buyer Protection Act* (NHBP) and the *Safety Codes Act*.

Prior Consultation

Some of the proposed legislative changes are informed based on the province's consultation of municipalities in spring 2024 on how to improve the current rules for intermunicipal collaboration frameworks (ICFs). That consultation involved written submissions and in-person and virtual sessions with municipal administrators. Alberta Municipalities (ABmunis) provided input based on our Recommendations on the Future of Intermunicipal Collaboration, which we had released in August 2023.

In December 2024 and early 2025, ABmunis and RMA were engaged by Municipal Affairs to explore opportunities to overcome implementation challenges with the government's planned changes with ICFs. The Government of Alberta also had a working group which reviewed aspects of the *New Home Buyer Protection Act*, which ABmunis participated in.

ABmunis' Perspective

We appreciate that Municipal Affairs engaged municipalities in 2024 to inform changes to ICFs and that Municipal Affairs proactively engaged ABmunis and the Rural Municipalities of Alberta in late 2024 on the government's vision for ICF rules so that implementation challenges could be addressed before the legislation was drafted.

ABmunis is supportive of some of the proposed changes in Bill 50, but it also falls short in many ways from what ABmunis had recommended to the province such as:

- Stormwater is excluded from the proposed list of mandatory services in ICF agreements.
- Libraries appear to be excluded from cost-sharing through an ICF.
- Non-mandatory services that benefit all residents of a region will be excluded from the arbitration of an ICF.
- Council code of conduct bylaws will be repealed instead of ABmunis recommendation that the province create an independent integrity commissioner to investigate code of conduct complaints and recommend sanctions when justified.

ABmunis also notes that we were not consulted on many aspects of Bill 50 including:

- The elimination of council code of conduct bylaws.
- Specific changes designed to alter the arbitration of ICFs.
- Requirement for the CAO to report when a municipality exercises natural person powers.
- A simple majority to appoint or revoke a CAO's appointment.
- Timelines for the CAO to share information with all of council.
- All proposed changes to the Local Authorities Election Act.

Next Steps and Change Management

ABmunis is raising our questions and concerns with Municipal Affairs so they are fully informed about what these proposed changes would mean for municipalities. If passed, Bill 50 will require significant work by ABmunis, the Rural Municipalities of Alberta, the Government of Alberta and municipalities including:

- Further engagement will be needed to inform the development of new regulations on provincial standards for meeting procedures and treatment of capital costs for new facilities.
- Updates will be required to the existing ICF Workbook to support municipalities.
- Tools need to be developed to support municipalities with cost calculation models and data collection.
- The inclusion of data to drive ICF decisions and the varying sophistication of municipal asset inventories will require a greater focus on asset management for municipalities.

Changes to the Municipal Government Act

The proposed changes to the *Municipal Government Act* will come into force upon Royal Assent.

Intermunicipal Collaboration Frameworks (ICFs)

Proposed Change		ABmunis analysis
Definition of ICF Costs Add a definition of "costs for intermunicipal services" meaning "operating, capital, and other non-operating costs required to deliver the services." (section 708.29(0.1)(a))		Support ABmunis is supportive of this addition to the MGA to bring clarity for municipalities and that it includes capital costs, which has been a source of disagreement for some municipalities.
List of Mandatory Services for ICFs Add provision that all ICFs must address the following services: <ul style="list-style-type: none"> • Transportation • Water and wastewater • Solid waste • Emergency services • Recreation (section 708.29(1.1))		Support in principle In August 2023, ABmunis published our <u>Recommendations on the Future of Intermunicipal Collaboration</u> where we called for the MGA to include a clear list of services that are mandatory for each ICF. Bill 50 follows ABmunis' recommendations of the mandatory services except that stormwater is excluded. This is disappointing as there is a clear case to include stormwater as a mandatory service and when its not applicable to a community, the ICF can just acknowledge this. Municipalities can still include stormwater in an ICF if all parties agree but ABmunis will advocate for the inclusion of stormwater in any amendments made to Bill 50. Section 708.27 confirms that ICFs are about stewarding scarce resources to efficiently and fairly serve all residents that benefit from a local service no matter which boundary they live within. While some services such as cemeteries, school sites, and social services are not included on the mandatory list, councils that act in good faith will understand that these services benefit residents of both municipalities and can still include them in an ICF.
Option for Non-Mandatory Services If all municipalities party to an ICF agree, then additional (non-mandatory) services may be included in an ICF, except for third-party services. (section 708.29(1.2))		Support and Oppose ABmunis supports that municipalities will have the option to include other services in an ICF as this aligns with our recommendations to enable broader collaboration between municipalities. We oppose the proposed rule that third-party services may not be included in an ICF. Fortunately, Bill 50 adds a definition of "third-party services" to the MGA as outlined below so that municipalities will have more clarity. Unfortunately, the definition of a third-party service appears to target libraries as a service that may not be included in an ICF. Under natural person powers, municipalities can still agree to cost-share a third-party service, but it would be outside the <u>legislative parameters that apply to ICFs</u> .

Preliminary Analysis of Bill 50: Municipal Affairs Status Amendment Act, 2025

Proposed Change	ABmunis analysis
<p>Third-Party Services Add a definition of “third party services” meaning a service provided by:</p> <ul style="list-style-type: none"> (i) a corporation independent from the municipalities to whom the services are provided, and (ii) the only services provider authorized under an enactment to provide the services it provides in or to the municipalities that are parties to a framework. <p>(section 708.29(0.1)(b))</p>	<p>Concerns, but further details required The proposed definition appears to be targeted at libraries because library boards are often the “only service provider authorized under an enactment” to provide library services. This is concerning because it goes against ABmunis 2023 resolution that libraries should be within scope of ICFs.</p> <p>In Woodlands (County) v Whitecourt (Town), 2024 ABKB 388, the Court of King’s Bench ruled that operational library costs should not be included in their ICF, but it found that capital and maintenance costs of the building that is borne by the municipality should be considered as part of the ICF process. The Court made a similar ruling that operational costs under a Municipal Police Service Agreement or Provincial Police Service Agreement should not be included in ICFs but that capital costs borne by municipalities related to building detachments should be included. It is unclear how such costs would be treated under the proposed definition of “third-party services”.</p> <p>Despite third-party services being excluded from ICFs, ABmunis is supportive that Bill 50 adds a definition of a third-party service to offer clarity to municipalities. At minimum, the definition clarifies that municipalities can include third-party services in an ICF when the third-party corporation is not the only service provider authorized under an enactment. This suggests that ICFs could be used to help fund third-party organizations to operate a cemetery, a recreation service, or other local service.</p> <p>Outstanding Questions</p> <ol style="list-style-type: none"> 1. Does the proposed definition prevent municipalities from including capital costs in ICFs for facilities that are used for third-party services? 2. Does the proposed definition prevent ICF cost-sharing of other types of services that benefit the region when delivered by a separate corporation under an enactment (e.g. seniors housing)?
<p>Capital Costs for a New Facility Capital costs for a new facility can only be included in an ICF if all municipalities have participated in the design and decision to construct the facility. This requires a prior agreement detailing the nature of participation by each municipality. (section 708.29(1.7))</p> <p>This provision only applies to ICFs entered into after Bill 50 comes into force.</p>	<p>Member feedback required Infrastructure and capital costs are an essential pre-requisite for providing services and we support that the MGA will clarify that ICFs include capital costs. It is reasonable to expect that municipalities should discuss and agree about the vision for a new facility and each municipality’s cost-sharing portion prior to construction proceeding. This proposed requirement will encourage municipalities to come to the table to share their respective visions and have frank conversations about the needs of all residents from the region.</p> <p>Differing Visions for Capital Needs This proposed change doesn’t overcome the potential scenario where two or more councils have different visions about what facilities are needed for the region or different expectations about what financial contribution should be made by each municipality. If the municipalities cannot come to an agreement and a municipality opts to proceed with construction, it could opt to charge different user</p>

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Preliminary Analysis of Bill 50: Municipal Affairs Status Amendment Act, 2025

Proposed Change

ABmunis analysis

fees depending on where a user lives as long as this practice isn't restricted under their ICF. We acknowledge that this option is much more challenging to implement and may limit access to those that would benefit from the service. As user fees rarely offset new facilities, it is more likely that facilities that do not have the support of all councils will not be constructed, to the detriment of the broader region.

Control Over Design

ABmunis also foresees potential conflicts where one municipality has a small minority stake in the costs of a new capital project but expects equal control over the design of the facility. ABmunis had recommended that if one municipality is only responsible for a small percentage of the project costs, the MGA could prescribe a threshold for when a municipality does not have design authority but maintains the right to be consulted.

Definition of a New Facility

Bill 50 does not include a definition of what qualifies as a "new facility", which may be a source of confusion, but the Minister will gain authority to make regulations related to the treatment of capital costs under ICFs which could bring further clarity for municipalities.

Outstanding Questions

1. If municipalities cannot reach agreement on the capital costs for a new facility that is a mandatory service, do the legislative requirements for arbitration apply or can one municipality decline to cost-share a new facility without an independent review?
2. Will the planned regulations provide guidance, such as thresholds, on what level of control a municipality has over the design phase when they have a small minority interest in the cost of the capital build?

Regulations Related to Capital Costs

Adds a provision that the Minister may make regulations relating to the treatment of capital costs in ICFs. (section 708.29(1.91))

Support in principle

We expect that municipalities may need further guidance on the treatment of capital costs in ICFs so it is positive that the Minister will have the ability to create regulations as needed.

Cost Calculation Model

Municipalities may establish a cost calculation model within their ICF. (section 708.29(1.4))

Support

ABmunis is supportive of this enabling feature for transparency purposes. ABmunis has advocated for the development of potential models and tools to support municipalities with determining a fair cost-sharing model.

Sharing of Data

Support

In the spirit of collaboration, it is reasonable to expect that municipalities are transparent in sharing all information and assumptions when proposing cost sharing models. This is critical to building trust.

Preliminary Analysis of Bill 50: Municipal Affairs Status Amendment Act, 2025

Proposed Change	ABmunis analysis
Municipalities must disclose all information, data, or assumptions used for its proposal for cost calculation. (section 708.29(1.5))	<p>That said, ABmunis understands that each municipality has different capacity and functionality in data collection and financial tracking systems and that the expectations of municipalities may differ when it comes to the quantity and/or quality of available data.</p> <p>To support effective intermunicipal collaboration, municipalities may want to consider shared systems (e.g. financial, IT, asset management) for cost efficiency and collaboration on data management for ICFs. Having apple-to-apple comparisons of data can mean the difference between getting to an agreement or stalling out. As the province is requiring more data driven decision making for ICFs, it is our hope that there will be additional support and funding for the practice of asset management made available to municipalities so they are able to collect and manage data related to their infrastructure with a standardized approach.</p>
<p>Definition of "Act in Good Faith"</p> <p>Add a definition of "act in good faith" as it relates to ICFs meaning to:</p> <ul style="list-style-type: none"> (a) act honestly, respectfully and reasonably, (b) communicate appropriately, (c) share necessary information, (d) meet through authorized representatives, and (e) be willing and prepared to discuss all issues and explain all rationale. <p>(section 708.33(0.1))</p>	<p>Support</p> <p>ABmunis supports this addition to the MGA and municipalities may find value adding these principles to any intermunicipal agreement or using it as a framework to support effective discussions.</p>
<p>Exceptions for Municipal Districts and Counties</p> <p>Municipal districts and counties that share a common boundary may opt out of an ICF by mutual agreement.</p> <p>(section 708.28(1.1))</p>	<p>Support</p> <p>Currently, every municipality including municipal districts must create an ICF if they share a common boundary. The proposed changes will allow municipal districts that share a boundary to opt out of an ICF if they follow these requirements:</p> <ul style="list-style-type: none"> • The municipal districts must review the existing agreements between them prior to agreeing that an ICF is not required. • Both municipalities must send the council resolution to the Minister. • Both municipalities must publish the reasons for not having an ICF on their website. • A municipal district may revoke its decision at any time and must enter into an ICF with the other municipal district within one year.

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Arbitration of Intermunicipal Collaboration Frameworks

Proposed Change	ABmunis Analysis
<p>Services Out of Scope of Arbitration Services that are not in the mandatory list of ICF services will not be subject to arbitration. (section 708.34 and 708.35(1))</p>	<p>Opposed ABmunis is opposed to the proposed restriction that arbitrators must limit their scope only to mandatory ICF services as there may be situations where municipalities would benefit from arbitration on other services. For example, municipalities may have historically collaborated on the provision of a service not considered mandatory and now find themselves in a dispute with regards to that service.</p> <p>For many municipalities, there will be municipal services that are not in the mandatory list but still benefit residents of two or more municipalities and therefore, those municipalities should jointly contribute funding (section 708.27(c)).</p> <p>Outstanding Questions</p> <ol style="list-style-type: none"> 1. ABmunis is seeking clarity from Municipal Affairs on whether municipalities will be able to go to arbitration under the MGA rules in situations when disagreement has arisen after the parties already have had an existing cost-share agreement for a non-mandatory service. For example, if a council changes its willingness to cost-share a non-mandatory service, can they ignore any previous agreement on the cost-sharing of a non-mandatory service without consequence? 2. What is the justification that arbitration under the MGA provisions will not be available to municipalities to resolve disputes on non-mandatory services that clearly benefit residents from both municipalities? 3. If the absence of legislative parameters to deal with these types of situations, should municipalities take action to have their own arbitration process outlined in their ICF for non-mandatory services?
<p>Responsibility and Timeline for an Arbitrated ICF If an arbitrator makes an award, the arbitrator must prepare the ICF within 30 days and the municipalities are bound by the award and have 60 days to adopt the ICF. (section 708.4(1))</p>	<p>Support Currently, municipalities are required to develop an ICF that is in accordance with the arbitrator's award. ABmunis supports the proposed change, which removes the burden for the municipalities to develop the ICF and instead place that responsibility on the arbitrator. This removes the potential for further disagreements between the municipalities in forming an ICF that accurately reflects the arbitrator's award.</p>
<p>Payment of the Arbitrator's Costs If a municipality fails to pay its proportion of the arbitrator's costs, the Minister may order the municipality to pay its proportion. (section 708.41(3))</p>	<p>Support This issue is currently not addressed in the MGA. ABmunis supports the proposed addition to provide the Minister with authority to force payment by a municipality, which may include suspending council's bylaw-making authority, withholding of money, or requiring other actions as defined in section 708.43.</p>

Preliminary Analysis of Bill 50: Municipal Affairs Status Amendment Act, 2025

<p>Force Compliance with an Arbitrator's Award</p> <p>Update section 708.43(2) to clarify that the Minister may take necessary action if a municipality does not comply with an arbitrator's award or does not adopt an ICF that reflects the arbitrator's award.</p>	<p>Support</p> <p>Currently, the MGA only prescribes the Minister's authority when a municipality has not complied with a framework and so municipalities whose neighbours are non-compliant must resort to applying for an order from the Court of King's Bench. The proposed change adds clarity of the Minister's power when a municipality does not comply with the decision of an arbitrator. We are supportive of the change as it aligns with ABmunis recommendations to Municipal Affairs.</p>
<p>Limitations of an Arbitrator</p> <p>An arbitrator may not make an award that:</p> <ul style="list-style-type: none"> negates a matter that the municipalities have agreed to, unless that matter is beyond the municipalities' jurisdiction. (section 708.36(7)(d.1)) addresses a matter not previously discussed by the municipalities. (section 708.36(7)(d.2)) 	<p>Further review required</p> <p>ABmunis is supportive that arbitrators will not be able to undo a matter that has already been agreed to by the municipalities. This will provide comfort to municipalities of what is in scope when going into arbitration.</p> <p>ABmunis understands the intent of preventing an arbitrator from addressing a matter not previously discussed by the municipalities as it will encourage municipalities to take the time to work out all issues before going to arbitration. However, ABmunis is concerned about how this provision could be weaponized during an arbitration. Whether a matter was previously discussed before arbitration is highly subjective. There is no guidance on what level of discussion is required on a matter prior to arbitration and there is a risk of information loss leading up to arbitration due to turnover of municipal staff or council and how it could be argued that specific matters were not previously discussed between the current representatives of the municipality.</p>

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Councillor Code of Conduct and Council Meeting Procedures

Proposed Change

Elimination of Code of Conduct Bylaws and Resolutions Related to Behaviours

Any municipal bylaw or portion of a bylaw or previous resolution that provides for a code of conduct or addresses the behaviour or conduct of a councillor(s) or members of council committees who are not elected officials are repealed. (section 145(10))

ABmunis Analysis

Concerned and further details are required

ABmunis did not advocate for the elimination of code of conduct bylaws. We recognize there have been challenges with the implementation of codes, but in most cases, municipalities have used them appropriately. Both ABmunis and RMA had advocated for enhancements to the codes and that municipalities be supported by an independent integrity commissioner to investigate code of conduct complaints, which would prevent weaponization and support procedural fairness.

The removal of codes of conduct for councils undercuts the autonomy of municipal governments to manage internal challenges with damaging behaviour by elected officials. ABmunis is concerned about the transition period after the repeal of codes of conduct bylaws where municipalities will have no mechanism to encourage accountability of council members in their behaviour towards other members of council, municipal staff, or the public, particularly outside of council meetings.

We understand the province is committing to replacing code of conduct bylaws with a provincial standard for council meeting procedures and the possible creation of a municipal ethics commissioner. However, we foresee a few challenges:

- Experience has shown that when a councillor is unruly towards staff or other council members, it often takes place outside of council meetings, which we understand won't be captured by a new provincial standard for council meeting procedures.
- The timeline for creation of a municipal ethics commissioner could be several years away, and in the meantime, councils will have no mechanism to hold councillors or unelected committee members accountable for damaging behaviour.

The Minister of Municipal Affairs stated during his April 16, 2025, town hall that the government wants to repeal codes of conduct now because all court cases related to codes are now resolved and if a new case were to come before the courts it would prevent the province from proceeding to make changes or engaging on potential changes. The Minister stated that he is committed to creating the municipal ethics commissioner as soon as possible.

Unelected Members of Council Committees

Council committees often rely on the participation of residents who volunteer to be appointed to committees and local boards. Municipalities often have respectful workplace policies that apply to these council committees to support the safety of municipal staff and all committee members. The proposed amendment appears to force the repeal of these types of policies when they apply to members of council or unelected members of a board or committee that are established by council. ABmunis is concerned that councils will not have a tool to deal with unruly behaviour by unelected committee members as per the proposed amendment.

Preliminary Analysis of Bill 50: Municipal Affairs Status Amendment Act, 2025

Proposed Change

ABmunis Analysis

Outstanding Questions

1. How does the province plan to support municipalities during this transition if there is serious misconduct by a councillor or an unelected member of a council committee?
2. Despite the proposed addition of section 145(9) that prevents a council from making a bylaw or resolution that addresses the behaviour of a councillor, is there an opportunity to remove council from the decision process and allow the municipality to hire an independent investigator?

Overall, we are hearing from ABmunis members that there could be a wide range of unintended consequences with the full repeal of bylaws related to codes of conduct and any prior resolutions that relate to the behaviour or conduct of individuals.

As part of our Fostering a Culture of Respect initiative, ABmunis intends to create new tools to support councils to build constructive relationships and proactively address issues before it turns into a larger problem.

Further details are required

Although code of conduct bylaws are proposed to be repealed, this does not mean that current complaints that are under investigation do not have merit or that sanctions that were properly imposed by councils for past transgressions be universally set aside. This may create an environment where a councillor who was previously sanctioned believes that there was no harm in their past behaviour and may feel comfortable repeating it.

Councils should be able to document damaging behaviours by council to ensure the safety of both elected officials and municipal staff.

Further details are required

By removing the process in which councils are able to deal with inappropriate behaviours made by council members, and enforceable sanctions, there will be a lack of accountability both inside and outside of council chambers. ABmunis recognizes that there are concerns with how sanctions have been used, but taking away the option for municipalities to use codes of conduct is an affront to municipal autonomy and removes any mechanism for council to handle complex, repetitive, and damaging behaviours and leaves room for additional conflict and strain on municipal staff.

Municipal Affairs has alluded to the fact that Alberta's occupational health and safety (OHS) legislation will be able to deal with instances of harassment, however there are currently gaps in this legislation which do not allow for councillors to be covered under the legislation as they are not employees of the municipality. ABmunis had recommended that code of conduct provisions be amended to specifically address OHS violations but now that is no longer possible with the

Termination of Current Complaints or Sanctions

Any existing complaint or imposed sanctions related to a code of conduct bylaw are terminated.

Behaviour of Councillors or Committee Members

A council may not make a bylaw or a resolution that addresses the behaviour of a councillor(s) or members of council committees. (section 145(9))

Preliminary Analysis of Bill 50: Municipal Affairs Status Amendment Act, 2025

Proposed Change	ABmunis Analysis
	<p>elimination of codes of conduct. In recent months, ABmunis has raised concerns with the gaps in OHS legislation regarding councillor actions but the province has not yet taken action to address these gaps.</p> <p>Protection of the Well-Being of CAOs and Municipal Staff As an employer, the municipality has a duty under occupational health and safety legislation to protect the physical and mental well-being of all employees including the CAO. If a councillor harasses an employee, ABmunis is concerned that the municipality will not have any tools at its disposal.</p> <p>ABmunis is committed to developing a toolkit for councils to self-assess their conduct and performance. As well, ABmunis will be hosting training for mayors and councillors to develop skills related to how to run meetings and developing leadership skills. We hope to collaborate with Municipal Affairs and other stakeholders as appropriate.</p>
<p>Meeting Standards Add provisions for the Minister to set standard meeting procedures for council meetings and council committee meetings. (section 145)</p>	<p>Further details are required Councils will still have the ability to have a procedural bylaw so long as the provisions in the procedural bylaw do not conflict with the standard meeting procedures that are set out by the Minister. Our understanding is that Municipal Affairs plans to engage municipalities on the creation of the meeting standards this spring. It is not clear when the meeting standards will be ready but once the Minister has made a Ministerial Order on this matter, municipalities will have six months to update their bylaws to align with the meeting procedures. (section 145(11))</p> <p>A Ministerial Order on meeting procedures related to section 145 will not apply to a board.</p>

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Preliminary Analysis of Bill 50: Municipal Affairs Status Amendment Act, 2025

Creation of a Municipal Ethics Commissioner

While not addressed in Bill 50, the Minister of Municipal Affairs has indicated that the ministry will engage municipalities in 2025 on the potential creation of a municipal ethics commissioner. Both ABmunis and RMA have long-called for the province to create an independent office to advise and investigate council code of conduct complaints including a resolution passed by ABmunis members in 2024.

Depending on the scope of authority that the municipal ethics commissioner has, this may meet the expectations of municipalities. However, initial statements by the Minister of Municipal Affairs at his April 16, 2025, town hall suggest the province's initial vision for a municipal ethics commissioner may not include authority over activities that take place outside of council chambers. This would be highly concerning based on past experiences where councillors have bullied or inappropriately directed municipal staff or displayed unruly behaviour towards other members of council outside of council meetings resulting in an unsafe environment for staff and council members.

ABmunis understands that the creation of a municipal ethics commissioner will require new legislation in 2026, meaning the ethics commissioner may not be in operation for at least a year. This is problematic unless the province is willing to delay the removal of codes of conduct until the officer of the ethics commissioner is operational.

Municipalities may also reserve concerns about how the municipal ethics commissioner will be funded, particularly if municipalities are required to cost-share the expense.

At this time, ABmunis is supportive of the overall intent to have a municipal ethics commissioner, but more details are needed and ABmunis looks forward to being engaged on how the commissioner's office is structured.

Accountability of the Chief Administrative Officer (CAO)

ABmunis Analysis	
Proposed Change	Support
Number of CAOs A municipality may only appoint one CAO. (section 205(2))	Currently, councils may appoint one or more persons to carry out the duties of the CAO. ABmunis supports the proposed change of only one appointed CAO for setting clear parameters for the relationship between council and administration through one appointed administrator.
Appointment of a CAO Council decisions to appoint, suspend, or revoke the appointment of a CAO must be by simple majority of the whole council. (section 206(1))	Member Input Required The proposed amendments suggest that some municipalities may have a bylaw that sets a different requirement for what is considered a majority vote for a decision regarding the appointment or termination of a CAO. The proposed amendments will force the repeal of related provisions in a municipal bylaw and set the standard requirement at a simple majority of the whole council. Section 1(1)(cc) defines that "whole council" means all of the councillors that comprise the council, regardless of whether they are present at the meeting when the vote takes place.

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Preliminary Analysis of Bill 50: Municipal Affairs Status Amendment Act, 2025

Proposed Change

Use of Natural Person Powers

Add provision that when the municipality exercises its natural person powers, the CAO must notify council in writing within 72 hours. (section 208(3))

ABmunis Analysis

Opposed

Per section 6 of the MGA, municipal governments have the rights, powers, and privileges of a natural person and can exercise powers that are not explicitly set out in legislation. These powers address daily operational matters such as:

- entering contracts,
- using a credit card,
- acquiring property,
- hiring, disciplining, or terminating staff,
- legal matters, and
- the general exercising of management rights like any other employer.

Adding a provision which requires every use of natural person powers to be reported to council will add a significant burden to municipal administrations. This provision also blurs the lines of council's role as a governing body versus administration's role in the management of operations. ABmunis and many municipalities have raised this concern with Municipal Affairs, and they are exploring a possible amendment to narrow the scope of circumstances when this requirement would apply.

Duty to Provide Information to a Councillor

Add provision that a CAO will be responsible for providing information as soon as practicable when requested by a councillor (when the request is specific to the operation or administration of the municipality). (section 208.1(1))

Support in principle

Section 153(d) states that councillors have the duty "to obtain information about the operation or administration of the municipality from the chief administrative officer or a person designated by the chief administrative officer" but there is no current provision that indicates when the CAO must provide the information to the councillor. The proposed addition of section 208.1(1) will make it clear that the CAO must respond "as soon as is practicable." This still enables the CAO to have sufficient time to research the issue without unreasonable time parameters, but it is possible that the interpretation of what is considered "practicable" may result in potential conflicts between the CAO and councillors.

Onerous Requests for Information

Some municipalities have experienced challenges when an individual councillor feels entitled to continually request information based on personal interests to the point that it ties up significant time and costs for staff to research and respond to each request. Some municipalities have addressed this by implementing procedures so that an individual councillor does not have the authority to consume municipal resources for items that are outside of the authority prescribed by council.

Outstanding Question

1. Does the combination of section 153(d) and proposed section 208.1(1) create a potential environment where a councillor could be a strain on the municipality's administrative resources through frequent and frivolous requests for information and council have no power to curtail the

Preliminary Analysis of Bill 50: Municipal Affairs Status Amendment Act, 2025

Proposed Change	ABmunis Analysis
	<p>behaviour? Or do councils have the authority to pass a procedure that provides parameters for information requests by individual councillors while still remaining compliant with the MGA?</p> <p>NOTE: The proposed requirement to provide information to council within 72 hours does not apply to the original request for information. Only once the CAO has completed the original request for information, then the CAO will have 72 hours to share that same information with the rest of council.</p>
<p>Refusal to Share Information with Council</p> <p>The CAO may decline to provide information in specific circumstances (e.g. personal information) but the CAO must provide the reason for the refusal to all councillors. (section 208.1(4))</p>	<p>Support in principle</p> <p>For transparency purposes, it is reasonable for the CAO to be required to explain why specific information cannot be shared with council. We still foresee situations where there will be disagreement on when there is justification to withhold information from council for privacy or legal matters.</p>
<p>Sharing Information with all of Council</p> <p>When the CAO, or designate, provides information about the operation or administration of the municipality to one councillor, the information must be shared with all other councillors within 72 hours. (section 208.1(3))</p>	<p>Concerns</p> <p>Currently, section 153.1 states that when a CAO provides information to a councillor about the administration or operation of the municipality (section 153(d)), then the CAO must provide the information to the rest of council "as soon as is practicable". Bill 50 proposes to repeal section 153.1 and add section 208.1(3) that changes the timeframe that the CAO provide the information to council from "as soon as practicable" to "within 72 hours".</p> <p>The reality is its common for the CAO to have more regular contact with the mayor/reeve and it may be challenging for the CAO to communicate every detail that is shared with one councillor with all of council within 72 hours. Often times, the information is a low priority and there is efficiency in sharing low priority information through a briefing or CAO report in the next council agenda instead of being forced to share all details within 72 hours.</p> <p>ABmunis is also concerned that 72 hours may not be an adequate period to share information with all of council after it has been provided to one councillor. This is particularly relevant in small municipalities where the CAO works part-time and is only in the office two or three days a week. Or there are municipalities where the CAO works full-time but there are no other staff to designate this responsibility to when the CAO is ill, takes vacation, or is tied up with higher priority business.</p> <p>A timeline of 72 hours can also be problematic where information has been shared with a councillor late on a Friday, which means the CAO or designated staff would have less than one business day to provide the information to council. Some members have questioned how the proposed rule would apply when the deadline lands on a weekend or holiday and in that case, then section 22 of the <i>Interpretation Act</i> should apply to give administration until the next business day to complete the requirement, but few municipal leaders may be aware of that legislation.</p>

Preliminary Analysis of Bill 50: Municipal Affairs Status Amendment Act, 2025

Proposed Change

ABmunis Analysis

Setting a 72-hour timeframe adds red tape for administration and in some cases, may be an annoyance for council members who prefer to receive information through regular agenda packages instead of ongoing emails or texts that are necessary to meet the 72-hour timeline.

Recommendation Regarding the Timeline

Each council will have a different expectation for when and how information should be shared by their CAO depending on their local environment. ABmunis recommends that the proposed addition of section 208.1(3) be amended to change the timeline from "within 72 hours" to require that municipalities pass a bylaw that prescribes the timelines in which their CAO, or designate, must share information with council after the information has been provided to a councillor under section 153(d).

The Realities of Section 208.1(3)

Regardless of the timelines that are set, the review of this section highlights the overall challenges with expecting the CAO to provide information to the rest of council based on one councillor's request for information. The provision impedes on a CAO's expertise and judgement to determine when information provided to one councillor must be shared with the remaining members of council depending on the importance and relevance of the information. It may be that a councillor is seeking information that is specific only to their ward, or the information being requested by one councillor is already known to be understood by the rest of council.

We note the general focus of giving council higher expectations to receive information about the operation or administration of the municipality may create an environment that draws council into the weeds of focusing on administration rather than on council's role in governing. This has the potential to create greater conflict between the roles of council and administration and could potentially make CAOs more vulnerable to abuse or termination.

Some members have questioned why Bill 50 doesn't define the consequences if a CAO is not compliant with the requirements for information sharing. Councils may consider addressing those concerns through their regular performance management process.

Preliminary Analysis of Bill 50: Municipal Affairs Status Amendment Act, 2025

Authority of Official Administrators

The Minister of Municipal Affairs may appoint an individual to serve as an official administrator of a municipality in extraordinary circumstances wherein the official administrator has the power to act as council. The most common situations are when:

- Members of council have been dismissed or resigned resulting in the loss of quorum of council.
- A municipality is restructuring through amalgamation or dissolution.
- An official administrator is appointed to supervise a municipality and its council where there are concerns about the governance of the municipality. In these circumstances, councils still make all decisions, and the official administrator is responsible to review.

Proposed Change		ABmunis Analysis
Notification of Meetings An Official Administrator must be notified of any council meeting and may be present for any meeting of council that is closed to the public except in cases of legal privilege. (section 575(2)(c)(i)) and 575(2)(c)(ii))		Support The proposed change is in alignment with the role of an Official Administrator to ensure they are able to perform their duties effectively with full knowledge of all decisions being made by a council that is under supervision by an Official Administrator.
Request for Information Provide authority for the Official Administrator to direct the municipality to provide a copy of any records, except records that are subject to legal privilege. (section 575(2)(c)(iii))		Support The proposed change is in alignment with the role of an Official Administrator and allows them to perform their duties effectively.
Approval An Official Administrator must sign or authorize agreements, cheques, and other negotiable instruments of the municipality in addition to the person authorizing. (section 575(2)(c)(iv))		More details required The proposed change is in alignment with the role of an Official Administrator to ensure they are able to perform their duties effectively with full knowledge and final authorization on all municipal business. ABmunis notes that the Official Administrator rarely resides in or near the municipality that it is temporarily serving so this new rule may create delays if a physical signature is required.

Preliminary Analysis of Bill 50: **Municipal Affairs Status Amendment Act, 2025**

Defining “Public Interest” and “Policy of Government”

In Spring 2024, the Government of Alberta passed Bill 20, the *Municipal Affairs Statutes Amendment Act*, which amended the MGA to provide power to the Lieutenant Governor (via provincial Cabinet) to:

- order the CAO to conduct a vote of the electors to determine if a councillor should be removed from council. One of the possible criteria to make that order is based on the determination that a vote of the electors is in the “public interest” (section 179.1(2)).
- order a municipality to amend or repeal a bylaw if the Lieutenant Governor is in the opinion that the bylaw is contrary to a “policy of the Government” (section 603.01(e)).

Since the passing of Bill 20, ABmunis has noted the terms “public interest” and “policy of the government” need to be defined to provide clarity for the public and all stakeholders.

Proposed Change

Public Interest

Add authority for the Lieutenant Governor in Council to make regulations that define the term “public interest”. (section 179.2)

ABmunis Analysis

Concerns remain

ABmunis still reserves concerns with the passing of Bill 20, the *Municipal Affairs Statutes Amendment Act, 2024*, that provincial Cabinet may order the CAO to conduct a vote of the electorate to remove a councillor from office without requirement of an independent investigation into the matter so that all facts are available to residents before the recall vote.

ABmunis understands that the province does not plan to create a regulation to define “public interest” in the near future. Therefore, if Cabinet orders a CAO to conduct a vote of electors on the removal of a councillor on the basis of “public interest”, it will likely raise a legal challenge until the term is defined.

Policy of the Government

Add authority for the Lieutenant Governor in Council to make a regulation that defines the term “policy of the government.” (section 603.02)

Concerns remain and more details required

Municipal Affairs has communicated that the Minister intends to create a regulation this year that defines “policy of the government” to mean publicly available legislative instruments such as acts, regulations, Orders in Council, and Ministerial Orders that have been formally approved by the Premier, a Minister, or Cabinet. This aligns with the recommendations made by ABmunis in 2024, but ABmunis will wait to review the actual regulation when it comes forward.

ABmunis still reserves concerns with the passing of Bill 20, the *Municipal Affairs Statutes Amendment Act, 2024*, where section 603.01 was added to provide the province authority to amend or appeal or municipal bylaw. This impedes on municipal autonomy and the independent vision of council to best serve their community.

Changes to the Local Authorities Election Act

The proposed changes to the *Local Authorities Election Act* will come into force upon Royal Assent.

Election Voting, Recounts, and Withdrawal by Candidates

Proposed Change		ABmunis Analysis
Candidate Withdrawal A candidate may withdraw their name during the nomination period or within 24 hours after the close of nominations, regardless of whether there is a sufficient number of nominations for council. (section 32)	Support in principle but further details are required Currently, a candidate may only withdraw their nomination after the nomination period if there is more than the required number of nominations for the particular office. ABmunis supports the proposed change recognizing that a candidate's personal circumstances or commitment may change. Outstanding Questions 1. If there were sufficient nominations received on nomination day and the returning officer has closed nominations and then a candidate withdraws their nomination within the next 24 hours, what process is the returning officer to follow? Is the returning officer enabled to reopen nominations for 6-days as per section 31(1)? Is a further amendment required to clarify the process to be followed as it relates to the proposed amendment to section 32?	
Displaced Residents of Jasper Add provisions to allow residents of Jasper who remain temporarily displaced to vote and run in the upcoming local election, provided they intend to return to the community. (section 48.1 and 53.03)	Support These proposed provisions are necessary to support residents of the Municipality of Jasper who are temporarily displaced from their home community due to the 2024 wildfire. The new provisions require a candidate or elector to sign a written statement that confirms they were a resident prior to July 22, 2024, and that they intend to resume residence in Jasper as soon as reasonably practicable. A person who wishes to vote in the Jasper election will need to produce a government issued ID that contains their photograph. ABmunis is reaching out to Jasper to confirm that the rules adequately meet the needs of their displaced residents.	
Permanent Electors Register Add and amend provisions for how a permanent elector register may be used. (section 49(7.1) and 49(8))	Support The proposed amendments make it clear that a permanent electors register may only be used by the returning officer and only for the purposes in performing requirements under the LAEA.	
Voter Assistance Terminals Allow municipalities to use elector assistance terminals so voters with visual or physical impairment can mark their election ballot independently. (section 78.1 and 84.1)	Support In 2024, the province made legislative changes to prohibit municipalities from using electronic tabulators, voting machines or similar equipment for local elections. This change clarifies that elector assistance terminals may be used as long as it creates a paper ballot which can then be counted by hand with all other ballots. Elector assistance terminals do not count ballots and must not be connected to the internet or other network.	

Preliminary Analysis of Bill 50: Municipal Affairs Status Amendment Act, 2025

Proposed Change		ABmunis Analysis
		Municipalities who wish to offer an elector assistance terminal in the 2025 election will need to pass a bylaw by June 30, 2025.
		While ABmunis would prefer that municipalities still have the <u>option to use electronic vote counting systems</u> , we support this change to ensure all Albertans can participate in the local election process.
Recount Process	Split up the provisions of the current recount processes into separate sections. (section 98)	Support in Principle The proposed change is intended to allow different requirements and timelines to be more easily understood.
School Board Use of Electors Register	Provide authority for a school board to request a permanent electors register from the relevant municipality. (section 49.1)	Support Some school boards run their own election for school trustees, so the proposed change supports those school boards to have adequate tools for managing their election.

Campaign Finances (the amendments are only applicable to Calgary and Edmonton)

ABmunis will seek clarity from Municipal Affairs to ensure that the Election Commissioner is engaged in the proposed changes as the Election Commissioner will be accountable for enforcement. The proposed changes are also being brought forward during the current election period so ABmunis will request that Municipal Affairs immediately update their information guides for candidates to reflect these changes if Bill 50 passes.

In addition to the following amendments under Bill 50, the Government of Alberta plans to amend the Local Political Parties and Slates Regulation in spring 2025. The amendments to the Local Political Parties and Slates Regulation are expected to deal with financial reporting requirements for local political parties and fines for those who exceed campaign expense limits.

Proposed Change		ABmunis Analysis
Definition of Campaign Expense	Update the definition of "campaign expense" to include references to a local political party or slate. (section 147.1(1)(a))	Member feedback required The current LAEA definitions do not reference local political parties or slates. The proposed change helps ensure that funds expended or contributions received by local political parties and slates to support or oppose other local political parties or candidates are fully captured in financial disclosures.
Definition of Contribution	Update the definition of "contribution" to include references to a local political party. (section 147.1(1)(c))	
Advising of Prospective Contributors		Member feedback required

Preliminary Analysis of Bill 50: Municipal Affairs Status Amendment Act, 2025

Proposed Change	ABmunis Analysis
<p>Clarify that local political parties are required to advise prospective contributors of the rules relating to contributions. (<i>section 147.13(2)</i>)</p>	<p>Currently the LAEA only requires candidates to advise prospective contributors about the rules relating to contributions to their campaign. The proposed change makes it clear that the same rule also applies to local political parties.</p>
<p>Transfers Between Local Political Parties and Candidates Add provisions for transfers between local political parties and their endorsed candidates. (<i>section 147.25</i>)</p>	<p>Concerns remain The proposed change enables a local political party and their endorsed candidate to transfer or accept from each other:</p> <ul style="list-style-type: none"> • Money or real property • Debt incurred during a campaign period • Goods or services <p>The above-mentioned transfers are not considered a contribution or campaign expense but must be recorded and must be accounted for in annual disclosure statements.</p> <p>During the April 16 town hall, the Minister of Municipal Affairs stated that this change is to create alignment with how transfers are treated under provincial and federal rules involving political parties.</p> <p>As outlined in <u>previous communications</u>, ABmunis remains concerned that the implementation of local political parties and the rules regarding the operation of local political parties provides a significant financial advantage to candidates who run under a political party versus independent candidates. This proposed amendment appears to further broaden that disadvantage.</p>

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Changes to the New Home Buyer Protection Act

The initial legislation, passed in 2014, made home warranty coverage mandatory for new homes in Alberta. The Act applies to single-family homes, multi-family homes, duplexes, condominiums, manufactured homes and recreational properties where permits were pulled starting February 1, 2014. All new homes must have a minimum warranty coverage of one year on labour and materials, two years on delivery and distribution systems, five years for the building envelope, and ten years for major structural components. The proposed changes in Bill 50 are focused on owner-builders and would come into force on proclamation by Cabinet. Engagement is anticipated later in 2025 on builder competencies and claims dispute resolution.

Overall, ABmunis supports the proposed changes but it is not yet clear if the amendments will adequately address the challenges with new home buyer warranties so ABmunis will continue to monitor the issue.

Proposed Change		ABmunis Analysis	
Digital Confirmation in Place of Notarized Statutory Declarations Allows for the requirement for a statutory declaration to be replaced with a simple confirmation for owner-builders by regulation. (section 5(1))	Selling a New Home without Warranty Coverage Allows owners who have been granted an exemption to sell a home without warranty coverage provided they provide the prospective owner with a disclosure notice, in a form satisfactory to the Registrar. (section 3.01(1))	Support in principle but further review is required Simplified digital confirmation in place of notarized statutory declarations for owner-builders will expedite approvals and construction. This change will not be implemented until the New Home Protection (General) Regulation is updated, which we expect to happen later this year.	Support in principle but further review is required This will provide more flexibility to owner-builders while ensuring potential buyers are required to be made aware that the property has an exemption.
		Exemptions From Warranty Coverage Due to Hardship Adds financial hardship as one of the grounds for receiving an exemption from warranty coverage. (section 3.01(2))	Support in principle but further review is required Currently, a person may be granted an exemption to obtain warranty coverage if the Registrar deems that the person would suffer undue hardship if the exemption were not granted. The proposed amendment adds financial hardship as an additional ground to qualify for an exemption. This provides greater flexibility in warranty exemptions and will ease the financial burden on owner-builders. While this is a step in the right direction, it does not solve all of the financial obstacles that owner-builders face such as high insurance costs.
Caveat Against Certificate Adds responsibility for the Registrar to register a caveat against the certificate of title to the land on which the new home is the subject of the warranty exemption. (section 3.01(4))		Support in principle but further review is required For consumer protection, the Registrar will register a caveat on a home built by an owner-builder without a warranty in place as soon as practicable. A process for discharge of the caveat is also added.	

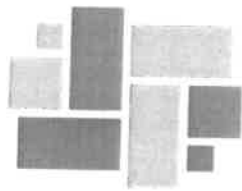
Preliminary Analysis of Bill 50: Municipal Affairs Status Amendment Act, 2025

ABmunis Analysis	
Proposed Change	Support
Appeals Provides a mechanism to allow a person to appeal a Registrar decision related to definition, exemptions, and rental use designations. (section 17(1)(d))	This will expand the appeal process for homebuyer-related decisions through the Land and Property Rights Tribunal, ensuring homebuyers can challenge Registrar decisions related to exemptions, definitions, and rental-use designations.

Changes to the Safety Codes Act

The proposed amendments to the Safety Codes Act are related to the amendments to the *New Home Buyer Protection Act* and will come into force upon proclamation by Cabinet.

ABmunis Analysis	
Proposed Change	Support
Safety Codes Council Advice Establishes areas the Minister may seek advice from the council on. (section 8.01(2))	The section clarifies that the Minister may request advice and recommendations from the council on any matter to which this Act applies, including the building or construction of a new home, the requirements applicable to a home warranty insurance contract and the licensing requirements applicable to a residential builder.
Persons Appointed to the Safety Codes Council Adds a provision that persons appointed to the Safety Codes Council include persons who are experts in or have experience with new home warranty coverage under the <i>New Home Buyer Protection Act</i> . (section 16(4))	Support The council is currently comprised of experts in fire protection, buildings, barrier-free building design, electrical systems, elevating devices, gas systems, plumbing systems, private sewage disposal systems or pressure equipment. The type of expertise is being expanded to include additional appointees who are representatives of builders, warranty providers, insurers and specifically persons who are experts in or have experience with new home warranty coverage under the <i>New Home Buyer Protection Act</i> . Transparent criteria for appointees and ensuring a broader range of expertise is available should produce better advice to support regulatory decisions made by the Government.
Duties of the Safety Codes Council Adds a provision that requires the Council to provide advice and recommendations to the Minister regarding New Home Buyer Protection Act if requested. (section 18(d.01))	Support Adding this responsibility to the Safety Codes Council's mandate appears reasonable given the changes to Section 16(4) to expand the expertise of the Safety Codes Council, to include representatives with experience with new home warranty coverage under the <i>New Home Buyer Protection Act</i> .

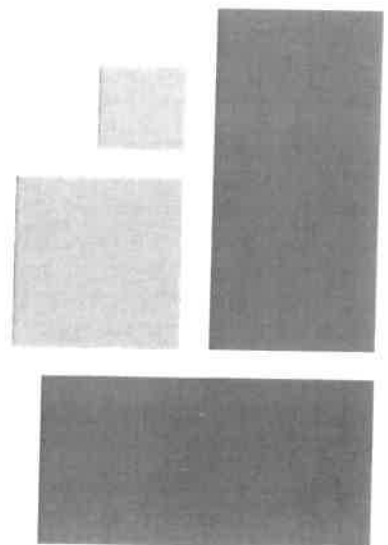


Alberta Municipalities Strength In Members

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Alberta Beach Village Office

14.F

From: Anita Sookar (she/her) <Anita@abmunis.ca>
Sent: May 5, 2025 9:38 AM
To: sarah.carr@gov.ab.ca
Cc: Taralyn Elwood; Kathy Skwarchuk
Subject: ABmunis Representative re Regulatory Processes for Aggregate Extraction Task Force
Attachments: Regulatory Processes for Aggregate Extraction Task Force (Elwood) - 2025.pdf

Good morning Ms. Carr,

Please see attached letter from ABmunis CEO, Dana Mackie.

If you have any questions, please do not hesitate to contact me.

Best Regards,

Anita Sookar (she/her) MSc, NCSO, CPHR, GPC.D | Governance Manager

D: 780.989.7406 | E: Anita@abmunis.ca
300, 8616 51 Ave NW Edmonton, AB T6E 6E6
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We respectfully acknowledge that we live, work, and play on the traditional and ancestral territories of many Indigenous, First Nations, Métis, and Inuit peoples. We acknowledge that what we call Alberta is the traditional and ancestral territory of many peoples, presently subject to Treaties 4, 6, 7, 8 and 10 and Six Regions of the Métis Nation of Alberta.



May 5, 2025

Sarah Carr,
Assistant Deputy Minister
Environment and Protected Areas
Government of Alberta

Dear Ms. Carr:

Re: Regulatory Processes for Aggregate Extraction Task Force

On behalf of the Alberta Municipalities Board, I am pleased to nominate Councillor Tara Elwood, Village of Alberta Beach, as Alberta Municipalities' representative on the Regulatory Processes for Aggregate Extraction Task Force.

Please provide Councillor Elwood with any information on upcoming meetings and events. She can be reached at taraelwood@albertabeach.com or at 587-879-9606.

If you have any questions, please do not hesitate to contact Anita Sookar at 780-989-7406 or Anita@abmunis.ca.

Yours truly,

A handwritten signature in dark ink, appearing to be 'Dana Mackie'.

Dana Mackie
CEO, Alberta Municipalities

Cc: Councillor Tara Elwood, Village of Alberta Beach
Kathy Skwarchuk, CAO, Village of Alberta Beach

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Alberta Beach Village Office

14.9

From: Tyler Gandam <president@abmunis.ca>
Sent: May 5, 2025 8:43 AM
To: Kathy Skwarchuk
Subject: Registration now open for Summer MLC
Attachments: Draft agenda for Summer 2025 MLC.pdf

Good morning,

Registration is open for the 2025 Alberta Municipalities Summer Municipal Leaders' Caucuses, taking place between June 11 and June 26. This year, Alberta Municipalities is visiting the following four communities:

June 11 - Picture Butte (Picture Butte Community Hall)
June 12 - Drumheller (Canalta Jurassic Hotel)
June 25 - Peace River (Peace Valley Inn)
June 26 - Devon (Devon Community Hall)

The registration link and further details are located on our [events page](#).

Each Caucus will consist of a one-day program, and the agenda will be the same at all locations. The agenda will run from 10:00 a.m. to 3:00 p.m. each day and is attached here for your review. Registration is \$115 for the day and includes a light breakfast, refreshments and lunch.

If you have any other questions, please email events@abmunis.ca. We look forward to seeing you there.

Sincerely,

Tyler Gandam | President

E: president@abmunis.ca
300-8616 51 Ave Edmonton, AB T6E 6E6
Toll Free: 310-MUNI | 877-421-6644 | www.abmunis.ca



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We respectfully acknowledge that we live, work, and play on the traditional and ancestral territories of many Indigenous, First Nations, Métis, and Inuit peoples. We acknowledge that what we call Alberta is the traditional and ancestral territory of many peoples, presently subject to Treaties 4, 6, 7, 8 and 10 and Six Regions of the Métis Nation of Alberta.

Draft Agenda for Summer 2025 Municipal Leaders' Caucus
subject to change

Wednesday, June 11	Town of Picture Butte
Thursday, June 12	Town of Drumheller
Wednesday, June 25	Town of Peace River
Thursday, June 26	Town of Devon

10:00 a.m.	Opening Remarks
10:05 a.m.	Welcome from the Mayor of the Host Municipality
10:10 a.m.	Welcome from MLA of the Host Constituency
10:15 a.m.	Icebreaker Activity
10:45 a.m.	Municipal Election Resources
11:00 a.m.	Municipal Financial Research Project
12:00 p.m.	Lunch
1:00 p.m.	Police Governance and Funding
1:45 p.m.	President's Report
2:00 p.m.	Changes to the Municipal Government and Local Authorities Election Acts
2:55 p.m.	Closing Remarks

Alberta Beach Village Office

From: Executive Assistant on Behalf of Dana Mackie <ea_dmackie@abmunis.ca>
Sent: May 6, 2025 10:10 AM
To: Kathy Skwarchuk
Subject: Alberta Day 2025 - apply for event funding by May 23, 2025
Attachments: EOI Guidelines 2025.docx; EOI 2025 Form.pdf; Festival In A Box.pdf

Good Morning,

The Government of Alberta recently established September 1 as Alberta Day in perpetuity. Alberta Day is a chance to celebrate who we are as Albertans and what we can achieve together.

To create a province-wide celebration of our heritage and cultural identity, Alberta's Government is providing funding through Alberta Municipalities to eligible Alberta municipalities to host local Alberta Day events on any day of their choice between **Friday, August 29 to Monday, September 1, 2025**.

Funding will be distributed across three categories based on a per capita model as follows:

- Municipalities with populations greater than 20,000 will be eligible for up to \$10,000;
 - Municipalities with populations between 1,000 and 20,000 will be eligible for up to \$5,000; and
 - Municipalities with populations less than 1,000 will be eligible for \$1,500.

Municipalities are encouraged to submit a completed Expressions of Interest Application to AlbertaDay@gov.ab.ca, with details about the activities they are planning, by **May 23, 2025**.

Municipalities must enter their Alberta Day events on the Culture Calendar located [here](#) by August 12, 2025.

Should you be interested in this opportunity, the Expression of Interest Application Form and Guidelines, as well as "Festival in a Box" guiding document are attached.

We look forward to your participation as Alberta Day will be another chance for communities across Alberta to celebrate everything that makes this province special.

For more information, please visit [Alberta.ca/AlbertaDay](https://alberta.ca/AlbertaDay) or contact AlbertaDay@gov.ab.ca.

Dana Mackie MBA | Chief Executive Officer

D: 780.431.4535 | C: 780.271.7251 | E: DanaM@abmunis.ca
 300-8616 51 Ave Edmonton, AB T6E 6E6
 Toll-Free: 310-MUNI | 877-421-6644 | www.abmunis.ca



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We respectfully acknowledge that we live, work, and play on the traditional and ancestral territories of many Indigenous, First Nations, Métis, and Inuit peoples. We acknowledge that what we call Alberta is the traditional and ancestral territory of many peoples, presently subject to Treaties 4, 6, 7, 8 and 10 and Six Regions of the Métis Nation of Alberta.

ALBERTA DAY 2025 EXPRESSION OF INTEREST GUIDELINES

Alberta ■

OVERVIEW

The Province of Alberta was established by federal legislation on September 1, 1905. To recognize this important date, Alberta's government established September 1 as Alberta Day in perpetuity. Alberta Day will provide municipalities an opportunity to celebrate the history, heritage and cultural identity of our province.

Alberta's government is inviting municipalities to take part in this celebration. This document has been created to assist municipalities in organizing a local Alberta Day event. Municipalities within the province of Alberta are encouraged to apply for funding to host an Alberta Day celebratory event showcasing Alberta's cultural identity.

Funding will be distributed across three categories based on a per capita model as follows:

- Municipalities with populations greater than 20,000 will be eligible for up to \$10,000;
- Municipalities with populations between 1,000 and 20,000 will be eligible for up to \$5,000; and
- Municipalities with populations less than 1,000 will be eligible for \$1,500

PROCEDURE FOR SELECTING MUNICIPALITIES

Selection Process

Staff within Alberta Municipalities and Arts, Culture and Status of Women will assess municipalities that qualify.

Selection Criteria

The following criteria will be considered in the selection of a municipality:

1. Population of Municipality
2. Financial Resources
3. Proposed Programming

SUBMISSION TIMELINES

1. Expression of Interest Invitation

- An "Expression of Interest" document will be sent to Alberta Municipalities May 7, 2025

2. Expression of Interest Preparation and Submission

- Complete and submit the Expression of Interest document which includes a Budget Worksheet.
- Assistance in the preparation of the Expression of Interest document is available by contacting albertaday@gov.ab.ca.
- Expression of Interest must be emailed to albertaday@gov.ab.ca by **4:30 pm on May 23, 2025**

3. Expression of Interest Selection

- Alberta Municipalities and Arts, Culture and Status of Women staff, will review the submissions, and recommend successful municipalities based on the Selection Criteria.

4. Awarding of Funding

- The successful municipalities will be notified by **mid-June, 2025**.

**Completed applications must be received by 4:30 pm on
May 23, 2025**

Please email submissions to: albertaday@gov.ab.ca

Applicant Information

Name of Municipality (Please use incorporated/legal name)

Address of Municipal Office

City/Town/Postal Code

Mailing / Delivery Address (If different from above)

Project Contact (This is the person we will call for project information)

Name

Title

Daytime Telephone

Evening Telephone

Email Address

Project Overview

Eligible funding is based on a per capita model as follows:

- Municipalities with populations greater than 20,000 will be eligible for up to \$10,000.
- Municipalities with populations between 1,000 and 20,000 will be eligible for up to \$5,000.
- Municipalities with populations less than 1,000 will be eligible for \$1,500.

Amount Applying For (based on population size)

Name of Event Venue/Facility/Site

Project Website/Facebook Link

Instagram

Twitter

Please give us an overview of the activities you plan on organizing for Alberta Day 2025.

Please provide an overview of your advertising and marketing plan for this event.

Signing Authority Contact (This is the legal/financial authority for the municipality)

Name		Title
Daytime Telephone	Evening Telephone	Email Address

Attachment Checklist

Please use this checklist to ensure all items are included within your expression of interest package.

- ☐ **COMPLETED EXPRESSION OF INTEREST FORM** - Please include a completed expression of interest form.
- ☐ **PROGRAMMING** - An outline of what events and activities the organizing committee intends to offer. Events and activities must be held during the Alberta Day weekend **August 29 to September 1, 2025**.
- ☐ **BUDGET** - Please use the budget template to provide a brief budget outlining revenues and expenses.
- ☐ **MARKETING** - An outline of your advertising and marketing plan for this event.

Your expression of interest package must be received by: **May 23, 2025 at 4:30 p.m.**

The Applicant represents and warrants that the person signing is duly authorized to make the Application and is legally sufficient to bind the Applicant to the Agreement.

I agree to/with all the statements above.

Date (yyyy-mm-dd)

Name

Expression of Interest Agreement Section 1 of 2

Incorporated (Legal) Name of Municipality:

The Municipality declares that the information contained in this application and supporting documents ("Application") is true and accurate and endorsed by the Municipality.

The Municipality understands and agrees that should this Application be approved, any funding awarded is subject to the Municipality complying with the terms and conditions of this Agreement.

The Municipality agrees to the following terms and conditions:

1. The program Guidelines ("Guidelines") and Application form part of this Agreement and the Municipality agrees to be bound by the requirements set out in them.
2. The Municipality will use all funding awarded for the stated purpose(s) identified in the Project Overview ("Purpose") within its Application. If the Municipality wishes to vary the Purpose, it agrees to be bound by the requirements set out in the program Guidelines.
3. The Municipality must comply with all applicable laws. The Municipality agrees that it is and will be bound by the provisions of the Community Development Grants Regulation.
4. This Agreement commences the date of the application and binds both parties upon deposit of the funding until the date the funding reporting has been approved by the ministry or the funding has been repaid.
5. Any part of the funding not spent as set out in the Guidelines or upon termination of this Agreement must be repaid to the Government of Alberta. The funding may be terminated upon:
 - a. Mutual consent;
 - b. 30 days written notice by either party;
 - c. Demand by the ministry for immediate repayment in the event of a breach of any term or condition of the agreement; or
 - d. If the Municipality becomes insolvent.
6. The Municipality acknowledges that it will be liable for the full amount of the funding and will be bound to the terms of this Agreement, even if the Municipality has paid all or part of the funding to a third party who has spent the money.
7. The Municipality agrees to give the ministry, and/or its authorized agents, access to examine the Municipality's operation and/or premises to verify the funding has been used for the Purpose and will provide access to all financial statements and records having any connection with the funding or the Purpose during the Term of this Agreement and for seven (7) years after the termination of this Agreement.
8. The Municipality acknowledges that the *Freedom of Information and Protection of Privacy* ("FOIP Act") applies to records submitted by the Municipality to the ministry in relation to the Expression of Interest application, including the Application and this Agreement. These records may be disclosed in response to an access to information request under the FOIP Act, subject to any applicable exceptions to disclosure under the Act.
9. The Municipality agrees that any information relating to the funding and the Municipality's compliance with the obligations set out in this Agreement may be disclosed to other ministries within the Government of Alberta.
10. The Municipality agrees to indemnify and hold harmless the Government of Alberta, including the Minister, Government of Alberta employees, and agents from any and all claims, demands, actions, and costs (including legal costs on a solicitor-client basis) for which the Municipality is legally responsible, including those arising out of negligence or willful acts by the Municipality or its employees or agents. Such indemnification shall survive the termination of this Agreement.
11. This Agreement shall be governed and interpreted in accordance with the laws enforced in the Province of Alberta.
12. This Agreement is not intended to and does not make either part the agent or partner of the other for any purpose or create a joint venture.
13. This Agreement may not be assigned by the Municipality.
14. The Municipality will recognize the source of the funding as required by the Guidelines.
15. The Municipality represents and warrants that the person signing is duly authorized to make the Application and is legally sufficient to bind the Municipality to this Agreement.

Expression of Interest Agreement Section 2 of 2

Alberta Day 2025

I hereby acknowledge that:

- ☐ The information contained in this Expression of Interest and the accompanying documents is true, accurate, and complete.
- ☐ I am a representative with designated signing authority/decision-making authority in our Municipality.
- ☐ I have read the Alberta Day Expression of Interest Agreement Section 1 of 2 which outlines the terms and conditions of the agreement and by signing the Alberta Day Expression of Interest Agreement Section 2 of 2, I am agreeing to all of the terms and conditions outlined in Section 1 of 2.

☐ Mr. ☐ Mrs. ☐ Ms. ☐ Other:

Signature of Authorized Representative Date Daytime Phone

Authorized Representative Name (printed) Position Title Email

Optional:

☐ I agree to allow Arts, Culture and Status of Women, on occasion, to contact the applicant as identified on this application form to provide information about ministry initiatives or announcements related to the following topics:

- Program changes, funding announcements, and opportunities to provide input/opinion on programs; and
- Awareness of ministry resources available to the nonprofit sector, including ministry sector events.

Completed expressions of interest are to be emailed to:
culture.event@gov.ab.ca

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Alberta Day 2025: Budget Template

Municipality Name:

Revenue

FUNDING	\$ VALUE	SOURCE/COMPANY
Requested Funding Amount		
Funding from other partners (if applicable)		
Total Revenue		

Expenditures

[illegible]

Alberta Day Festival Planning Guide



Table of Contents

- Overview of Alberta Day
- Key Components for Festival in a Box
- Communications Expectations
- Sample Site Layout
- Sample Festival Schedule
- Sample Entertainment Schedule
- Local Action Plan
- Extra Details to Consider
- Checklist

Overview

The Province of Alberta was established by federal legislation on September 1, 1905. To recognize this important date, the Government of Alberta established September 1 as Alberta Day in perpetuity. Alberta Day will provide municipalities an opportunity to celebrate the history, heritage and cultural identity of our province.

Celebrating Alberta Day will give Albertans the chance to come together, build community and celebrate everything that makes Alberta special.

Alberta's government is inviting communities to take part in this celebration. We have created this document to assist municipalities in organizing a local Alberta Day event.

This document contains suggested components of the celebration, including but not exclusive to the following: Alberta artist concert; Market Place; Multicultural programming; Youth programming; Indigenous components; Alberta Showcase display; and articulate lights displays.

Key Components Your Alberta Day Event Might Include

Main Stage

- Speeches
- Indigenous ceremony and performances
- Various multicultural/Francophone performances.
- Performances and presentations by community groups
- Concerts by Alberta musicians
- Headliner

Family Programming

- Arts and Crafts, Games, Inspiration Wall, Face Painting
- Workshops (i.e. Dream Catchers, Ukrainian Easter Egg colouring, jam making...)
- Games and Activities

Indigenous Programming

- Story telling, Tipi demonstration, Round dances

Alberta History Showcase

- Regional historical artifacts and photographs
- Municipal government display of programs
- Indigenous history

Market Place/Showcase of Alberta Products

- Alberta products
- Indigenous products
- Local food vendors and/or food trucks

Lights Display

- Concluding your event

Communications guidelines and expectations

Alberta Day

The following guidelines will help you promote your events and align with Alberta Day messaging.

Messaging

This high-level messaging will help you draft descriptions of your events and make sure that your promotions align with the spirit of Alberta Day:

- Alberta Day is a chance to celebrate who we are as Albertans, and what we can achieve together.
- Since Alberta became a province on September 1, 1905, it has been defined by the innovation, bravery and community spirit of its people.
- Establishing Alberta Day gives us the chance to take pride in this province and celebrate our heritage and cultural identity.

Communications guidelines and expectations, cont'd..

Promotions

The Government of Alberta will be promoting Alberta Day event on the Alberta Day web page, on social media, with paid advertising, and at a media kickoff event. To help us promote your event, please submit a description of your event to albertaday@gov.ab.ca by August 12, 2025.

Please include the hashtag #AlbertaDay in all social media posts about the event, and encourage attendees to do the same on their social media accounts.

Branding

Social media graphics and other branded assets will be provided closer to ensure a standard look and feel for Alberta Day events across the province.

Sample Program Elements

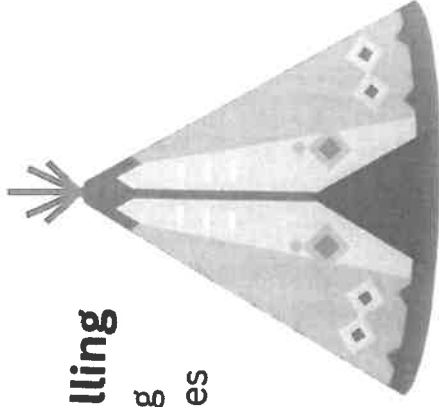
Family Corner

- Arts and Crafts
- Inspiration Wall
- Workshops
- Face Painting and Henna
- Indigenous Storytelling



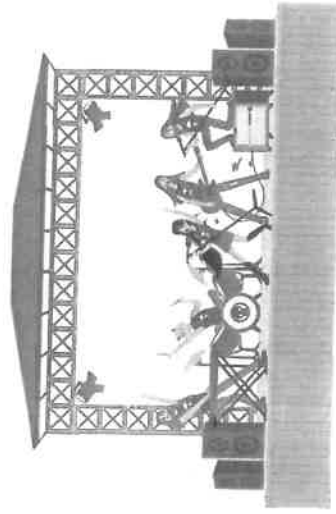
Tipi Storytelling

- Storytelling
- Round dances



Alberta Showcase

- Local Historical Artifacts / Photographs
- Provincial / Municipal Display of Programs
- Indigenous History

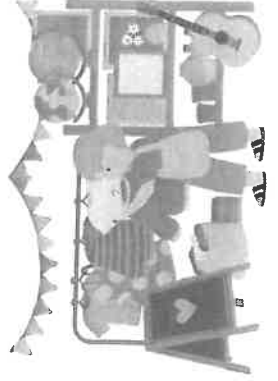


Main Stage

- Cultural and Indigenous Performances
- Speeches
- Presentations
- Local bands and Musical artists
- Dance groups

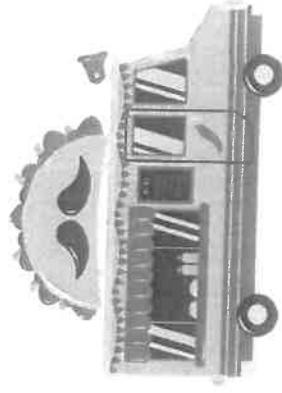
Alberta Marketplace

- Local Products
- Alberta Products
- Indigenous Products



Food and Beverage

- Food Trucks
- Local Vendors
- Food Producers



Sample Festival Schedule

The following sample schedule will help organize your event.

Location	Start Time	End Time	Activities
Main Stage	12:00 pm	9:00 pm	Speeches, Local Performers, Cultural Performances, Headliner
Family Corner	12:00 pm	6:00 pm	Tent of Arts and Crafts, Workshops (i.e. Dream Catchers, Ukrainian Easter Egg colouring, Jam Making, etc...)
Indigenous Programming	12:00 pm	6:00 pm	Storytelling, Round Dance, Crafts, Bannock Making
Alberta Showcase	12:00 pm	9:00 pm	Local and Provincial Government Display Programs, Historical Artifacts, Photographs, Indigenous history
Alberta Marketplace	12:00 pm	9:00 pm	Marketplace of Alberta Products
Food & Beverage	12:00 pm	9:00 pm	Local Vendors/Concessions and Food Trucks
Lights Display	9:00 pm	9:20 pm	Drone or Pyrotechnic Display that concludes event

Sample Entertainment Schedule

Location	Start Time	End Time	Entertainment
Main Stage	12:00	12:05 pm	MC Opens the event
	12:05	12:25 pm	Indigenous ceremony
	12:15	1:00 pm	Speeches
	1:00	2:00 pm	First local artist performs
	2:00	2:30 pm	Indigenous Performance
	2:30	3:00 pm	Cultural Performance TBD
	3:00	4:00 pm	Second local artist performs
	4:00	5:00 pm	Third local artist performs
	5:00	5:30 pm	Cultural Performance TBD
	5:30	6:00 pm	Cultural Performance TBD
	6:00	7:00 pm	Fourth local artist performs
	7:00	7:30 pm	Cultural Performance TBD
	7:30	8:00 pm	Final Cultural Performance
	8:00	9:00 pm	Headliner performs

Local Action Plan

Government Involvement

Invite local MLA and MP.

Mayor and Council Members could participate and speak.

Indigenous Components

Invite a local elder to perform a blessing at start of event.

Invite local Indigenous artists and groups to participate in showcase, storytelling, round dance, drumming, and other performance elements throughout the day.

Invite local Indigenous crafters and artisans to participate in the Marketplace.

Work with local Indigenous groups to ensure that their history and artifacts are included in Showcase displays.

Run Indigenous games/activities/crafts in Family Programming area.

Displays and Activities

Work with local museum or historical sites to contribute to Alberta Showcase displays.

Work with local libraries, agricultural societies, cultural organizations, dance schools, and/or churches to presents a variety of cultural showcase performances on the Cultural Stage.

Work with local crafting or artist guilds, invite them to present and sell their work.

Alberta Culinary Promotions

Connect with local agricultural producers and farmers markets to sell and promote their products.

Invite local food trucks and restaurants to participate in the food and beverage area. Encourage local restaurants to feature Alberta recipes and cuisine August 29 - September 1

Media Partner Promotions

Submit an event listing to local media organizations.

Connect with local radio stations and newspapers. Invite them to cover your Alberta Day event.

Invite local radio station on site to MC event and set up promotional table or booth.

Encourage local radio stations to play Alberta based and/or local artists August 29 to September 1. Encourage local paper to run an Alberta themed essay or colouring contest before event.

Extra Details to Consider

Vendors and Merchants

Confirm that all vendors have their own insurance.
Make sure all food vendors are inspected and/or approved by Alberta Health Services. Make sure all food vendors follow safe food-handling practices.
If vendors are providing their own tents and tables make sure that they are properly and safely secured.

Artists and Performers

Confirm that artists and performers have their own insurance.
Sign contracts in advance with artists and presenters.
Make arrangements to sell performer merchandise or provide a location for them to sell their own merchandise.

Site Logistic

Create your own individual site map in advance of event.
Make sure that all cords and cables are safely covered.
Obtain appropriate number of Port-a-Potties for your site.
Obtain appropriate number of wash stations for your site.

Miscellaneous

Provide a variety of parking and transportation options for attendees.
Have a contingency plan in case of bad weather.
Have a first aid station.
Have a lost and found location.

Checklist

Please use this checklist as a guideline for planning and organizing your event:

- ☐ Create an Organizing Committee;
- ☐ Create a budget;
- ☐ Select your event site;
- ☐ Identify community organizations to work with;
- ☐ Recruit volunteers;
- ☐ Identify local businesses to partner with;
- ☐ Contract artists and vendors;
- ☐ Promote your event.

14.1

Alberta Beach Village Office

From: Kelly Muir <kbmuir@gmail.com>
Sent: May 14, 2025 5:28 PM
To: Village of Alberta Beach
Subject: Fwd: Your Feedback Needed: Review of Alberta Police Funding Model

Just in case you didn't get this.

----- Forwarded message -----

From: **Alberta Police Funding Model Review** <AlbertaPoliceFundingModelReview@mnpc.ca>
Date: Wed, May 14, 2025 at 3:01 PM
Subject: Your Feedback Needed: Review of Alberta Police Funding Model
To: Alberta Police Funding Model Review <AlbertaPoliceFundingModelReview@mnpc.ca>

Hello,

In 2020, the Government of Alberta introduced the Police Funding Model under the new Police Funding regulation to establish an equitable, transparent and sustainable model for provincial policing. At the time, the Government of Alberta committed to conducting a review of the Police Funding Model after five years. In accordance with this commitment, the Government of Alberta has engaged MNP LLP (MNP), an independent accounting and consulting firm, to conduct the Police Funding Model review.

In the coming weeks, MNP will provide several opportunities to participate and contribute your feedback on the Policing Funding Model, including feedback on the method for allocating costs, concerns with the model, and suggested improvements or changes for the future. Your input will help develop recommendations influencing the future of the Police Funding Model.

You will be invited to provide your feedback through the Police Funding Model Review Survey and to participate in a regional feedback session. Sessions will include remarks by the Honourable Mike Ellis, Minister of Public Safety and Emergency Services and a breakout session to provide feedback on the current police funding model, identify concerns with the model, and suggest improvements or changes for the future.

All survey responses will have the option to remain anonymous and will be reported back to the Government of Alberta in a 'What We Heard Report' through consolidated themes and findings without attribution to any individuals.

After collecting stakeholder feedback through the survey and sessions with elected officials, administrators, and expert interviews, MNP will analyze the feedback and independently review the Police Funding Model. This review will include actionable recommendations for fairness, shared fiscal responsibility, and sustainability.

To learn more about the Policing Funding Model Review, please visit <https://www.alberta.ca/police-funding-model-review-engagement>.

Any additional questions can be directed to MNP at AlbertaPoliceFundingModelReview@mnp.ca.

Best regards,

Nathan Maertins, MBA, PMP
MANAGER, CONSULTING SERVICES

(He/Him)



MNP. 100% made in Canada
Wherever business takes you



MNP. Un cabinet bien d'ici.
Partout où mènent les affaires.

This email and any accompanying attachments contain confidential information and may be protected by legal privilege. It is intended only for the individual or entity named above. Any dissemination or action taken in reliance on this email or attachments by anyone other than the intended recipient is strictly prohibited and may be unlawful. If you believe you have received this message in error, please delete it from your systems and contact the sender by return email. In compliance with Canada's Anti-spam legislation (CASL), if you do not wish to receive further electronic communications from MNP, please reply to this email with "REMOVE ME" in the subject line.

Alberta Beach Village Office

From: PSES Police Review Commission <PRC@gov.ab.ca>
Sent: May 13, 2025 2:32 PM
Subject: Information for authorized employers - Police Review Commission
Attachments: 2025-05-13 - PRC Status Update.pdf

Good afternoon:

Amendments to the *Police Act* coming into force later this year will commence operation of the Police Review Commission (PRC), a new arm's-length agency that will independently investigate serious incidents, statutory offences and public complaints involving police officers in Alberta.

This change will also affect Alberta's peace officers and authorized employers: the Alberta Serious Incident Response Team (ASIRT) will become part of the PRC and continue to investigate cases of death, serious injury and serious or sensitive allegations involving all police services in Alberta. **When the PRC becomes operational in December 2025, ASIRT's mandate will be expanded to include serious or sensitive matters that involve peace officers.**

The PRC Implementation Team has attended the Alberta Association of Community Peace Officers' 2025 winter conference in February and the Alberta Municipal Enforcement Association's 2025 conference in May to provide information about the expansion of ASIRT's mandate and give employers an opportunity ask questions. The PRC Implementation Team held an online information session for authorized employers in November 2024, and also met with individual organizations.

During those previous discussions, some employers expressed an interest in receiving a copy of biweekly updates on the progress of the PRC's implementation that are currently sent to police services, police commissions and other law enforcement partners. As a result, we're expanding the distribution of the PRC's biweekly update to include authorized employers – starting with the one attached to this email.

In addition to providing authorized employers with our biweekly update, the PRC Implementation Team is planning to hold additional online information sessions in the fall. We will send additional details as soon as these sessions are scheduled, to give your organization plenty of time to set aside time to attend one of the sessions. (We can also provide a copy of the November 2024 information session upon request.)

Please feel free to distribute this report, as appropriate, within your organization. If you have any questions for the PRC Implementation Team, please feel free to contact us via this email address.

Thank you,
The Police Review Commission Implementation Team

Classification: Protected A

Status Report

Reporting Period: April 28 to May 13, 2025

Key accomplishments this period

Policy and Regulatory Development

- PRC training plan overview developed for all PRC staff.
- Work underway for the alternative dispute resolution processes and related policies.

Operational Planning

- Ministry of Infrastructure continues lease negotiations for Edmonton and Calgary offices and will confirm when leases are signed.

Engagement and Training

- Met with EPS to understand the internal decision-making committee in professional standards.
- Training services vendor prepared basic e-learning courses on case management and resolution for review.
- Met with AACP Executive on information sharing and secondments.
- Met with the AACP Special Purpose Committee to discuss secondments, police liaison position, information sharing, and training plans.
- Attended AAPG conference in Westlock to provide update on PRC implementation and answer questions.
- Attended Alberta Municipal Enforcement Association conference in Red Deer to provide information on expansion of ASIRT's mandate.
- Met with City of Calgary enforcement leaders to discuss the expansion of ASIRT's mandate to include incidents involving peace officers.

Other

- Creative services vendor continues work on the PRC's visual identity.
- Indigenous liaison has been hired. Successful candidate will start at the beginning of June.

Key activities planned next period

Policy and Regulatory Development

- Continue to build transition packages for police services.
- Continue development of the policy framework to support implementation of the PRC.
- Continue to define the PRC liaison function (within police services) and test with police services.

Operational Planning

- Continue work on remaining job descriptions.
- Meet with ASIRT to discuss organizational structure changes needed to support their mandate expansion.
- Third demo of case management system development from vendor. On track for system to be operational by July 2025 to support training.
- Explore business processes related to information transferring mechanisms from police services to the PRC.

Engagement and Training

- Curriculum vendor continuing work on draft course content.
- Attend meeting with Independent Agency Police Service to share lessons learned during the PRC implementation project.
- Present to Osgoode Law School on the impetus for and building of the PRC.
- Meet with the AAPG special purpose committee.
- Present at the Canadian Association of Law Libraries conference in Calgary.
- Present at the AFPA annual conference in Camrose.
- Meet with Legislative Assembly Security Service and the Office of the Sergeant-at-Arms to discuss the expansion of ASIRT's mandate to include incidents involving peace officers.

Police Review Commission

Goal:

Establish a new public agency under the Police Act for police complaints, investigations, and coordination of disciplinary hearings.

Timeline: December 2025

Next report due: May 30, 2025

Police Review Commission Milestones

Key Milestones

Reporting Period: April 28 to May 13, 2025

PRC Milestones	Anticipated Timeline*
Phase 1 recruitment for permanent PRC staff <ul style="list-style-type: none"> Planned recruitment: CEO executive assistant, executive director, executive administrators, executive advisor, training manager, community connections manager, policy manager, community liaison and Indigenous liaison 	Early summer 2025
Case management system development	July 2025
Phase 2 recruitment for permanent PRC staff: Directors and key support positions	Late summer 2025
Updates to the Police Service Regulation Engagement, research and analysis is ongoing	By fall 2025
Policy manual	Fall 2025
Phase 3 recruitment of PRC staff Recruitment will continue into 2026	Fall 2025
Edmonton and Calgary office occupancy	Fall 2025

*Timelines are based on available information and may shift as more information becomes available.
Changes will be communicated.

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Police Review Commission Acronym Glossary

- AACP- Alberta Association of Chiefs of Police
- AAPG- Alberta Association of Police Governance
- ADM- Assistant Deputy Minister
- ADR- Alternative Dispute Resolution
- AFPA- Alberta Federation of Police Association
- ALERT- Alberta Law Enforcement Response Teams
- ASIRT- Alberta Serious Incident Response Team
- CCRC- Civilian Review and Complaints Commission
- CEO- Chief Executive Officer
- CPS- Calgary Police Service
- ED- Executive Director
- EPS- Edmonton Police Service
- GIS- Geographic Information System mapping
- GoA- Government of Alberta
- IIO- Independent Investigation Office
- IST- Investigative Services Team (section within LEO)
- LEO- Law Enforcement Oversight Branch (Branch within PSES)
- LERB- Law Enforcement Review Board
- Level 1: Serious and sensitive incidents (currently handled by ASIRT). This level will also apply to Alberta peace officers.
- Level 2: Statutory complaints (offences specified in an act of Parliament or of the legislature) but do not meet the definition of "serious and sensitive."
- Level 3: Code of conduct complaints (currently code of conduct complaints as per the *Police Service Regulation*).
- Level 4: Unsatisfactory performance matters (to be logged by the PRC and returned to the police service of jurisdiction to manage).
- Level 5: Complaints regarding policy or services of a police service (to be logged by the PRC and returned to the police service of jurisdiction to manage).
- NPF- National Police Federation
- OAPSB- Ontario Association of Police Services Boards
- OIPRD- Office of the Independent Police Review Director (Ontario)
- OPCC- Office of the Police Complaint Commissioner
- PRC- Police Review Commission
- PS- Program Services (type of classification band within GoA)
- PSC- Public Service Commission
- PSD- Public Security Division
- PSES- Public Safety and Emergency Services Ministry
- PSIO- Alberta Provincial Security and Intelligence Office
- SME- Subject matter expert
- SSII- Strategy, Support and Integrated Initiatives (Division within PSES)
- SIU- Special Investigations Unit (Ontario)
- T&I- Ministry of Technology and Innovation

3

Alberta Beach Village Office

From: ASVA Exec Director <summervillages@gmail.com>
Sent: May 1, 2025 1:57 PM
To: ASVA
Subject: ASVA's 67th Annual Conference & AGM Registration is Open - Adjacent Counties
Attachments: ASVA's 2025 Save the Date Information.pdf; ASVA's 2025 Conference Notice to County Reeves and County Managers.pdf

Good afternoon,

Please see the attached letter from ASVA President Mike Paskak, and a Save the Date Information Notice outing the details regarding ASVA's upcoming Annual Conference October 16 & 17, 2025.

Sincerely,
Kathy

Kathy Krawchuk, CLGM
Executive Director
Association of Summer Villages of Alberta
780-236-5456
execdirector@asva.ca
www.asva.ca



Association of
SUMMER VILLAGES
OF ALBERTA

May 01, 2025

"Facing the Future"

RE: ASVA's 67th Annual Conference and AGM – October 16 & 17, 2025 - Online Registration is Open

Good morning, County Reeves and County Managers/CAO's;

ASVA is happy to inform you that Online Registration is open for the upcoming ASVA Conference. This year's Conference will be held on **October 16 & 17th, 2025, at the Wyndham Edmonton Hotel & Conference Center, 4440 Gateway Blvd. Edmonton, AB.**

Being an Election year, ASVA seeks your County's valued support by registering for this year's Conference, and hopes that you will be able to join us, as it will give you the opportunity to meet newly Elected Officials from 51 Summer Villages and adjoining Counties, listen to presentations, visit the trade show, and enjoy the evening banquet with lots of PR, awards ceremony, silent auction and entertainment, fun to be had by all. Attached is a Save the Date Information sheet.

Please click on the link below to register. Once the Program is tentatively confirmed, it will be posted on the ASVA website www.asva.ca Please check back for further updates starting in July.

<https://www.eventbrite.ca/e/facing-the-future-asvas-2025-annual-conference-agm-tickets-1255975218689?aff=oddtcreator>

ASVA is also requesting your consideration for the following:

- a cash sponsorship and/or
- an item for the silent auction.

The publicity you will receive from your cash sponsorship or silent auction item donation consists of the following exposure of your Municipality to:

- the Mayors, Deputy Mayors and Councilors from 51 Summer Villages in Alberta;
- Reeves and County Managers/CAO's within the Region;
- Ministers, and MLAs from various areas and departments within the Government Alberta

If you choose to become a Sponsor or provide a Silent Auction item, please contact ASVA's Executive Director Kathy Krawchuk at execdirector@asva.ca, and identify the level of Sponsorship, or the value of your silent auction item, who it is from, along with an email address and contact name.

If you choose become a Sponsor, below is how you will be recognized, when payment is received before **August 1st, 2025**. There is great value in being a Sponsor at the Conference.

2 – 51109 RR271 Spruce Grove, AB T7Y 1G7
Phone 780.236.5456
www.asva.ca

Page 1

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Association of
SUMMER VILLAGES
OF ALBERTA

Sponsorship Level	Sponsorship Amount	Tradeshow Display Table Included	# of Breakfast, Snacks, Lunch & Banquet Tickets Provided with Sponsorship	# of Breakfast, Snacks, & Lunch Tickets Provided with Sponsorship	Recognized as a Sponsor in the Agenda Pkg.	Recognized on Power Point	Self-Introduction of the Company to the Delegates & Intro of Guest Speaker	Sponsor Name Sign at Meal Stations and or Coffee Station	Sponsor LOGO in ASVA Annual Report	Sponsor Logo displayed on ASVA Website
TITLE	\$4,000+	YES	6	0	YES	YES	YES	YES	YES	YES
PLATINUM	\$2,000+	YES	4	0	YES	YES	NO	YES	YES	YES
GOLD	\$1,000+	YES	2	0	YES	YES	NO	YES	YES	YES
SILVER	\$500+	YES	0	1	YES	YES	NO	NO	YES	YES
BRONZE	\$300+	NO	0	0	YES	YES	NO	NO	YES	NO
COFFEE/HEALTH BREAK	\$250+	NO	0	0	YES	YES	NO	YES	YES	NO

Thank you in advance for your consideration. As always, we appreciate your support. Hope to see everyone there.

Sincerely,

ASSOCIATION OF SUMMER VILLAGES OF ALBERTA

President, ASVA

****The ASVA is nonprofit organization but is not registered as a charitable organization, so taxable receipts are not available.**

2 - 51109 RR271 Spruce Grove, AB T7Y 1G7
Phone 780.236.5456
www.asva.ca

Page 2

"FACING THE FUTURE"



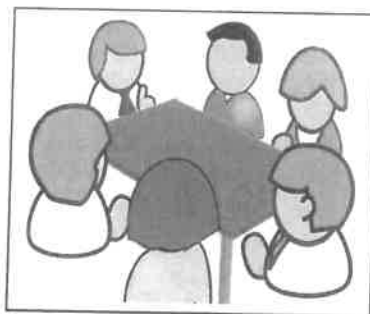
REGISTRATION IS OPEN FOR ASVA's 67th Annual Conference & AGM

October 16 & 17, 2025

Registration Closes September 30th, 2025
at 10:00am

Conference
Registration Fee:
\$349 (Including Banquet
Ticket)

Cancellations must be in writing via
email to execdirector@asva.ca
before September 16, 2025, for a full
refund, less \$50 administration fee.
No refunds will be given after
September 16, 2025.



Click on the Link to Register for ASVA's
67th Annual Conference & AGM (\$349)
and Or to Purchase Additional Banquet
Tickets (\$80):

<https://www.eventbrite.ca/e/where-collaboration-meets-creation-asvas-2025-annual-conference-agm-tickets-1255975218689?aff=oddtcreator>

ASVA is excited to be hosting the 2025 Annual Conference & AGM at the Wyndham Edmonton Hotel & Conference Centre, where there will be more than enough space for our entire Event, including having the Trade Show & Silent Auction all in one BIG Ballroom. This in person event will feature engaging sessions, networking opportunities, and so much more. Don't miss out on this chance to learn, connect, and grow with fellow peers. You don't want to miss this opportunity. Hope to See You There!

VENUE

WYNDHAM
EDMONTON HOTEL &
CONFERENCE CENTRE

4440 GATEWAY BLVD
EDMONTON, AB
T6H 5C2

CONFERENCE AGENDA

A Draft Conference Agenda will be Emailed to the Membership Once the Speakers & Presentation Topics are Confirmed. It will also be Posted on the ASVA Website at the End of August.

(Speakers are subject to change without notice)

OCTOBER 16TH BANQUET VENUE

- ❖ 6:00pm - Cocktails (Cash Bar)
- ❖ 6:30pm - Hot Dinner Buffet
- ❖ 7:15pm - Speeches & Award Presentations
- ❖ 8:15pm - Entertainment
- ❖ 9:15pm - Silent Auction Closes

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"FACING THE FUTURE"

HOTEL RESERVATIONS:

Tel: 780.437.6010

Toll Free: 1.877.999.3223

Or Use Booking Link:

<https://www.wyndhamhotels.com/wyndham/edmonton-alberta/wyndham-edmonton-hotel-and-conference-centre/overview?checkinDate=10/15/2025&checkoutDate=10/17/2025&groupCode=101525ASV>

Group Name: Association of Summer Villages of Alberta
Booking Code: 101525ASV

Guestroom Rates Only, Does Not Include Taxes:

Room Type: Single: \$139. Double: \$139, Triple: \$149, Quad: \$159

Individual Reservations can be cancelled without penalty up to 24 hours prior arrival. Early Booking is recommended.



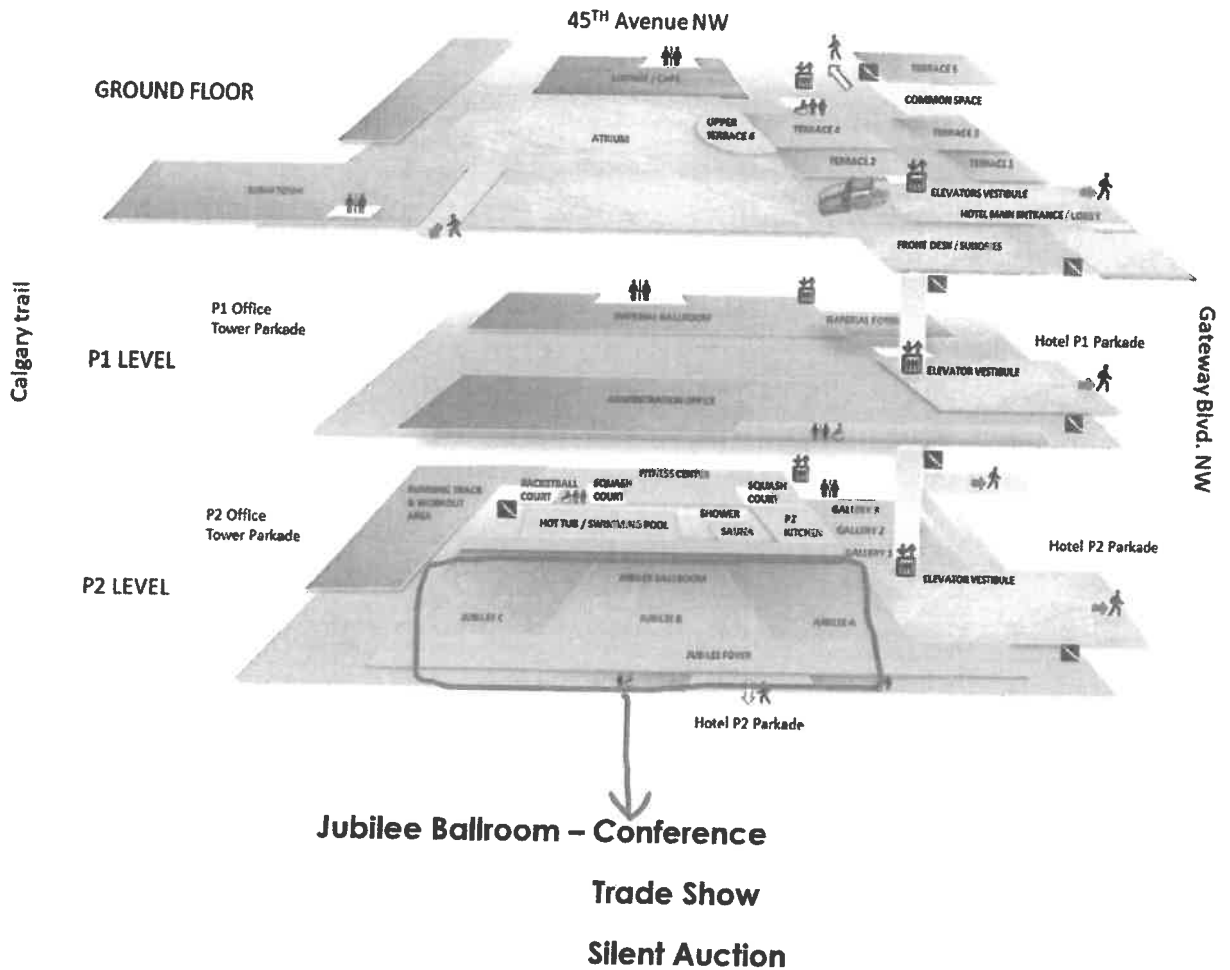
Association of
SUMMER VILLAGES
OF ALBERTA

Please contact ASVA's executive Director Kathy Krawchuk should you have any questions at execdirector@asva.ca

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"FACING THE FUTURE"

HOTEL MAP



Alberta Beach Village Office

From: Lilian Wisser <lwisser@albertacf.com>
Sent: April 30, 2025 10:17 AM
Subject: Community Futures Yellowhead East Awarded Grant!
Attachments: CFYE Grant Press RELEASE.docx

Good Morning!

I'm thrilled to share some exciting news—**Community Futures Yellowhead East** has been awarded a grant from Northern and Regional Economic Development Program! This support will significantly enhance our efforts in the Investment Attraction Marketing Strategy.

This achievement wouldn't have been possible without the continued support of our entire community, including partners like you. We are incredibly grateful and excited about the opportunities this funding will open up.

We'd love your help in spreading the word! Please consider sharing our announcement through your networks and on social media to help us amplify this good news and celebrate this milestone together.

Thank you for being a part of our journey. We look forward to continuing this work with your ongoing support and collaboration.

Please see the attached press release. If you have any questions, feel free to reach out to me directly or contact the individuals listed in the release.

Thank you!

Lilian Wisser

Community Futures Yellowhead East
CED & Project Coordinator
Unit 1, 5023-50ave
Box 2185, Whitecourt, AB
T7S 1P8
lwisser@albertacf.com
Office: 780-791-0966 EXT. 103 Direct: 587-952-7013
<https://yellowheadeast.albertacf.com/>



PRESS RELEASE

APRIL 22, 2025

Community Futures Yellowhead East Awarded Grant - Investment Attraction Marketing Strategy

March 19, 2025 – WHITECOURT, ALBERTA – Community Futures Yellowhead East (CFYE) is pleased to announce it has received grant funding through the Government of Alberta's Northern and Regional Economic Development (NRED) program. The funding will support the development and implementation of a regional, *Investment Attraction Marketing Strategy – Yellowhead East*, a three-year initiative launching in May 2025.

This project is a key component of the CFYE Regional Stakeholder Investment Committee, designed to enhance economic development and investment readiness for communities and small businesses across the Yellowhead East region.

Project Highlights

- **Project Term:** March 31, 2025 – March 31, 2028
- **Focus Areas:** Investment attraction readiness, marketing strategy, business engagement, capacity building, regional collaboration

Key Objectives

- Hire a Regional Investment Attraction Marketing Strategist (RIAMS)
- Establish a stakeholder driven, Regional Investment Attraction Marketing Committee
- Assess community and small business investment readiness
- Support communities, small businesses, and non-profits with tools and resources to improve sustainability and attract private investment
- Offer coaching, training, networking, and professional development opportunities across the region
- Develop & Implement an Investment Attraction Marketing Strategy for the Yellowhead East Region.

Nick Gelych, Board Chair of CFYE, along with the board of directors, CFYE Stakeholder Investment Committee, and regional partners, collectively endorsed the NRED grant application, recognizing the value of this regional initiative.

"We sincerely thank the Government of Alberta and the Ministry of Jobs, Economy and Trade for their support through the NRED Program," said Gelych. "This project is a vital step forward in strengthening regional collaboration, supporting local businesses, and increasing the Yellowhead East Region's appeal to private investors."

By working together, communities within Yellowhead East can amplify their reach and unlock greater opportunities for long-term economic growth and regional sustainability.

About Community Futures Yellowhead East

Community Futures Yellowhead East is dedicated to supporting local economic development, diversification and small business growth in the Yellowhead East region.

Additional Inquiries:

Michelle Jones, Executive Director
Community Futures Yellowhead East
Ph: 780-791-0966
E: mjones@albertacf.com

Nick Gelych, Board Chair
Community Futures Yellowhead East
E: ngelych@lsac.ca

Alberta Beach Village Office

From: Michelle Jones <mjones@albertacf.com>
Sent: May 13, 2025 5:19 PM
To: bill@townofswanhills.com; Kristen Milne; Denise Baranowski; Rhonda Woods; Bert.Roach@woodlands.ab.ca; joan.slootweg@woodlands.ab.ca; Chris Leggitt; Trista Court; Debbie Giroux; Jennifer Thompson; aboffice@albertabeach.com; Jenny Bruns; Dawn <DFedorvich@countybarrhead.ab.ca> Fedorvich; DOyarzun@countybarrhead.ab.ca
Cc: Jim; Marvin Schatz; rmurray@onoway.ca; Serena Lapointe; Liz Krawiec; Anna Greenwood; Ty Assaf; darylweb@telus.net; Nicholas Gelych; dave.kusch@woodlands.ab.ca; Matthew Hartney; Kyrin Marie Doyohim; Ian Butler; Lilian Wisser
Subject: Final Approval – CFYE 3-Year Investment Attraction Marketing Strategy (IAMS)- Yellowhead East

Good afternoon,

On behalf of the CFYE Regional Stakeholder Investment Committee, I am pleased to inform you that final approval has been granted to proceed with the 3-Year *Investment Attraction Marketing Strategy (IAMS) – Yellowhead East Project*.

As previously shared, this regional initiative is being funded through:

- A NRED Grant from the Provincial Government,
- The CFYE Stakeholder Investment Fund, and
- Contributions from participating CFYE municipal partners.

We are committed to ensuring each partner gains tangible value from their involvement and that the project delivers meaningful, measurable outcomes.

Partnership Contributions

Many of you have already provided a letter of support confirming your \$5,000 commitment toward the project. You will receive an invoice shortly.
For those who opted to spread this contribution over the three years, invoicing will reflect that.

If you have not yet confirmed but would like to participate, please let us know and we will arrange for invoicing.

Project Overview

The core of the initiative is the hiring of a **full-time Investment Attraction Marketing Strategist (IAMS)** —a highly skilled professional with expertise in:

- Economic Development & Investment Attraction
- Business Retention & Expansion
- Marketing and Strategic Communications

This individual will be bound by confidentiality/non disclosure agreements, serving a **dual role**, working both **individually** with each municipal partner and **regionally** across the CFYE area to deliver impact in three key areas:

1. Municipal Economic Development Support

- **One-on-one engagement** with each participating municipality to understand local economic priorities
- Conduct **Investment Readiness Assessments** to identify current strengths and gaps
- Develop tailored strategies and tools to increase local investment capacity
- Help **promote and market specific municipal initiatives or projects**
- Provide targeted support to maximize exposure to potential investors

2. Small Business Growth, Training & Sustainability

- Work with small businesses and non profits across each community to:
 - Identify opportunities for growth, transition, or new business creation
 - Offer coaching in business planning, expansion, and resilience
- **Deliver workshops and training sessions** focused on innovation, disaster planning, disruption recovery, and long-term sustainability

3. Regional Collaboration, Investment Attraction and Marketing Strategy

- Establish and facilitate a **Regional Investment Attraction Marketing Committee**, made up of key representatives from participating municipalities
- This committee will be **stakeholder-driven**—providing direct input and strategic direction to the IAMS
- Collaborate on the **development, implementation, and promotion** of a unified regional investment marketing campaign
- Highlight the collective strengths of the CFYE region to attract outside investment and position the region as a destination for business and economic opportunity.

Oversight & Reporting

The IAMS will report directly to the CFYE Executive Director. Regular updates and progress reports will be provided to all project partners throughout the three-year term.

This initiative is designed to deliver both **localized, tailored support** and **broader regional impact**. We are excited about the opportunity this presents for collaborative growth and long-term sustainability across the region.

If you have any questions or would like further information, please don't hesitate to reach out. We look forward to working with you.

Michelle Jones

Executive Director, Community Futures Yellowhead East

Box 2185, Whitecourt, AB T7S 1P8

Main Line: 780-791-0966, Ext: 101 Cell : 780-778-0977

mjones@albertacf.com

Register Today to increase your Online Business Presence for FREE!!

<https://digitalmainstreet.ca/business-account/registration/>

Alberta Beach Village Office

From: Merle Isaacson <merle.isaacson@connectmobility.ca>
Sent: May 13, 2025 3:06 PM
To: Alberta Beach Village Office; Marlene Walsh; Office Sunset Point
Subject: Door to Door marketing campaign
Attachments: Door to Door Fiber Internet is Coming to Your Community in 2025.docx

Hi Everyone,

I hope all is well with everyone this week. I wanted to provide a quick update.

We have 230 homes signed up so far. We will start when we hit 300.

I have included a door-to-door campaign that we are planning on executing in June. If you have any ideas to change this flyer. please let us know.

Is there somewhere in Alberta Beach where we could set up a Banner? If this is possible, please give us an approximate size to have this made.

We plan on coming on a weekend in early June.

Please place this on your Facebook page as well.

Once we reach 300 signups, we will complete the loan applications with our lenders.

Our fiber provider and installation contractor can be ready to go in 45 days from notice to start. FortisAlberta is in their final steps of transferring the coax network to Connect.

With only 70 more signups, we will start this in 2025.

Thank you again for all of your assistance with this.

Kind regards,

Merle Isaacson
www.connectmobility.ca
#40, 12204-40th Street S.E.
Calgary, Alberta
T2Z4K6
Cell:403-540-0000

Cambium Hero Award
Standard Alberta Network Build
FortisAlberta - Connect - Cambium Partnership



Fiber Internet is Coming to Your Community in 2025!

Alberta Beach | Val Quentin | Sunset Point

Connect Mobility Inc. is building a brand-new **fiber internet network** using existing FortisAlberta poles. This means **fast and reliable internet** will be available right at your home or business.

What You'll Get

If you sign up early, here's what you'll receive:

- **1,000 Mbps Upload & Download Speeds** – super-fast internet for streaming, video calls, and more
- **\$59.95/month for 5 years** – guaranteed, no price increases
- **FREE Installation** – while we're working in your community
- **Optional TV Plan** – 138 channels for \$59.95/month

 You **do not** need to start your service right away if you're still in a contract. We'll delay your start date until you're ready.

How to Sign Up

It's quick and easy:

1. Go to: **signup.connectmobility.ca/signup**
2. Enter your location
3. Choose the **\$59.95/month internet plan**
4. Not ready for internet yet? Choose **"Free Installation Only"**
5. We'll call or email to confirm your part of the first 400 homes
6. Choose your internet or TV plan
7. Your service will begin **only when you're ready**

Have a cabin or second property? Add it in the comments section on the sign-up form.

Why Sign Up Now?

We need **400 homes and businesses** to join for construction to begin.
185 are already signed up – help us reach the goal!

127



What Happens After the Early Offer?

- Internet will be **\$89.95/month**
- Installations will cost **\$250–\$1,000**
- Still **no contracts** – cancel any time with no penalty

Why Choose Connect Mobility?

- Alberta family business, trusted since 1998
- Built on Alberta's Supernet for reliable, high-speed connections
- Local support with fast repair times
- Strong fiber built for Alberta weather (Corning FlexNap system)

We keep extra parts in stock – most repairs are fixed **within 1 day**.

Equipment Options

You will need to purchase a new router from TP-Link that provides **remote support** and automatic updates. The \$150.00 router will be invoiced to you on your first bill.

Easy to Cancel or Transfer

- Cancel anytime with **no penalty**
- Moving? You can **transfer the plan** to the new owner
- If you cancel service, the monthly rate returns to regular pricing

Need Help? Call or Email Us!

 **1-587-287-0131**

 **support@connectmobility.ca**

 **signup.connectmobility.ca/signup**

Alberta Beach Village Office

From: david.ives@firerescueinternational.net
Sent: May 11, 2025 2:32 PM
To: cao@svnakamun.com; wendy@wildwillowenterprises.com; cao@svnakamun.com; mvp1pederson@gmail.com; cao@svnakamun.com; aboffice@albertabeach.com; aboffice@albertabeach.com; jan.al.christiansen@gmail.com; aboffice@albertabeach.com; publicworks@albertabeach.com; cao@valquentin.ca; jan.al.christiansen@gmail.com; cao@valquentin.ca; a.christiansen@valquentin.ca; r.montpellier@valquentin.ca; svsouthview@outlook.com; wendy@wildwillowenterprises.com; colleen@summervillageofsouthview.com; garth@summervillageofsouthview.com; wendy@wildwillowenterprises.com; administration@wildwillowenterprises.com; dww0421@gmail.com; rwagner@rwcommunications.ca; sspublicworks@wildwillowenterprises.com; keith.pederson@svnakamun.com; marge.hanssen@svnakamun.com; bob.charter@svnakamun.com; kellymuir@albertabeach.com; aboffice@albertabeach.com; taraelwood@albertabeach.com; aboffice@albertabeach.com; aboffice@albertabeach.com; k.dion@valquentin.ca; a.christiansen@valquentin.ca; r.montpellier@valquentin.ca; sandi@summervillageofsouthview.com; garth@summervillageofsouthview.com; colleen@summervillageofsouthview.com; bernie@summervillageofsilversands.com; liz@summervillageofsilversands.com; graeme@summervillageofsilversands.com; svcastle.kupchenko@gmail.com; svcastle.smith@gmail.com
Subject: Copy of Public Release
Attachments: Fire Rescue International 2024 Stats Presentation (1).pdf

Please find a copy of our year ends statistics PPT. It is / will be uploaded on our website and Face Book.

FIRE RESCUE INTERNATIONAL

A NON PROFIT ORGANIZATION

Call Stats Presentation
January – December 31
2024














CALLS



JANUARY 1, 2024 – DECEMBER 31, 2024

227 CALLS

					
MEDICAL ASSIST: 158	MOTOR VEHICLE COLLISIONS: 14	ALARMS: 33	STRUCTURE FIRE: 7	VEHICLE FIRE: 1	WILDLAND FIRE: 4
					
ELECTRICAL HAZZARD: 4	SMOKE INVESTIGATION: 1	HAZMAT: 3	SERVICE CALL 1	ELEVATOR ASSIST: 1	

CALLS BY MUNICIPALITY

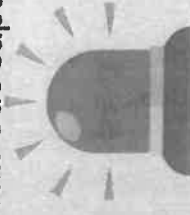
Calls by Municipality (YTD)	#	%
Onoway	95	42%
AB - Alberta Beach	78	34%
SP-Sunset Point	11	5%
LSAC - Lac Ste. Anne County	10	5%
YS - Yellowstone	9	4%
SS - Silversands	7	3%
VQ - Val Quentin	6	3%
RH - Ross Haven	5	2%
Southview	3	1%
NP - Nakamun Park	2	1%
Other Deployments	1	1%
Castle Island	0	0%
Total	227	100%

*Numbers have been rounded to the nearest percentage

Calls by Time of Day (YTD)

CALLS BY TIME OF DAY

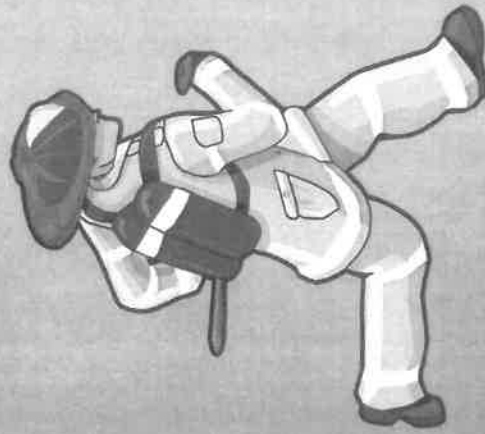
*It's important to have manned stations: the daytime as this not only is the time most likely for a 911 call to occur, but a the time where traditional volunteer, paid-on-the-call services suffer the lowest call-out capacity.



Calls by Time of Day (YTD)	#	%
Day 0800-1600	114	50%
Eve 1600-2400	70	31%
Night 2400-0800	43	19%
Total:	227	100%

AVERAGE TIME OF DAY 911 CALLS OCCUR

2024 Calls by Time of Day
Expressed By Percentage

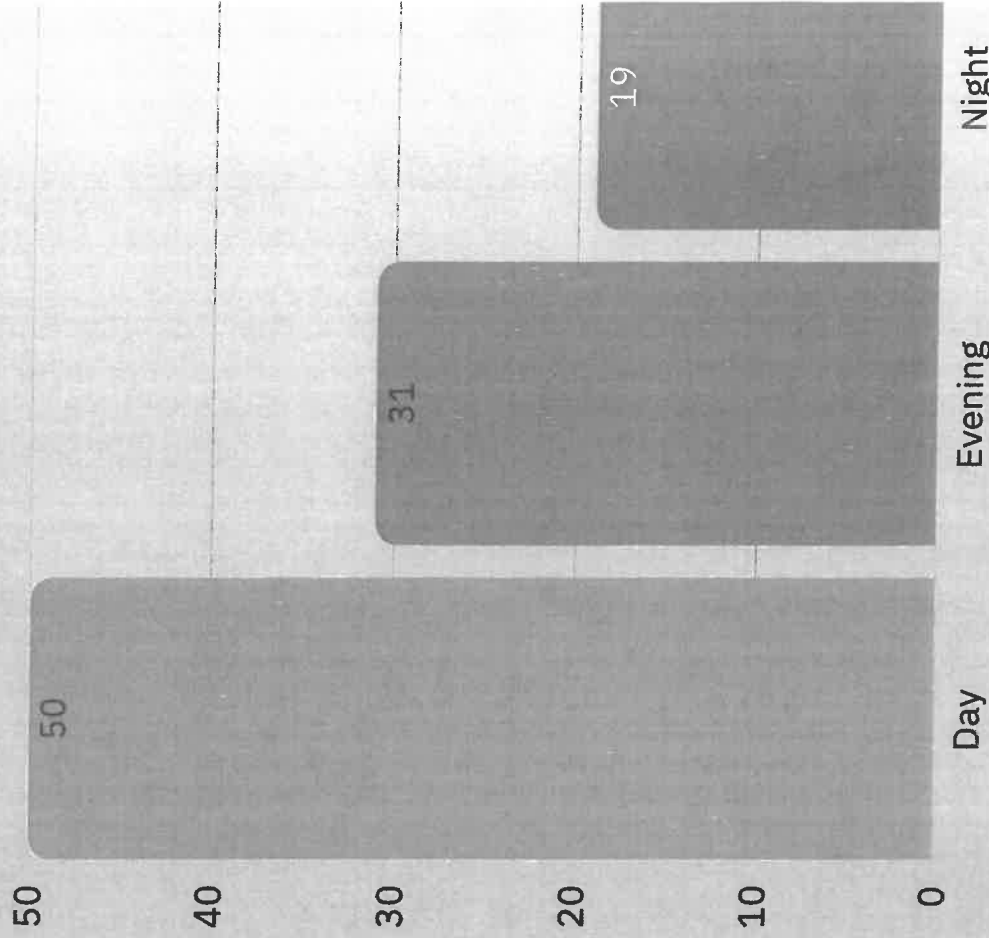


Day: 0800-1600

Evening: 1600-2400

Night: 2400-0800

● Day ● Evening ● Night



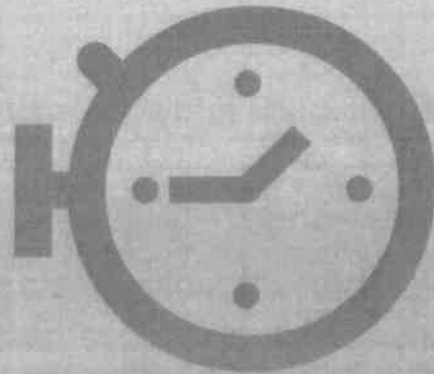
CALLS BY TYPE

Calls by Type (YTD)	#	
Medical	158	70%
MVC	33	15%
Alarms	14	6%
Structure Fire	7	4%
Wildland	4	2%
Electrical Hazard	3	1%
HAZMAT	3	1%
Elevator Rescue	3	1%
Smoke Investigation	2	1%
Citizen Assist	1	0%
Vehicle Fire	1	0%
Total:	227	100%

* Percentages are rounded

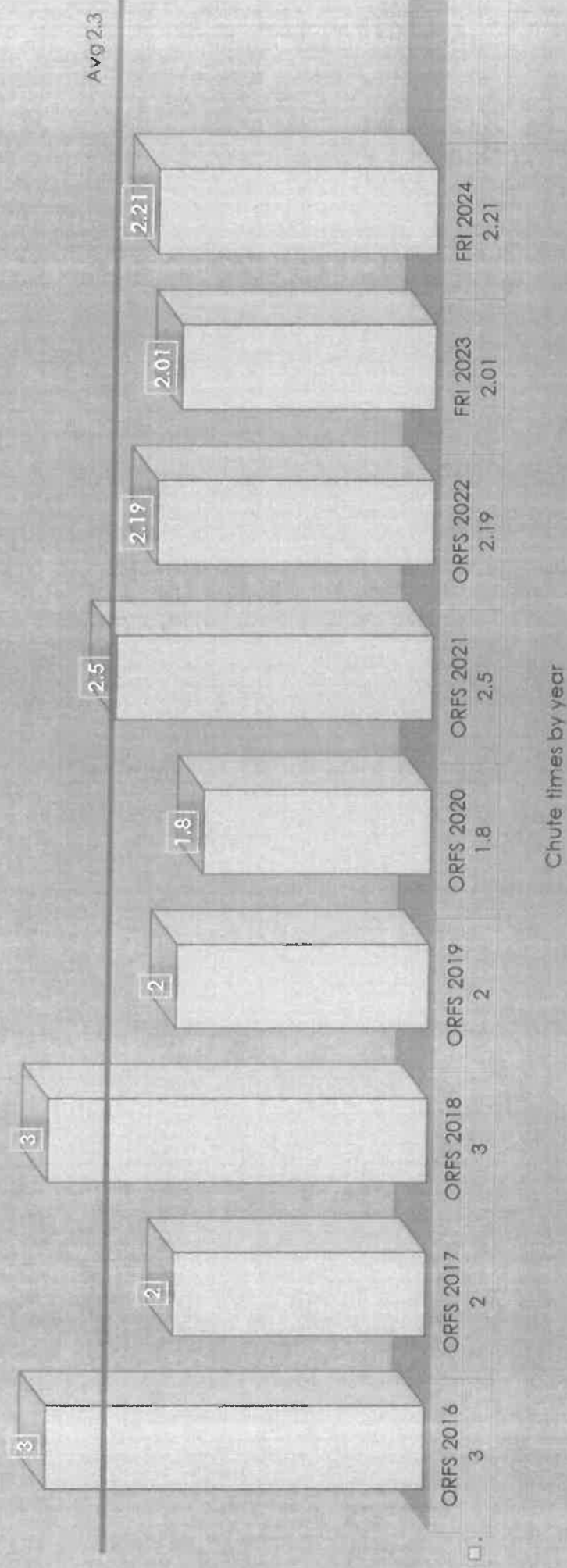
AVERAGE TURNOUT TIME (CHUTE)

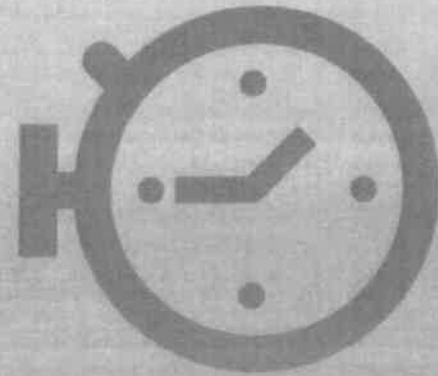
Time of dispatch to time first unit
leaves station



2 MINUTES

CHUTE TIMES FROM 2016 TO NOW





AVERAGE RESPONSE TIME

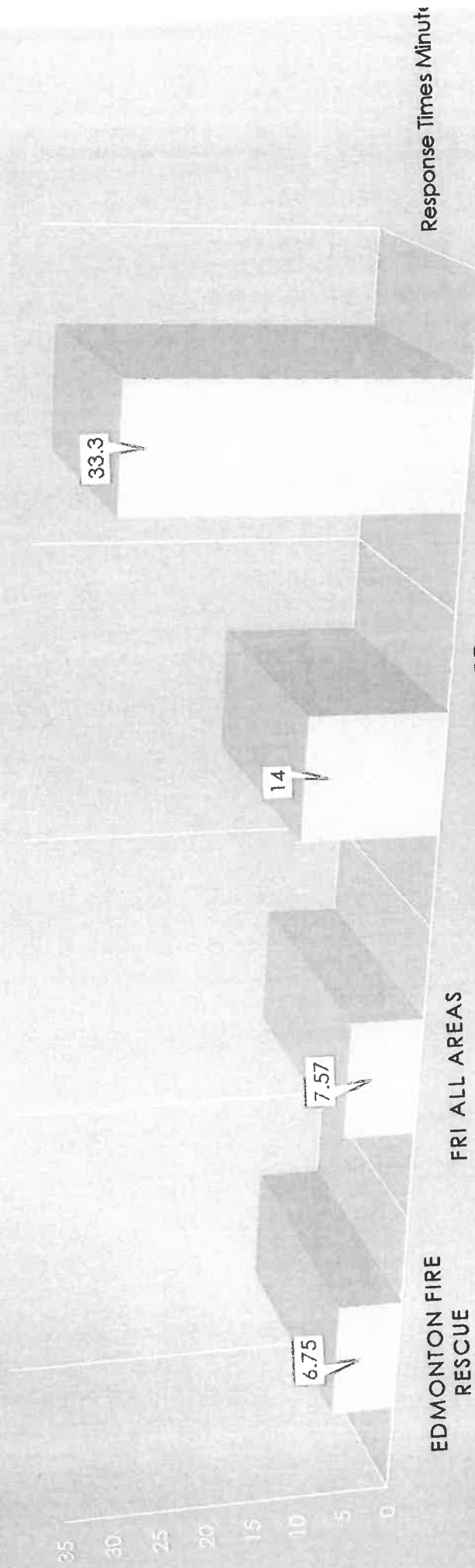
Time of dispatch to time first unit on
scene for all areas

7.57

MINUTES

2024

Response Times Minutes



Response Times Minutes

ALBERTA HEALTH SERVICES
Source: AHS 2023/2024 Annual Report

NFPA 1720 STANDARD FOR RURAL FIRE DEPT. RESPONSE

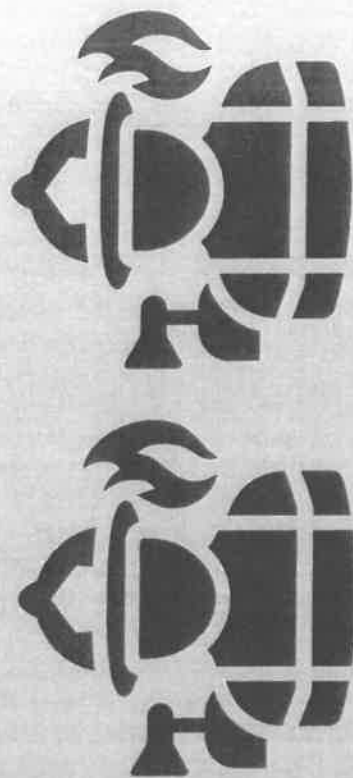
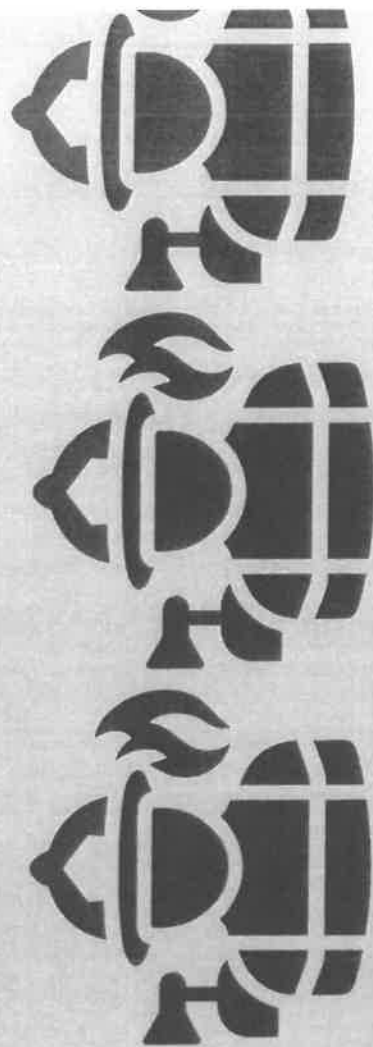
FRI ALL AREAS

Source: City of Edmonton-Fire Response: Current & Historical Open Data EFRS Incidents 2015-2025

EDMONTON FIRE RESCUE

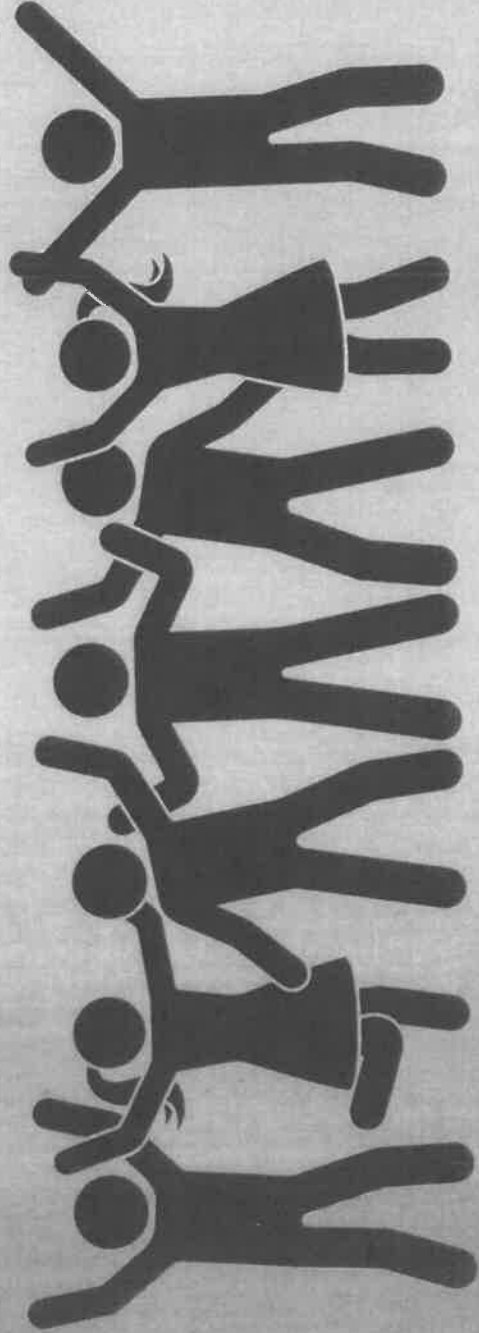
5

AVERAGE
STRENGTH
ON SCENE

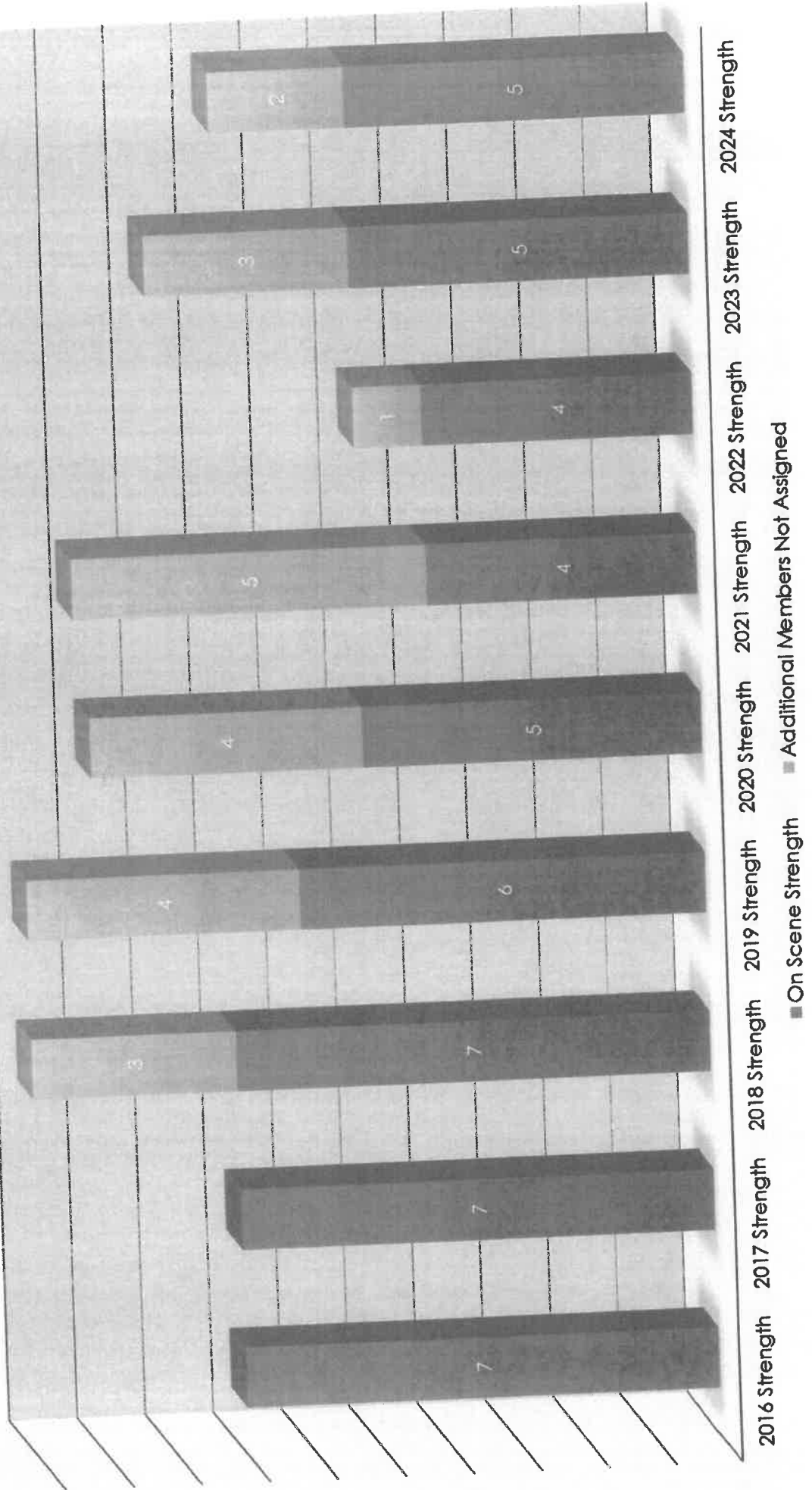


7

AVERAGE
NUMBER
OF
MEMBERS
ON CALL

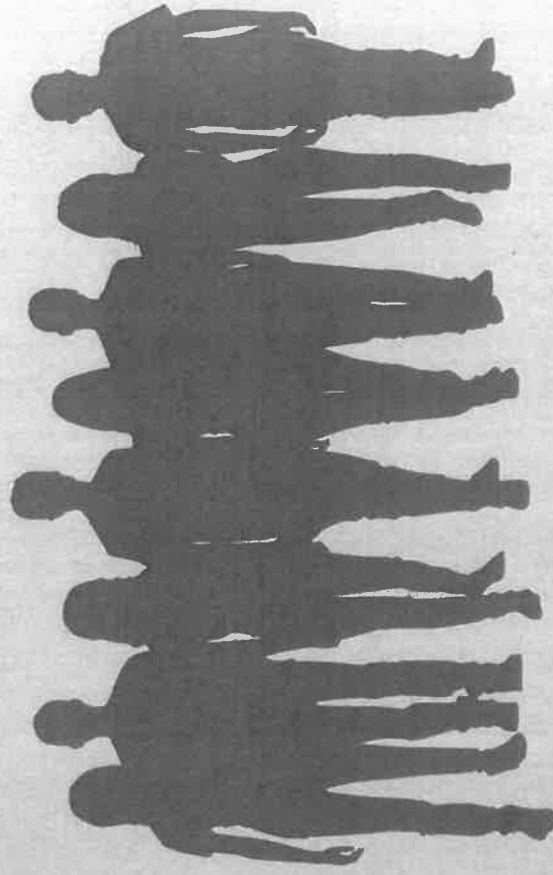


STRENGTH



CURRENT STRENGTH

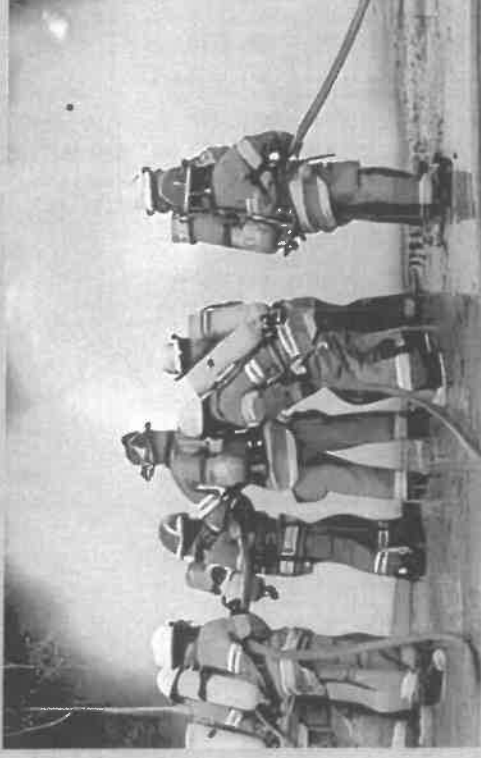
43



- 6 Local Volunteer Paid On Call (POC) Firefighters
- 4 Non-Local Paid On Call (POC) Firefighters
- 8 Career/Leadership/Admin
- 15 Fulltime Firefighters
- 10 Auxiliary Firefighters

NOTE:

- ALL full time hybrid members volunteer their time for training and respond to all calls like any regular Paid on Call (POC) Firefighter
- These firefighters are brought into the call area by our sister industrial company, Unlimited Safety Services for safety standby work in remote locations. While waiting for work out in the field these members live on station and respond to calls alongside our local POTCs and are 3rd-party certified first responders

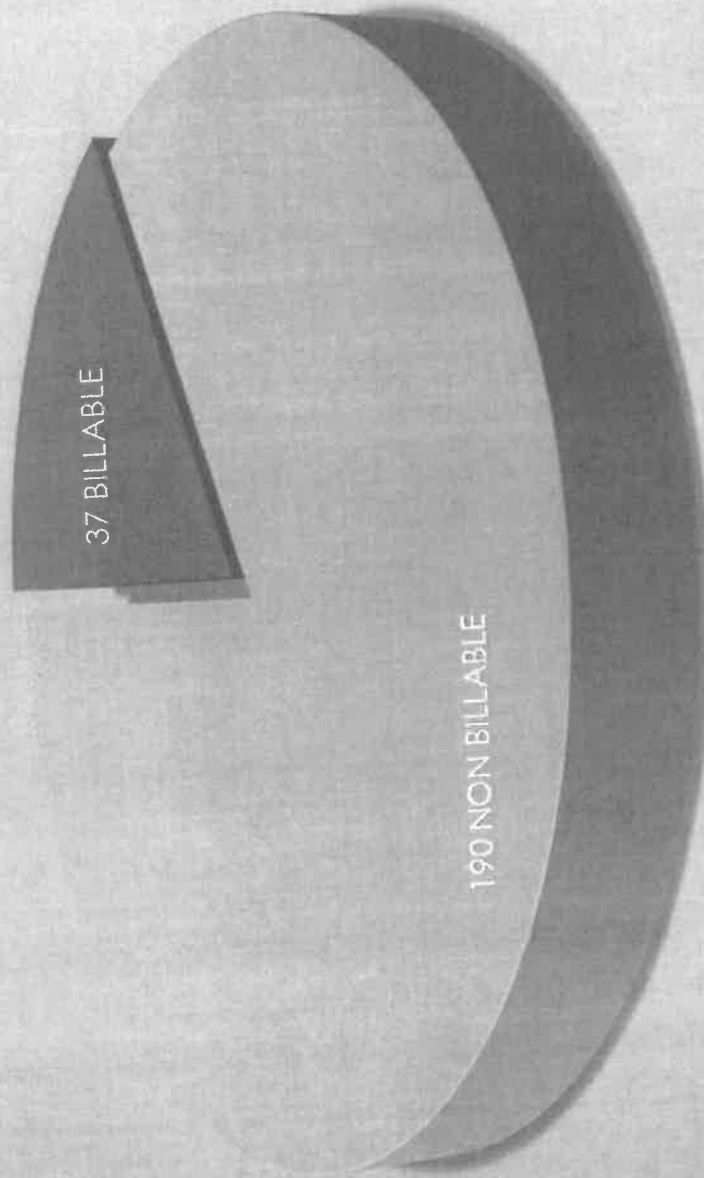


INDUSTRIAL
SAFETY
STANDBY
MEMBERS

Long story short,

**THESE MEMBERS ARE NOT PAID
TO BE ON CALL OR TO LIVE ON
STATION**

BILLABLE VS NON-BILLABLE CALLS

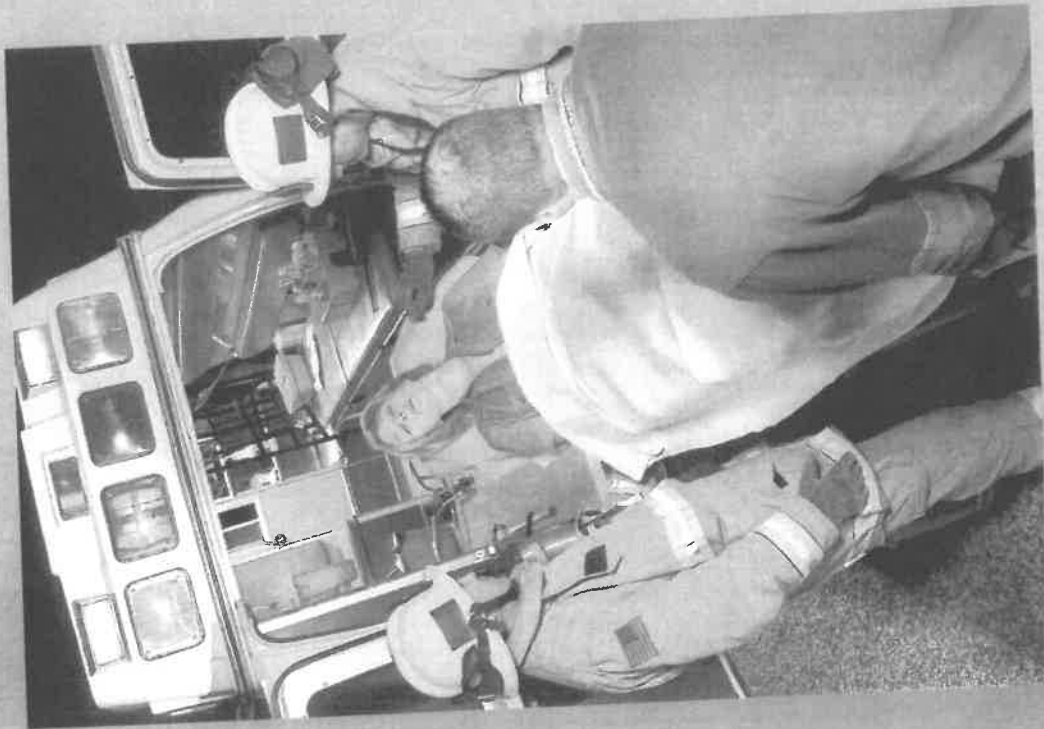


■ Billable Calls ■ Non Billable Calls



CERTIFIED TRAINING

- NFPA 1001: Professional Firefighter Levels 1 & 2
- NFPA 1072 (472): Hazmat Awareness & Operations
- NFPA 1002: Driver Operator
- NFPA 1002: Pump Operator
- NFPA 1051: Wildland Firefighter
- NFPA 1021: Fire Officer Levels 1, 2, 3, & 4
- NFPA 1041: Fire Instructor Levels 1 & 2
- First Aid (Red Cross)
- EMR (Red Cross)
- Flag Person (Alberta Construction Safety Association)
- H2S Alive (Energy Safety Canada)
- ICS 100
- ICS 200
- WHMIS
- TDG
- AND MORE!



Stock photo only-Not a real call

What is Enhanced Medical First Response?

<https://www.firerescueinternational.net/what-is-enriched-medical-co-response>



Open your phone Camera and
Point it over the QR Code then
Click the link or refer to this Link
444 444 444

Fire Rescue International
(Nonprofit Corp)



"Doing the Right Thing
Day and Night"



www.firerescueinternational.net

info@firerescueinternational.net

UNITS



PUMP 2 SUPERIOR MUNICIPAL FIRE ENGINE FRONTLINE APPARATUS



PUMP 2

NFPA 1901 Compliant

750 Gallon Booster Tank

1250 GPM Pump

Class A+B Foam Cells

Rescue Struts

Traffic Control Kit

STARS Landing Zone Kit

Trauma Kit

Airway Kit

AED

Jaws Of Life

Thermal Imaging Camera
(TIC)



PUMP 3

ROSENBAUER MUNICIPAL FIRE ENGINE FRONTLINE APPARATUS



PUMP 3	
NFPA 1901 Compliant	
1000 Gallon Booster Tank	
1250 GPM Pump	
Class A+B Foam Cells	
Traffic Control Kit	
STARS Landing Zone Kit	
Trauma Kit	
Airway Kit	
AED	
Jaws Of Life	
Thermal Imaging Camera (TIC)	



Pump 4

NFPA 1901 Compliant
750 Gallon Booster Tank
1250 GPM Pump
Class A+B Foam Cells
Rescue Struts
Traffic Control Kit
STARS Landing Zone Kit
Trauma Kit
Airway Kit
AED
Jaws Of Life
Thermal Imaging Camera
(TIC)



RAPID ATTACK F-450 CLASS 3 FIRE ENGINE FRONTLINE APPARATUS

RAPID ATTACK (RAP ATTACK)

500 Gallon Booster Tank

125 GPM Pump

40 Gal A Foam System

Wildland Kit

Rope Rescue Kit

First Aid Kit



CHARLIE 1 GMC YUKON FRONTLINE LIGHT RESPONSE TRUCK



CHARLIE 1

Traffic Control Kit

STARS Landing Zone Kit

Trauma Kit

Airway Kit

AED



CHARLIE 3 CHEVROLET SILVERADO

CHARLIE 3

Traffic Control Kit

STARS Landing Zone Kit

Trauma Kit

Airway Kit

AED



Charlie 4

Ford Expedition

Frontline Light Response Truck

Traffic Control Kit

STARS Landing Zone Kit

Trauma Kit

Airway Kit

AED



157

SECOND LINE TRUCKS

Pump 1



Gator (N2)



Tender 1



FREIGHTLINER MUNICIPAL FIRE ENGINE

PUMP 1

NFPA 1901 Compliant
Annual Pump Cert

1000 Gallon Booster Tank

1050 GPM Pump

Class A Foam Cell

Class B Foam Educator

Traffic Control Kit

STARS Landing Zone Kit

Trauma Kit

Airway Kit

AED

Jaws Of Life

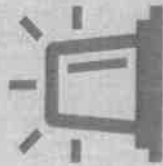
TYPE 7 WILDLAND ENGINE

Gator (N2)

100 Gallon Tank

65 GPM Ranger Pump

Wildfire Kit



FORD WATER TENDER

Tender 1

2000 Gallon Booster Tank

300 GPM Pump

First Aid Kit

Traffic Cones

Kitted for Wildland/Urban
Interface Fires

SUPPORT VEHICLES & EQUIPMENT

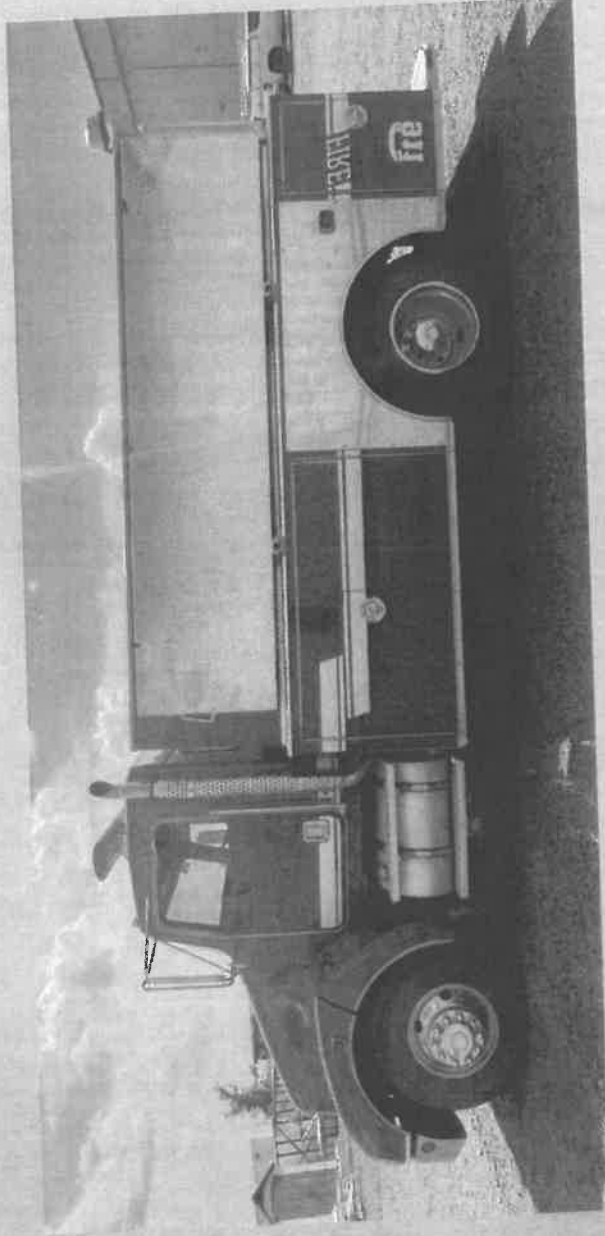
N4, N5, N23
3 Industrial
Fire/Shower Trucks
1000 Gallon Tanks
Foam Eductor
A/B Foam
Decon Showers
First Aid Kit

N7, N17, N19, N21
4 Mobile Treatment Centres
(MTC)
Medical Treatment Room
Full Basic Life Support Trauma
Bag
Airway Bag (O2, Masks etc.)
Automated External Defibrillator
(AED)
STARS site Landing Kit
Spine Board & Stokes Basket

D1, D3, N14, N16, N17, N18
6 Air Trailers
Full Air Cascade System
Able to fill Self
Contained Breathing
Apparatus (SCBA) on
location
2 Otis Air Monitoring Systems
Stand alone system that monitor
for H2s
If system detects H2s or Low
Explosive Limits (LELs) the system
will alarm (air horn) flash light
indicating what location sensor
went off



COMING SOON



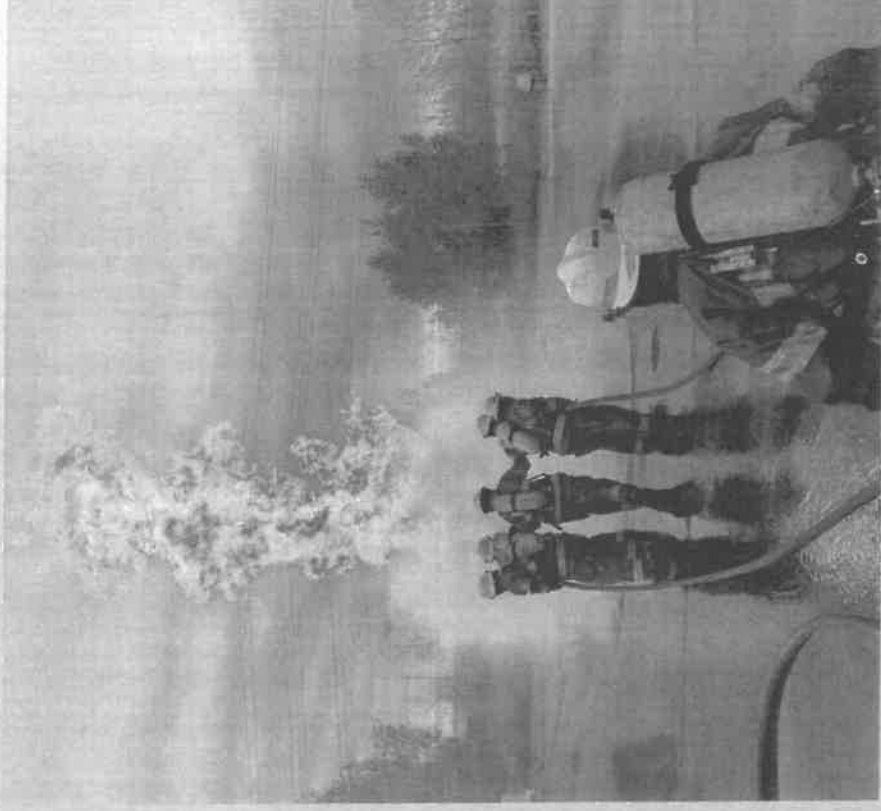
**TENDER 2: FRONT
LINE WATER TRUCK
(EXPECTED IN 2025)**

GREATEST TRIUMPH OF 2024

Fire Rescue International has signed on for another 5 years to provide Emergency 911 services to the following communities:

Alberta Beach, Val Quentin, Castle Island, Nakamun Park, Silver Sands & Southview

Thank you for your continued faith and support!



HIRING VOLUNTEER/PAID ON CALL FIREFIGHTERS!

Help people in need, become a valued member of the community, be part of something bigger than yourself, become.... A FIREFIGHTER!

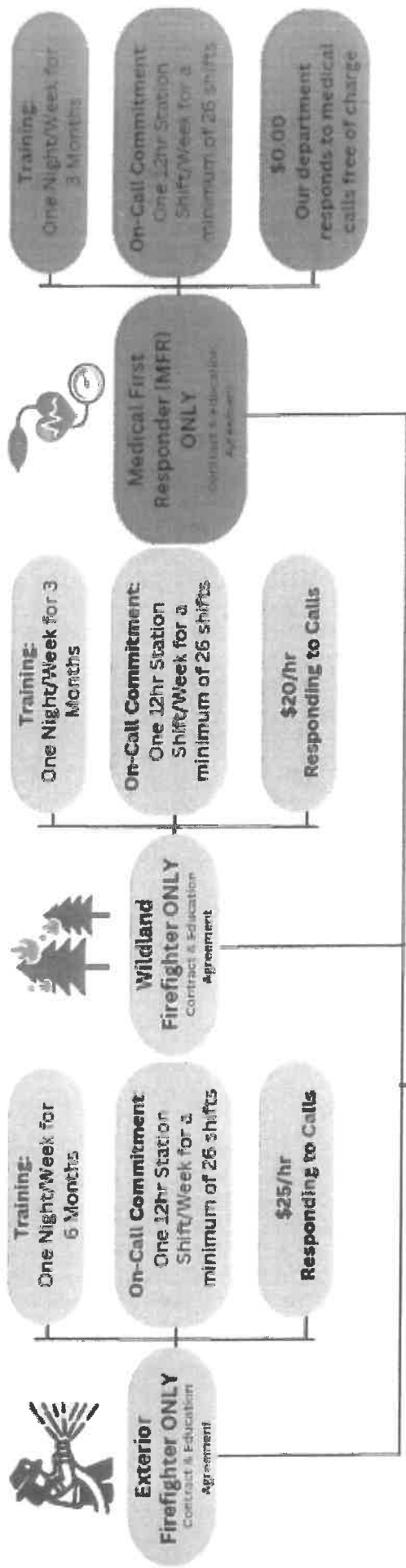
All citizens who are accepted into our fully accredited training program will be taught how to fight fires, rescue entrapped victims, and provide emergency medical care to those in need.

**MAKE A DIFFERENCE IN YOUR CAREER, LIFE
AND COMMUNITY.**

**SUBMIT YOUR RESUME AND COVER LETTER
TODAY!**



**info@firerescueinternational.net
Or Call 780-777-4688 for more information**



Structural Firefighter Level 1
Revised Contract & Education Agreement

Training:
Weekend Classes for 3 Months

On-Call Commitment
One 12hr Station Shift/Week for a minimum of 52 shifts

\$30/hr
Responding to Calls



Structural Firefighter Level 2
Revised Contract & Education Agreement



Training:
Weekend Classes for 3 Months

On-Call Commitment
One 12hr Station Shift/Week for a minimum of 52 shifts

\$35/hr
Responding to Calls

Full Certification:
Complete All Fire Courses with 70% or Higher + All On-Call Shift Assignments

VOLUNTEER EMERGENCY RESPONDER PROGRAM

FIRE RESCUE

INTERNATIONAL'S

Junior Firefighter

Program



CONTRACT
Employment Agreement
Education Agreement
Parents Signature

TRAINING
1001 - Level I
Online + Weekend In Person

WORK EX
25% of Weekends &
Holidays/Year

RECEIVE
High School Credits
Paid On The Call (\$\$)

**NEW EDUCATION
AGREEMENT**

TRAINING
1001 - Level II
Online + Weekend In Person

WORK EX
25% of Weekends &
Holidays/Year

RECEIVE
High School Credits
Paid On The Call (\$\$)

**NEW EDUCATION
AGREEMENT**

TRAINING
1072 Awareness + Ops
1051 Wildland Firefighter
Online + Weekend In Person

WORK EX
25% of Weekends &
Holidays/Year

RECEIVE
High School Credits
Paid On The Call (\$\$)

**CONTINUE EMPLOYMENT
CONTRACT**

WORK
One Work Shift/Week

RECEIVE
Paid On The Call (\$\$)

**CONTINUE EMPLOYMENT
CONTRACT**

WORK
One Work Shift/Week

RECEIVE
Paid On The Call (\$\$)

FULL CERTIFICATION
• Complete all the courses
with 70% or higher
• 1001-LI, 1003-LII, 1072
Awareness + Ops, 1051
Wildland Firefighter

THANK YOU FOR YOUR SUPPORT



FIRE RESCUE INTERNATIONAL

Non-Profit

The courage to go in, the
knowledge to get back out!

firerescueinternational.net
780-777-4688



aboffice@albertabeach.com

From: Jasper Community Team Society <notifications@canadahelps.org>
Sent: April 26, 2025 7:53 AM
To: aboffice@albertabeach.com
Subject: Thank you for your support!
Attachments: receipt_COS00000613.pdf

Thank you so much for your generous donation. Your support is vital to our mission, and we are incredibly grateful for individuals like you who help us make a difference in the lives of Jasper locals. As part of our recent transition to a Canadian transaction server to align with CRA regulations, please find attached your official tax receipt for income tax purposes. If you have any questions or require further assistance, please don't hesitate to reach out. We're always happy to help!

JASPER COMMUNITY TEAM SOCIETY
PO BOX 1090
JASPER AB T0E1E0
CA



Alberta Beach
PO Box 278
Alberta Beach AB T0E 0A0
CA

Thank you so much for your generous donation.

Your support is vital to our mission, and we are incredibly grateful for individuals like you who help us make a difference in the lives of Jasper locals.

Official Tax Receipt For Income Tax Purposes

JASPER COMMUNITY TEAM SOCIETY
Charitable Registration#: 846663474RR0001
PO BOX 1090
JASPER AB T0E1E0
CA



Donated By:
Alberta Beach
PO Box 278
Alberta Beach AB T0E 0A0
CA

Receipt#: COS00000613
Receipt Issued: 2025-04-26
Location Issued: Jasper, Alberta
Donation Received: 2024-08-26
Donation Amount: \$500.00

Authorized Signature

Brooklyn Rushton

Brooklyn Rushton



14.9

cc: Council

Alberta Beach Village Office

From: Twyla Lesko <tlesko@lsac.ca>
Sent: April 17, 2025 4:46 PM
To: Regional Municipalities - CAOs; Summer Village of Castle Island; svsouthview@outlook.com; Adjacent County CAOs
Cc: Joe Blakeman; Nicholas Gelych; Trista Court; Carla Callihoo
Subject: Lac Ste. Anne County Announces Leadership Transition in Chief Administrative Officer Role
Attachments: 04172025-County CAO Leadership Transition.pdf

Good Afternoon!

By way of introduction, my name is Twyla Lesko, Communications Coordinator for Lac Ste. Anne County.

Enclosed is a media release pertaining to the leadership transition within Lac Ste. Anne County effective immediately. We share this for your awareness and consideration and appreciate your attention to this update.

All the best,

TWYLA LESKO

Communications Coordinator, Lac Ste. Anne County

56521 RGE RD 65 | BOX 219 | SANGUDO, ALBERTA T0E 2A0

PHONE: 780.785.3411 EXT. 3758 | TOLL-FREE: 1.866.880.5722 | FAX: 780.785.2985 | lsac.ca

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LAC STE. ANNE COUNTY ANNOUNCES LEADERSHIP TRANSITION IN CHIEF ADMINISTRATIVE OFFICER ROLE

Lac Ste. Anne County, Alberta — Thursday, April 17, 2025

Lac Ste. Anne County Council confirms that effective immediately, Mike Primeau is no longer serving as Chief Administrative Officer for the County.

Council would like to express its appreciation for Mr. Primeau's contributions during his time with the County and wishes him continued success in his future endeavours.

"With this change comes the opportunity to align our County leadership with the strategic direction of Council," said County Reeve Joe Blakeman. "On behalf of Council, I want to thank Mike for his service to our community. We are confident in the strength and capability of our Administration Staff to continue delivering the services our residents expect during this period of transition."

An interim CAO will be appointed shortly—while the County initiates the recruitment process for a permanent Chief Administrative Officer.

Lac Ste. Anne County remains committed to serving its residents with transparency and accountability, while focussing on long-term growth and community well-being.

– 30 –

Media Contact:
Joe Blakeman | Reeve
Lac Ste. Anne County
TEL 780.918.1916
jblakeman@LSAC.ca

172

14.r

cc: Council

Alberta Beach Village Office

From: Twyla Lesko <tlesko@lsac.ca>
Sent: April 24, 2025 3:39 PM
To: Regional Municipalities - CAOs; Adjacent County CAOs; Summer Village of Castle Island; svsouthview@outlook.com; hello@sturgeoncounty.ca; admin@woodlands.ab.ca
Cc: Councillors; Trista Court
Subject: Lac Ste. Anne County Appoints Interim Chief Administrative Officer
Attachments: 2025-04-24-Interim CAO Appointment.pdf

Good Afternoon!

Enclosed is a media release pertaining to Lac Ste. Anne County Council's appointment of Trista Court as Interim CAO—effective immediately. We provide this for your consideration and thank you for taking note of the update.

All the best,

TWYLA LESKO

Communications Coordinator, Lac Ste. Anne County

56521 RGE RD 65 | BOX 219 | SANGUDO, ALBERTA T0E 2A0

PHONE: 780.785.3411 EXT. 3758 | TOLL-FREE: 1.866.880.5722 | FAX: 780.785.2985 | lsac.ca

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TRISTA COURT APPOINTED INTERIM CAO FOR LAC STE. ANNE COUNTY

Lac Ste. Anne County, Alberta — Thursday, April 24, 2025

Lac Ste. Anne County Council is pleased to announce the appointment of Trista Court as Interim Chief Administrative Officer (CAO). Trista will serve in this role while the County initiates the recruitment process for a permanent CAO.

With her extensive experience in municipal government and a deep understanding of County operations, Trista is well-positioned to provide steady leadership during this transitional period.

"Council has full confidence in Trista's ability to lead the organization through this time of change," said County Reeve Joe Blakeman. "Her professionalism, integrity, and dedication to the County make her a great fit for this interim role, and we look forward to working alongside her."

Council thanks Trista for stepping into this important position and appreciates her commitment to serving the residents and communities of Lac Ste. Anne County.

Next Steps

Recruitment process: The County will engage in a formal recruitment process over the coming months to identify and appoint a permanent CAO.

Ongoing leadership: Ms. Court will continue to lead day-to-day operations and provide strategic guidance to staff and Council during the transition.

Public updates: Further updates will be provided as the recruitment process progresses.

– 30 –

Media Contact:
Joe Blakeman | Reeve
Lac Ste. Anne County
TEL 780.918.1916
jblakeman@LSAC.ca

174

Alberta Beach Village Office

From: taraelwood@albertabeach.com
Sent: May 8, 2025 5:55 PM
To: 'Alberta Beach Village Office'
Subject: FW: Stronger Together Library Conference – Registration Now Open!

FYI

I will be attending as part of the Exec committee. Just extending the invite to the rest of council.
Maybe Daryl would like to attend as he is the alternate.



Tara Elwood
Councillor Village of Alberta Beach
Director Villages West Alberta Municipalities

Phone 780-924-3181
Mobile 587-879-9606
Web www.albertabeach.com
Email taraelwood@albertabeach.com
Box 278 Alberta Beach, AB T0E 0A0

From: noreply@strongertogetherconf.ca <noreply@strongertogetherconf.ca>
Sent: May 8, 2025 10:02 AM
To: Tara Elwood <taraelwood@albertabeach.com>
Subject: Stronger Together Library Conference – Registration Now Open!



October 8 - 9, 2025

DoubleTree by
Hilton Hotel West
Edmonton



Stronger Together Library Conference – Registration Now Open!

Dear Tara,

Registration is NOW OPEN for the Stronger Together Library Conference 2025!

Join 450+ library professionals from across Alberta for two days of learning, connecting, and inspiration. What's new this year?

- More engaging sessions
- More time to network
- Two amazing keynotes: **Tim Caulfield** (Wednesday) and **Pam August** (Thursday)

Enjoy hot breakfast and lunch both days, library-focused exhibitors, and top-tier accommodations.

Don't miss Alberta's biggest library event of the year!

Register today!

Follow us on social media for future updates!



UNSUBSCRIBE

14.1

Alberta Beach Village Office

From: Executive Director <admin@aapg.ca>
Sent: May 8, 2025 1:49 PM
To: Executive Director
Subject: Conference Thank You + the 2012 Morden Report re Police Governance & the Role of Commissions/Boards
Attachments: ICRG20Mordenreport.pdf

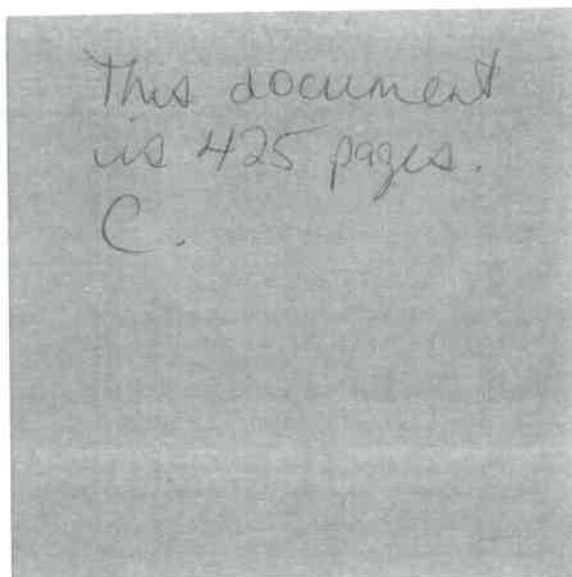
Good Afternoon members,

First we would like to extend our thanks to the 33 member communities who attended last weeks Conference & AGM in Westlock! By all accounts attendee's found the networking and presentations valuable. The Board looks forward to reviewing the summary of all of the attendee evaluation forms submitted! As a reminder, the LINK attendees were given to access/download the presentations will remain open until the end of May.

Resulting from a recent suggestion from one of our AAPG members, we are sharing the 2012 'Morden Report', an "Independent Civilian Review into matters relating to the G20 summit" (attached), for your information. We realize at 425 pages you will unlikely have time to read it all, but the executive Summary and Recommendations will give you some interesting highlights. It is particularly informative about where the line is relative to what is operational or is not operational. Although this Report was in the Ontario context, it has relevancy to us all in some way or other.

Enjoy the Mothers Day weekend.

Victoria Chester
Executive Director
Alberta Association of Police Governance
587-892-7874
www.aapg.ca



178

Alberta Beach Village Office

From: MA LGFF Capital <MA.LGFFCapital@gov.ab.ca>
Sent: May 15, 2025 2:42 PM
To: kellymuir@albertabeach.com
Cc: ! ABOffice
Subject: 2025 Local Government Fiscal Framework Allocations
Attachments: Alberta Beach 2025 LGFF Funding Letter.pdf

Greetings.

Municipal Affairs is pleased to provide you with the attached letter confirming 2025 Local Government Fiscal Framework allocations.

Attachment

Classification: Protected A



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Hays*

AR118837

May 12, 2025

His Worship Kelly Brian Muir
Mayor
Alberta Beach
PO Box 278
Alberta Beach AB T0E 0A0

Dear Mayor Muir:

I am pleased to provide correspondence for your record confirming the 2025 Local Government Fiscal Framework (LGFF) allocations for your community.

For Alberta Beach:

- The 2025 LGFF Capital allocation is \$288,797.
- The 2025 LGFF Operating allocation is \$42,420.

LGFF Capital is a legislated program aimed at providing local governments with substantial notice of their future infrastructure funding. As indicated on the program website, in 2026, your community will be eligible for \$267,727. Information on 2027 LGFF Capital allocations will be shared with local governments this fall, after growth in provincial revenues between 2023/24 and 2024/25 has been confirmed and used to calculate 2027 program funding.

Information on LGFF funding for all local governments is available on the LGFF website at www.alberta.ca/LGFF.

We look forward to our continued partnership through the LGFF program to build strong and prosperous communities across our province.

Sincerely,

Ric McIver
Minister

cc: Kathy Skwarchuk, Chief Administrative Officer, Alberta Beach

15.a

cc: Kelly

Alberta Beach Village Office

From: Alberta Beach Ag Society <abagsociety@gmail.com>
Sent: May 1, 2025 9:22 AM
To: Village of Alberta Beach
Subject: Mayor attendance

We are planning a reopening event for Agliplex on June 21st from 11am to 3pm, and would like to have Mayor Kelly Muir attend. Please advise if this is possible.

Sincerely,
Kimberly

Alberta Beach & District Ag Society
Phone: 780-924-3545
Email: abagsociety@gmail.com
Website: www.abagsociety.com

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Alberta Beach Village Office

From: Alberta College of Family Physicians <info-acfp.ca@shared1.ccsend.com>
Sent: May 12, 2025 2:20 PM
To: aboffice@albertabeach.com
Subject: Celebrate AB Family Doctors on World Family Doctor Day, May 19th



ALBERTA COLLEGE of FAMILY PHYSICIANS

CELEBRATE WORLD FAMILY DOCTOR DAY!



The Alberta College of Family Physicians (ACFP) is proud to join the celebration of World Family Doctor Day (WFDD). First declared by the World Organization of Family Doctors (WONCA) in 2010, this annual commemoration honours the outstanding contributions of family doctors in health care systems around the world. For the past few years, the ACFP has celebrated the campaign in recognition of family doctors throughout Alberta.

Family physicians have the unique privilege to nurture the most trusted relationships in medicine—between patients and their family doctors—through every life stage. Their central role in the well-being of Albertans is the foundation of an integrated health care system that is accessible, comprehensive, continuity-based, and patient-centred.

"With family doctors providing 70 percent of health care in Alberta, World Family Doctor Day is an opportunity for us to express our gratitude and appreciation for their impact on patients, families, and communities. Family doctors are the constant health provider in an ever-changing and overburdened system. It is more important than ever to show our support for them and celebrate their crucial contributions," says ACFP Executive Director Terri Potter.

We invite you to recognize the hard work and dedication of family physicians in your community.

World Family Doctor Day (WFDD) presents an opportunity:

- for municipalities to declare May 19 World Family Doctor Day in your city or town ([download the suggested Declaration template](#))
- for Albertans to celebrate family doctors for their dedication and compassion

What You Can Do:

- Thank your family doctor personally
- Promote World Family Doctor Day and celebrate on social media! Tag us @abfamdocs and include these hashtags: #WFDD #WFDD2025 #FamilyDocsRock #FamilyMedicineMatters

- Share your story with us and we will share it with your family doctor and the rest of the world

Join Our WFDD Celebration

For all the ways you can celebrate World Family Doctor Day, visit our website:
www.familydocsrock.ca.

Sincerely,

Alberta College of Family Physicians

Learn More about the ACFP

The Alberta College of Family Physicians (ACFP) is a member-based, not-for-profit organization representing more than 6,000 family physicians, family medicine residents, and medical students across Alberta. Established 70 years ago, the ACFP strives for excellence in family practice through advocacy, continuing medical education, and primary care research. The ACFP is a Chapter of the College of Family Physicians of Canada (CFPC), a nationwide organization with more than 47,000 members. For more information about the ACFP, visit www.acfp.ca.



Alberta College of Family Physicians | #370, 10403-172 Street | Edmonton, AB T5S 1K9 CA

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Alberta Beach

Box 278 • Alberta Beach • Alberta • T0E 0A0
Telephone: 780-924-3181 • Fax: 780-924-3313

DECLARATION

I, Kelly Muir, Mayor of Alberta Beach do solemnly declare:

- That my fellow citizens trust and rely on their family doctors to provide health care that is both timely and of the highest quality;
- And that we recognize and appreciate that 70% of health care in Alberta is delivered in communities by family doctors and primary health care providers;
- And that the foundation of an effective health care system for Alberta starts with strong primary health care;
- And that Family Doctor Day provides an opportunity to celebrate and acknowledge the central role family doctors have in the delivery of personal, comprehensive, and continuing health care for people throughout their lives;
- And that Family Doctor Day also presents the opportunity for governments, health care organizations, other professionals, and patients to recognize the vital role family doctors have;
- And therefore, it is my honour to name May 19, 2025, in Alberta Beach Family Doctor Day.

Dated this _____ day of _____, 2025

Kelly Muir, Mayor

Alberta Beach Village Office

From: Seniors Information <Seniorsinformation@gov.ab.ca>
Sent: April 24, 2025 2:38 PM
To: Seniors Information
Subject: Recognizing Seniors' Week 2025 – Community Declaration
Attachments: 2025 Seniors' Week Community Declaration.pdf

For 39 years, the Government of Alberta has dedicated the first week of June to honour and recognize seniors for their invaluable contributions to our province. This year, Seniors' Week is from June 2 to 8 and will be kicked off with a provincial launch event on June 2 in the City of Camrose.

All municipalities, First Nations communities, and Metis Settlements are encouraged to officially declare Seniors' Week to demonstrate your community's support and to generate greater awareness of the importance of seniors in Alberta.

To officially declare Seniors' Week in Alberta, a declaration is made by a senior official (i.e., Mayor/Reeve, Chief) at the community level. All communities that notify us that they have declared Seniors' Week will be recognized on [our website](#).

To assist communities in declaring Seniors' Week, attached is a sample Community Declaration for your community to consider using. If your community uses the attached example, kindly email the signed copy to seniorsinformation@gov.ab.ca by May 31, 2025. Following Seniors' Week, a version signed by The Honourable Minister Nixon will then be returned to your community.

The Government of Alberta encourages communities, organizations and all Albertans to take the opportunity to recognize and celebrate seniors throughout Seniors' Week. To learn more, please visit the [Seniors' Week website](#) or email us at seniorsinformation@gov.ab.ca if you have any questions.

Thank you.

Ministry of Seniors, Community and Social Services
Government of Alberta

Classification: Protected A



DECLARATION

In honour of the past, present and future contributions of the seniors of this community and throughout Alberta, I hereby declare June 2 – 8, 2025 to be Seniors' Week in

Alberta Beach

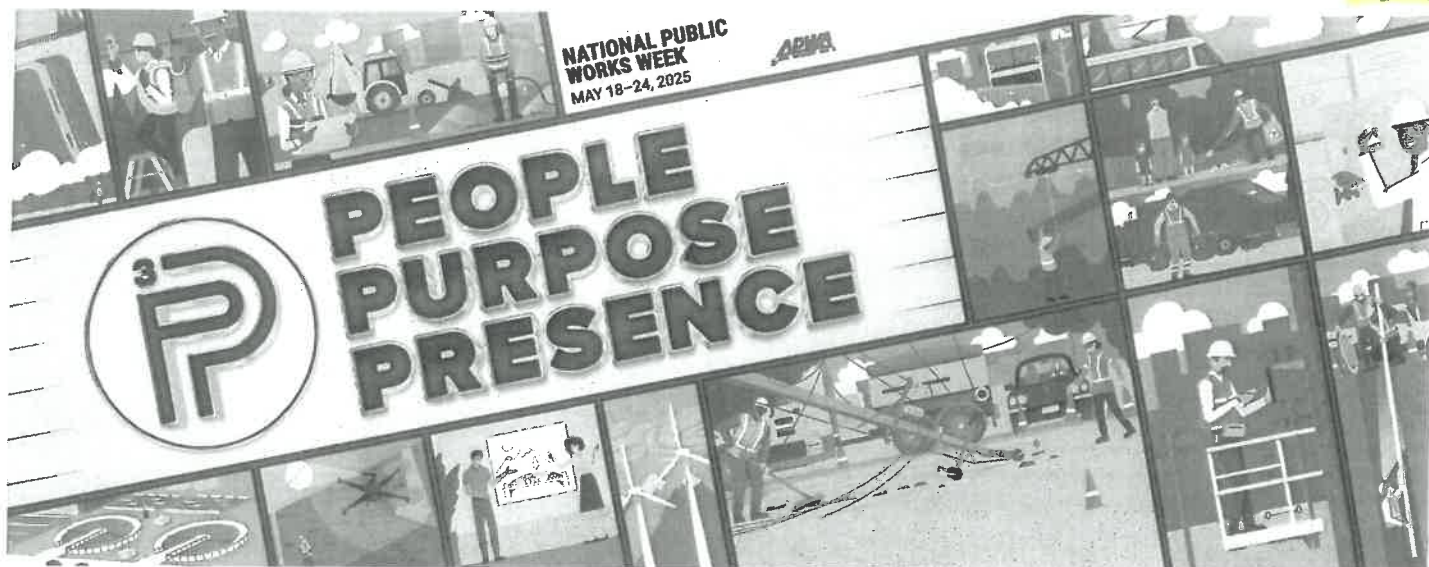
Community

Kelly Muir, Mayor

Official Title

Official Signature

The Honourable Jason Nixon; Minister of Seniors, Community and Social Services



National Public Works Week

May 18–24, 2025

“People, Purpose, Presence”

Proclamation

WHEREAS, public works professionals focus on infrastructure, facilities, and services that are of vital importance to sustainable and resilient communities and to public health, high quality of life, and well-being of the people of **Alberta Beach**; and,

WHEREAS, these infrastructure, facilities, and services could not be provided without the dedicated efforts of public works professionals, who are engineers, managers, and employees at all levels of government and the private sector, who are responsible for rebuilding, improving, and protecting our nation’s transportation, water supply, water treatment and solid waste systems, public buildings, and other structures and facilities essential for our citizens; and,

WHEREAS, it is in the public interest for the citizens, civic leaders, and children in **Alberta Beach** to gain knowledge of and maintain an ongoing interest and understanding of the importance of public works and public works programs in their respective communities; and,

WHEREAS, the year 2025 marks the 65th annual National Public Works Week sponsored by the American Public Works Association be it now,

RESOLVED, I, **Kelly Muir, Mayor of Alberta Beach**, do hereby designate the week of May 18–24, 2025, as National Public Works Week. I urge all citizens to join with representatives of the American Public Works Association/Canadian Public Works Association and government agencies in activities, events, and ceremonies designed to pay tribute to our public works professionals, engineers, managers, and employees and to recognize the substantial contributions they make to protecting our national health, safety, and advancing quality of life for all.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of **Alberta Beach**,

DONE at Alberta Beach, AB this _____ day of _____ 2025.

Kelly Muir, Mayor